



Date: June 12, 2024

Title: Real Estate Brokerage Services for Local Property Market Awareness of the Embassy of Canada to Italy, in Rome

Solicitation Number: 25-265824

The following Questions & Answers is in link with the solicitation document mentioned above.

Questions & Answers # 3

Q15. “We cannot find or download the forms required in 7.3 b) and/or 7.5.?”

A15. Please see the forms at the following link: [Forms for supplier integrity compliance - Canada.ca](#)

Q16. “For points 4.1 – Real Estate Transactions and 4.3 – Diplomatic Transactions, is the min. cap (\$3.0M and \$1.0M) in relation to the lease transactions is the cap based on the annual rent or the cumulative rent over the initial lease term (6 years in Italy).?”

A16. For lease property considerations relating to staff quarters (staff accommodation), the total amount should be a minimum of 180,000 euro over the term of the lease (6 years). For the lease of commercial space (Embassy, Consulate, Embassy Annex, and other sites used for official operations and representation) a total consideration of 1,000,000 euro over the term of the lease (6 years). Please see Addendum 4 for clarification.

Q17. “For the Tender Form fee Optional phase #2 (Lease option), is the fee percentage based on the annual headline rent, or on the total cumulative rent of the initial lease period? In Italy, lease agreements by law are 6 years minimum in the first lease term.”

A17. Percentage will be based on first year headline rent.