



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

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**REQUEST FOR
BIDS**

**DEMANDE DE
SOUMISSIONS**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet Office Seating for RCMP		Date 2024-06-10
Solicitation No. – N° de l’invitation 202300584		
Client Reference No. - No. De Référence du Client 202300584		
Solicitation Closes – L’invitation prend fin		
At / à :	14:00	EDT (Eastern Daylight Time) HAE (heure avancée de l’Est)
On / le :	2024-06-25	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à : Alexander Fraser		
Telephone No. – No. de téléphone	E-mail Address – Adresse courriel Alexander.Fraser@rcmp-grc.gc.ca	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l’entrepreneur :		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)		
Signature	Date	



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is security associated with this requirement.

1. The conditions in this article must be met by the Bidder before award of a contract.
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses; and
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2 Requirement

This solicitation is issued pursuant to the Supplier's Furniture for Office Seating Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ. The terms and conditions in the Supplier's SA apply to and form part of this solicitation. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this solicitation.

The requirement is detailed under Annex A of the resulting contract clauses.

1.3 General or Procurement Strategy for Indigenous Business (PSIB)

This requirement is a:

General Stream Procurement

The requirement is subject to all applicable trade agreements as identified in the Notice of Proposed Procurement (NPP).

PSIB Stream Procurement

This procurement is set aside under the federal government Procurement Strategy for Indigenous Business. For more information on Aboriginal business requirements of the Set-aside Program for Indigenous Business, refer to [Annex 9.4](#) of the Supply Manual.

This procurement is set aside from the international trade agreements under the provision each has for measures with respect to Aboriginal peoples or for set-asides for small and minority businesses.

Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to this procurement.



1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003** (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions **2003** incorporated by reference above is deleted in its entirety and replaced with the following:

- (a) at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [*Ineligibility and Suspension Policy*](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names.

2.2 Submission of Bids

Bids must be submitted by email only to the contracting authority listed on page 1 by the date, time and place indicated on page 1 of the bid solicitation.

****The maximum file size that RCMP can receive in a single email is 5MB****

****Bidders are urged to send their proposals well before the bid closing time****

The RCMP will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- (a) receipt of garbled or incomplete bid;
- (b) delay in transmission or receipt of the bid to the Contracting Authority's email inbox (the date & time on the email received by the Contracting Authority is considered the date & time of receipt of the bid submission);
- (c) availability or condition of the receiving equipment;
- (d) incompatibility between the sending and receiving equipment;
- (e) delay in transmission or receipt of the bid;
- (f) failure of the Bidder to properly identify the bid;
- (g) illegibility of the bid; or
- (h) security of bid data.



NOTE: The RCMP has not been approved for bid submission by Canada Post Corporation (CPC) Connect service.

Due to the nature of the bid solicitation, bids transmitted by facsimile or hard copy to the RCMP will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Prince Edward Island.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submit its complete email bid in separately saved and attached sections as follows:



Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications and Additional Information

Prices must appear in the Financial Bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their Technical Bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their Financial Bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex D Electronic Payment Instruments, to identify which ones are accepted.

If Annex D Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

Section III: Certifications and Additional Information

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Additional Information

Integrity checks were performed on each Supplier at time of issuance of their respective Supply Arrangement (SA). By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01, Integrity Provisions - Bid of Standard Instructions listed above.

5.1.2 Product Conformance

By submitting a bid, the Bidder certifies that all goods proposed conform, and will continue to conform throughout the period of the contract, to the requirement detailed under Annex A and to the Specifications of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ.

5.1.3 Continuance of Certifications

The Bidder certifies that by submitting a bid in response to this solicitation, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications submitted with its arrangement to become qualified as part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/canada/esdc-labour/s) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).



Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.2 Additional Certifications Precedent to Contract Award

5.2.2.1 Price Certification

This certification applies to Competitive and Non-Competitive Requirements when the Total Evaluated Bid Price is \$50,000.00 or more and the bid is the only responsive bid.

a. Price Certification – Canadian-based Suppliers (other than Agency and Resale Outlets)

The Bidder certifies that the price proposed

- i. is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both;
- ii. does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity, and
- iii. does not include any provision for discounts to selling agents.

b. Price Certification – Canadian Agency and Resale Outlets

The Bidder certifies that the price proposed

- i. is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both; and does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses at Annex C) apply to and form part of the Contract.

