

## NOTICE OF PROPOSED PROCUREMENT (NPP) – OPEN BIDDING

**GSIN:** T014 Alternat Format  
**Solicitation Number:** 5000071545  
**Organization Name:** Canadian Nuclear Safety Commission (CNCS)  
**Solicitation Date:** 2024-05-21  
**Closing Date:** 2024-06-06 02:00 PM (EDT)  
**Anticipated Start Date:** 1 to 8 months from closing date  
**Contract Duration:** The contract period will be for approximately 3 years from the date of contract with options to extend it for two additional one-year periods.  
**Solicitation Method:** Competitive  
**Applicable Trade Agreements:** None  
**Comprehensive Land Claim Agreement Applies:** No  
**Number of Contracts:** One

### Requirement Details

**Tendering Procedure:** Open bidding

**Description of Work:** Production and Distribution of Documents in Alternative Formats (reformatting). On an as and when requested basis, through the issuance of Task Authorizations (TAs), the Contractor will provide a full range of one-stop-shop production and distribution of documents in alternative formats services for print, web publishing and electronic media, production art, illustration services to meet the alternative publishing and other needs of the Government of Canada. CNCS anticipates providing various documents in alternate formats - either electronically or in conventional print form in English and French to the Canadian public. Many documents prepared for conventional print publication contain elements that are not comprehensible in an alternate format (e.g., footnotes, charts, sidebars, etc.). It will be the responsibility of the Contractor to provide the services required to prepare the texts for production in alternate formats which entails modifying the original electronic final English and French text versions to ensure comprehension.

**Incumbent in the last 12 months:** No

**Security Requirement:** Yes

**Minimum Corporate Security Required:**

Designated Organization Screening (DOS) – Reliability; and  
Document Safeguarding Capability (DSC) – Protected A

**Resource clearance:** Reliability Status

### Contract Authority

Name: Janie Latouche

Email Address: [solicitation-demandedesoumission@cnsccsn.gc.ca](mailto:solicitation-demandedesoumission@cnsccsn.gc.ca)

### Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be Posted directly from the Contracting Authority onto the Canadabuy website. BIDDERS ARE ADVISED THAT “CANADABUYS” IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.