

Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to express their interest in the tender by submitting a statement of capabilities. If no supplier submits a statement of capabilities meeting the requirements set out in the ACAN, by the closing date indicated in the ACAN, the contracting agent may then proceed to award the contract to the pre-identified supplier.

Definition of requirement

Environment and Climate Change Canada (ECCC) requires the services of a Contractor to operate the duck banding station at Parent Lake (48° 39' 8" N, 77° 3' 49" W) for the summer period of 2024, 2025 and 2026.

The objective is to operate the duck banding station at Lac Parent. The results obtained in a final report will contribute to the cooperative duck banding program.

The exhaustive list of tasks is as follows:

- Work preparation (purchase and rental of start-up equipment) and site visit
- Construction and/or repair of cages
- Pre-baiting (fifteen (15) days minimum before the start of operations)
- Installation of twelve (12) large cages
- Notify conservation officers
- Capturing harmful mammals
- Capture and banding of ducks
- Daily data compilation
- Closing the cages
- Material storage
- Production of an activity report
- Shipment of material to the Canadian Wildlife Service.

At the end of each summer season, a final activity report must be submitted electronically to the Project Manager.

Constraints :

- All work and deliverables must be in French.
- The Contractor will not be reimbursed for actual authorized travel and living expenses reasonably incurred in the performance of the work.
- The Contractor must comply with the following task risk analysis: Waterfowl Banding Risk.
- The Contractor must house and feed the resource at the work site for the duration of the contract.

Criteria for assessing the statement of capabilities (minimum essential requirements)

Any interested supplier must demonstrate, by means of a declaration of capabilities, that it meets the following requirements:

Minimum requirements for the supplier :

1. For the duration of the contract, the supplier must hold "all-risk" insurance to protect government property in its care, custody or control, in an amount not less than \$80,688.
2. The supplier must hold a commercial general liability insurance policy in an amount equivalent to that usually fixed for a contract of this nature; however, the limit of liability must not be less than \$2,000,000 per accident or incident and following the annual total.
3. The supplier must demonstrate its ability to access and work on a daily basis in the remote location of the Parent Lake Marshes Biodiversity Reserve (48.768627, -76.920609).
4. The supplier must have a minimum of five (5) years of experience, within the last fifteen (15) years, in data entry on Microsoft Excel and the submission of work reports.

Minimum requirements for the proposed resource :

1. The resource must hold a valid driver's license for the duration of the contract.
2. The resource must hold a pleasure craft operator's license for the duration of the contract.
3. The resource must hold a permit for the capture of wild animals for scientific, educational or wildlife management purposes (SEG) from the Ministry of the Environment, Fight Against Climate Change, Wildlife and Parks (MEFCCWP) of Québec for the control of predators (mammals) valid for the duration of the work and the place of work.
4. The resource must be listed on a good animal care protocol approved by Environment and Climate Change Canada's (ECCC) Eastern Animal Care Committee.
5. The resource must hold a valid Banding Permit issued by the ECCC Bird Banding Office including the following authorizations: Band waterfowl, use traps, take and possess swabs.
6. The resource must have a minimum of five (5) years' experience, within the last fifteen (15) years, in operating a duck banding station and/or banding at least 5,000 ducks (all species combined).
7. The resource must have a minimum of five (5) years' experience, within the last fifteen (15) years, in the manufacture and repair of the most commonly used duck traps (traditional, floating, cloverleaf, etc.).

Applicability of the trade agreement(s) to the public procurement contract

This procurement is NOT subject to any trade agreement(s).

Set-asides under the Aboriginal Procurement Strategy

This procurement is NOT set aside for an Aboriginal supplier in accordance with the government's Procurement Strategy for Aboriginal Business (PSAB).

Comprehensive Land Claims Agreement(s)

This procurement is subject to the James Bay and Northern Quebec Agreement and the Northeastern Quebec Agreement.

Pre-identified supplier justification

The contract can only be carried out by the Regroupement écologiste de Val-d'Or et des environs (R.E.V.E). Founded in 1987, R.E.V.E. is an environmental activist in the Abitibi region, involved in a variety of ecosystem conservation activities. Its founder has been banding waterfowl at the Lac Parent banding station for several decades. R.E.V.E. is also responsible for the training of new duck banders in Quebec and has extensive experience in the capture of birds of various species and the entry of banding data, skills that are essential to this work.

R.E.V.E. also provides a pool of young ecologists to assist the senior bander in operating the station. The supplier has the necessary expertise to process the banding data, which it submits to the Canadian Wildlife Service at the end of each summer season. R.E.V.E.'s in-depth knowledge of the target environment enables it to select the best potential sites for the installation of banding devices.

The banding station is located in a remote area, at the northern limit of Lac Parent in Abitibi, in a biodiversity reserve managed by the Ministry of the Environment, Climate Change, Wildlife and Parks. REVE participated in the development of the protected area project and has exclusive access to the site. Thanks to a collaboration agreement with an external partner, the supplier is also able to house its resources directly on site, allowing daily access for the duration of the work. Daily presence at the station's operation is a mandatory requirement for carrying out the work. Because of its exclusive access to the station, its unique experience and qualifications, the pre-identified supplier is the only one able to carry out the work required at the Parent Lake banding station.

Public procurement regulations Exception(s)

The following exception(s) to the Public Contracts Regulations is (are) invoked for this contract under paragraph 6(d): Only one person is capable of performing the work .

Intellectual property

Canada intends to retain ownership of any new intellectual property arising from the proposed contract, on the grounds that the main purpose of the contract is to obtain IP, knowledge or regulatory information that is intended for public dissemination.

Proposed contract duration or delivery date

The proposed contract is for one (1) year, from July 1, 2024 to June 30, 2025.

The contract includes the option to extend the contract term for up to two (2) additional one (1) year periods, under the same conditions.

Estimated cost of proposed contract

The estimated value of the contract, including options, is \$81,920.00 (plus GST/HST).

Name and address of pre-identified supplier

Regroupement écologiste de Val-d'Or et des environs (R.E.V.E.)

1035 Rue St-Philippe, CP 605 STN Bureau-Chef

Val-D'Or, QC J9P 4P6

Suppliers' right to submit a declaration of capabilities

Suppliers who consider themselves fully qualified and available to provide the services described in the CAP may submit a statement of capabilities in writing to the contact person identified in this notice no later than the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

Deadline for submitting a declaration of capabilities

The closing date and time for the acceptance of capacity declarations is June 21, 2024, at 3 p.m., EDT.

Inquiries and quotations

Requests for information and declarations of capabilities should be sent to the following address:

Kassandra Lauzier

Purchasing agent

105 McGill Street, 5^e floor

Montréal, QC H2Y 2E7

Telephone: 438-801-0827

E-mail: Kassandra.lauzier@ec.gc.ca and ec.soumissions-bids.ec@canada.ca