6.2 Requirement

6.2.1 The Contractor must provide office seating in accordance with the Requirement at Annex A.

This contract is issued against the Supplier's Furniture for Office Seating Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ. The terms and conditions in the Supplier's SA apply to and form part of this contract.

6.2.2 This requirement is a:

General Stream

PSIB Stream



6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 - Warranty, is amended as follows:

At Sub-section 1.

Deleted: "The warranty period will be 12 months."
Inserted: "The warranty period will be 10 years with the exception of user adjustable components, which will have a warranty of 5 years."

At Sub-section 2.

Deleted: In its entirety
Inserted: as follows:
"2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs."

All other provisions of the warranty section remain in effect.

Section 16 - Interest on Overdue Accounts

This provision will not apply to payments made by credit card at point of sale. This provision does not apply to Suppliers whose SAs do not include the provision for payment by credit card.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to the completion and acceptance of the Work.

6.4.2 Delivery Date

All the deliverables must be received as indicated at Annex B.

Standard Lead time is between 6-10 weeks for furniture delivery and installation.

6.4.3 Shipping Instructions



Goods must be delivered DDP (Destination as specified in contract) Incoterms® rules, Applicable Taxes extra.

In addition to the above, the Contractor is to unload and move the goods to the delivery location(s) specified in the contract.

6.4.4 Delivery and Installation Points Location(s)

Delivery and Installation of the requirement will be made at the point(s) specified at Annex B of the Contract.

The Project Authority (PA) will provide the Supplier the authority to proceed prior to the finalized delivery and installation date taking into consideration the delivery and installation time provided by the Supplier. Canada will not be responsible if the Supplier chooses to proceed without the PA authorization.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Victoria Amira
Title: Procurement Officer
Department: Procurement, Material and Assets Management, RCMP
Address: 73 Leikin Drive, Ottawa ON K1A 0R2
Telephone: 343-596-9464
E-mail address: victoria.amira@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *(to be completed at contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ _
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and



install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).

6.5.3 Contractor's Representative

The Contractors Representative for the Contract is: *(to be completed at contract award)*

Name: _____

Title: _____

Telephone: _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

For the Work described in the Contract and in consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a fixed price of \$ _____ *(insert the amount at Contract award)*. Customs duties are included and applicable taxes are extra.

6.6.2 Method of Payment

SACC Manual clause [H1000C](#) (2008-05-12), Single Payment

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.

Invoices must be distributed as follows:

- a. One (1) copy must be forwarded by email to the Project Authority identified under the section entitled "Authorities" of the Contract for certification and payment.
- b. One (1) copy must be forwarded by email to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 SACC Manual Clauses

SACC Manual Clause [A3000C](#) (2022-05-12) Indigenous Business Certification

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in *[to be completed at contract award]*.



6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement of the SA E60PQ-120001;
- (b) the Articles of this Agreement;
- (c) the general conditions 2010A (2022-12-01) – General Conditions: Goods (Medium Complexity);
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (g) Annex C, Security Requirement and;
- (h) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*).

6.11 Access to Facilities and Equipment

Canada's facilities, equipment, documentation and personnel are not automatically at the disposal of the Contractor. If access to government premises, computer systems (micro computer network), working space, telephones, terminals, documentation and personnel for consultation is required by the Contractor to perform the Work, the Contractor must advise the Contracting Authority of the need for such access in a timely fashion. If the Contractor's request for access is approved by Canada and arrangements are made to provide access to the Contractor, the Contractor, its subcontractors, agents and employees must comply with all the conditions applicable at the Work site. The Contractor must further ensure that the facilities and equipment are used solely for the performance of the Contract.

6.12 Canada's Facilities to Accommodate the Delivery

The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.

During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule

6.13 Standard finishes

The Identified User (IU) will consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.

Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.

The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.



6.14 SACC Manual Clauses

SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods

SACC Manual clause [A9068C](#) (2010-01-11), Government Site Regulations

SACC Manual clause [B6802C](#) (2007-11-30), Government Property

SACC Manual clause [G1005C](#) (2016-01-28), Insurance - No Specific Requirement



ANNEX A REQUIREMENT

Table A1: C1: Rotary Chair – Large Occupant

OFFICE FURNITURE

SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE:	Quantity Required: <u> 10 </u>
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 "<input checked="" type="checkbox"/>" is chosen then all attributes will be considered acceptable for the requirement. 	

