



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

Royal Canadian Mounted Police  
Procurement and Contracting Services

**Email/Courriel:**

NWR\_Procurement\_Bids@rcmp-grc.gc.ca

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A  
SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE  
UNE EXIGENCE EN MATIÈRE DE  
SÉCURITÉ

<b>Title – Sujet</b> Refuse and Recycling Services, Regina SK		<b>Date</b> July 5, 2024
<b>Solicitation No. – N° de l'invitation</b> M5000-24-1850/A		<b>Amendment No. –003 N° de la modification</b>
<b>Client Reference No. - No. De Référence du Client : 202401850</b>		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	2 :00 pm/ 14 :00 heure	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	July 15, 2024	
<b>F.O.B. – F.A.B</b>	<b>GST – TPS</b>	<b>Duty – Droits</b>
<b>Destination of Goods and Services – Destinations des biens et services</b>		
<b>Instructions</b>		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Qyitayo Ziwa : qyitayo.ziwa@rcmp-grc.gc.ca		
<b>Telephone No. – No. de téléphone</b> 639-625-4151		<b>Facsimile No. – No. de télécopieur</b>

<b>Delivery Required – Livraison exigée</b>	<b>Delivery Offered – Livraison proposée</b>
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



This amendment is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

**QUESTION AND ANSWER.**

Q1	Regarding Annex A Section 5.1.1 Bin Rental Services. The RFP states "The Contractor must: Deliver the quantity of bins to the locations specified in Attachment 1 to Annex A within 72 hours of award." Can the RCMP please confirm if there should be an additional attachment to Annex A that includes the quantity of bins?
A1	Replace Annex A Section 5.1.1 with:  The Contractor must: Deliver the quantity of bins to the locations specified in Section 7.1 to Annex A within 72 hours of award.
Q2	Regarding Section 5.2 and 5.3 of Section 5: Tasks. The RFP states "The Contractor must: Clean and deodorize bins before placing them back." Can the RCMP please clarify what cleaning and deodorizing process is preferred? The level of cleaning effects pricing, as labour and time vary depending on the intensity of the cleaning process.
A2	The Contractor must use their own procedures to clean and deodorize the bins as they are used so that All contaminants are washed out of the bins with no composting waste smell before they are placed back on RCMP Depot Property.
Q3	Are you able to advise how many of the bins are in classified areas?
A3	No areas are classified, however there may be areas that require a phone call to the Site Authority to enter, pending location and construction on Depot Grounds.
Q4	Are the security requirements necessary as from the scope of work, our drivers will not be entering into any buildings where classified information is stored. Further, in many cases, they will not be exiting their trucks. Our understanding from the language of this clause is that it is intended for areas with access to classified information. Are you able to confirm if this is a mandatory requirement should the contract be awarded?
A4	Yes, the security requirement is necessary. Drivers will need to be cleared through our security clearance process because they are entering the grounds. The level of clearance is what separates personnel entering facilities or just site access.
Q5	Are you able to confirm how many pickups were done in 2023 for each waste stream and bin type (ie FE and Roll Off hauls separately)? All locations show "weekly or by appointment", does this mean that we would service the bins on a regular weekly basis and then additional appointments as requested?
A5	Yes Bins are serviced on a weekly bias. Some bins are on a daily schedule well other bins are serviced only 1 to 3 times per week. Roll off bins are left in place and we will call when they are full to be serviced. I do not have the total for 2023.
Q6	How much lead time would we be able to expect for appointment requests? Are services completed Monday to Friday or are we expected to service on weekends?
A6	Service is Monday to Friday, on a schedule developed between the vender and site authority. Unscheduled requests by the site authority will be expected to be completed with in 48hrs
Q7	In the tender under security it also references that "ensure security identification tags are picked up each morning and dropped off each night at the Commissionaires security office, located at the <b>Fort Dufferin Building</b> , accessible through the Bonner Drive Gate. Government issued photo identification must be provided when picking up security identification tags" are you able to confirm that Fort Dufferin Building is at the same site that the pickups are required at ( <b>5600-11th Ave, Regina, SK</b> )?
A7	Yes, the Fort Dufferin is at the same site that the pickups are required.
Q8	It says that there is a security requirement, and then it shows "Annex C, Security Requirements Check List;" but when I go to Annex C it says "SECURITY REQUIREMENTS CHECK LIST (SRCL) ( <i>Attached at the end of the document</i> )" but that is the last page of the document, are you able to confirm what the security requirement is and provide the checklist?



A8	Annex C (Security Requirement Checklist-SRCL) as a separate document, please refer to solicitation amendment 001.
Q9	In the Annex B – Basis of Payment, column C says “Number of estimated empties required for each bin Per Month”, but the extended price calculation implies that column C should be “Number of estimated empties required per month”. Can you please clarify? If this column is actually “Number of estimated empties required for each bin Per Month” that would insinuate that each 4-yard waste bin for example would be picked up 20 times per month (200 pickups total for 4-yard waste bins) and thus, the extended price calculation would be incorrect.
A9	The formula in the extended price column has been replaced. Please refer to the revised Basis of Payment.
Q10	In the Annex B – Basis of Payment, Table 3: Total Assessed Proposal Price, should this price be calculated by taking the monthly cost for each individual year, multiplying it by 12 months to get the annual cost and then adding the annual costs together (The first 7 years annual costs for table 1 total, the 3 optional years for the table 2 total)?
A10	Table three (3) has been updated, please refer to the revised Basis of Payment.
Q11	In the Annex B – Basis of Payment, the instructions say that all rates should include disposal fees. Typically, roll-off bins are priced as a lift charge (service) plus the disposal fee. Pricing the disposal separately, allows the RCMP to pay for what they dispose of. The second option is a flat rate fee which includes the lift and the disposal in one fee. The basis for how this charge is determined is by assuming the heaviest weight allowed in the bin for each service plus the cost of the lift. Most clients prefer to pay the disposal fee based on the actual weight of the bin. Can the RCMP confirm how they would like Proponents to bill. If disposal should be billed separately could a disposal column be added to Annex B – Basis of Payment.
A11	Suppliers will use their lift charge (service fee) for roll off bins. Please refer to the revised Basis of Payment.

### **SOLICITATION REVISIONS**

#### **Page 1**

Delete:

<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	July 11, 2024	

Insert:

<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	July 15, 2024	



**Delete in its entirety:** Basis of Payment

**Insert:**

**ANNEX B  
BASIS OF PAYMENT**

All rates are to be provided in Canadian Dollars, GST/HST and Fuel/Environmental Charges extra, rates to include, but not limited to, labour, equipment, transportation, supervision, disposal fees, lift charge/service fee, permits and travel time.

**FOR EVALUATION PURPOSES ONLY**

Annex B must be completed in its entirety, including the optional period. Failure to complete all tables will deem the bid non-responsive and given no further consideration.

The estimated quantity of items is provided for evaluation purposes only. These quantities are estimated for cost evaluation purposes only and do not constitute a guarantee or commitment on behalf of Canada of the quantity to be ordered.

Table 3 = Total Evaluated Price

- Bidders are required to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Bidder leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Bidder confirm that the price is, in fact, \$0.00. No Bidder will be permitted to add or change a price as part of this confirmation. Any Bidder who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.
- **Bidders are required to use Lift Charge (Service Fee) for all Roll Off bins.**



**BIDDER'S PRICING**

**Bin Rental and Bin Empty Services**

**TABLE 1: INTIAL CONTRACT TERM**

Period <i>(actual contract dates to be inserted at contract award).</i>		Container Size	Number of Bins Per Month (a)	Bin Rental Per Month (b)	Estimated number of services for each bin Per Month (c)	Price Per Service (d)	Extended Price e = (axb)+ (cxd)
Year One (1) From August 1, 2024 to July 31, 2025	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Year One (Y1)</b>						
FUEL SURCHARGE							%
Year Two (2) From August 1, 2025 to July 31, 2026	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCKE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Year Two (Y2)</b>						
FUEL SURCHARGE							%
Year Three (3) From August 1, 2026 to July 31, 2027	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
	30 YD Roll Off	1	\$	2	\$	\$	



	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Year Three (Y3)</b>						<b>\$</b>
	FUEL SURCHARGE						%
Year Four (4) From August 1, 2027 to July 31, 2028	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
		<b>Sub Total Year Four (Y4)</b>					
	FUEL SURCHARGE						%
Year Five (5) From August 1, 2028 to July 31, 2029	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCKE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
		<b>Sub Total Year Five (Y5)</b>					
	FUEL SURCHARGE						%
Year Six (6) From August 1, 2029 to July 31, 2030	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
		<b>Sub Total Year Six (Y6)</b>					
	FUEL SURCHARGE						%
	WASTE	4 Yard	10	\$	20	\$	\$



Year Seven (7) From August 1, 2030 to July 31, 2031		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
<b>Sub Total Year Seven (Y7)</b>							<b>\$</b>
FUEL SURCHARGE							%
<b>TABLE ONE (1) TOTAL : (Subtotal-Y1 + Y2 +Y3 + Y4 + Y5 + Y6 + Y7)</b>							<b>\$</b>

**TABLE 2. OPTION PERIODS**

Period <i>(actual contract dates to be inserted at contract award).</i>		Container Size	Number of Bins Per Month (a)	Bin Rental Per Month (b)	Estimated number of services for each bin Per Month (c)	Price Per Service (d)	Extended Price e = (axb)+(cxd)
Option Year One (1) From August 1, 2031 to July 31, 2032	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Option Year One (OPT Y1)</b>						
FUEL SURCHARGE							%
Option Year Two (2) From August 1, 2032 to July 31, 2033	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
	30 YD Roll Off	1	\$	2	\$	\$	



	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Option Year Two (OPT Y2)</b>						<b>\$</b>
	FUEL SURCHARGE						%
Option Year Three (3) From August 1, 2033 to July 31, 2034	WASTE	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCLE PLASTIC	4 Yard	10	\$	20	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	RECYCKE CARDBOARD	4 Yard	10	\$	20	\$	\$
		6 Yard	5	\$	10	\$	\$
		30 YD Roll Off	1	\$	2	\$	\$
	WOOD WASTE	30 YD Roll Off	1	\$	1	\$	\$
	<b>Sub Total Option Year Three (OPT Y3)</b>						<b>\$</b>
FUEL SURCHARGE						%	
<b>TABLE TWO (2) TOTAL : (Subtotal- OPT Y1 + OPT Y2 + OPT Y3)</b>						<b>\$</b>	

**TABLE 3: TOTAL ASSESSED PROPOSAL PRICE**

Description		Sum of Bidder's Pricing
1	Table 1 – Assessed Proposal Price Y1 + Y2 +Y3 + Y4 + Y5 + Y6 + Y7	\$ _____
2	Table 2 – Assessed Proposal Price OPT Y1 + OPT Y2 + OPT Y3	\$ _____
<b>Total Assessed Proposal Price (Table 1 + Table 2)</b>		<b>\$ _____</b>