Criteria	Requirement Choices	Annex A reference:				
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8				
<i>Weight Capacity</i>	<input type="checkbox"/> Standard (up to 275 lbs) <input checked="" type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7				
<i>Usage</i>	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3				
A <i>Headrest</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13				
B <i>Backrest Height</i>	<input type="checkbox"/> Standard <input checked="" type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7				
C <i>Lumbar Support</i>	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6				
D <i>Armrests</i>	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed <table style="margin-left: 20px; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; padding-right: 5px;"> <input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input checked="" type="checkbox"/> Fully Articulating </td> <td style="padding-left: 5px;"> Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever </td> </tr> <tr> <td style="border-right: 1px solid black; padding-right: 5px;"> <input type="checkbox"/> Fixed → </td> <td style="padding-left: 5px;"> <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference </td> </tr> </table>	<input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input checked="" type="checkbox"/> Fully Articulating	Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever	<input type="checkbox"/> Fixed →	<input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference	2.1.10
	<input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input checked="" type="checkbox"/> Fully Articulating	Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever				
<input type="checkbox"/> Fixed →	<input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference					
E <i>Seat Depth</i>	<input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Deep	2.1.2				
F <i>Seat Width</i>	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2				
G <i>Seat Height</i>	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	2.1.4				
	<i>Rotary Stool</i> Adjustable					
H <i>Tilt Mechanism</i>	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference	1.5.11 2.1.8				
	<i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference					
I <i>Seat Angle and Backrest-to-seat Angle</i>	Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9				
J <i>Casters</i>	for use on: <input checked="" type="checkbox"/> carpet <input checked="" type="checkbox"/> hard surfaces	2.1.11				
L <i>Footrest (rotary stools only)</i>	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12				
<i>Finishes</i>	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	2.1.15				
	Seat: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material					
	Base Frame: <input type="checkbox"/> Metal <input type="checkbox"/> Plastic					
<i>Labelling and Instructions</i>	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2				
<i>Accessibility</i>	<input type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3				
Additional Criteria	<i>Armrests</i> <ul style="list-style-type: none"> Polyurethane arm pad 4 1/4" x 10 5/8" and solid 1/4" thick spring steel frame, epoxy power coated black <i>Casters</i> <ul style="list-style-type: none"> 8 chairs need carpet casters and 2 chairs need hard surface casters <i>Finishes</i> <ul style="list-style-type: none"> Fully upholstered backrest with abrasion resistant spray on polyurethane strip on bottom of backrest, 7" up from the bottom 26" glass reinforced nylon base Green chair recognition Fabric Grade 4 – minimum abrasion resistant, min. 100,000 double rubs, polyester / nylon blend <i>General</i> <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 					



Table A2: C2: Rotary Chair – Large Occupant

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE:	Quantity Required: <u> 1 </u>
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 " <input checked="" type="checkbox"/> " is chosen then all attributes will be considered acceptable for the requirement. 	

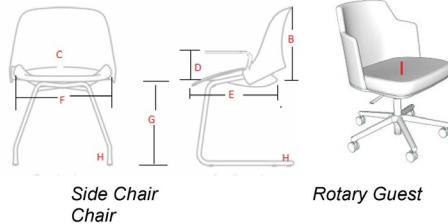
Criteria	Requirement Choices	Annex A reference
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
<i>Weight Capacity</i>	<input type="checkbox"/> Standard (up to 275 lbs) <input checked="" type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7
<i>Usage</i>	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3
A <i>Headrest</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13
B <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7
C <i>Lumbar Support</i>	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6
D <i>Armrests</i>	<input checked="" type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input type="checkbox"/> Fully Articulating	2.1.10
	<input type="checkbox"/> Fixed → <input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference	
E <i>Seat Depth</i>	<input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Deep	2.1.2
F <i>Seat Width</i>	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2
G <i>Seat Height</i>	<i>Rotary Chair</i>	2.1.4
	<input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	
H <i>Tilt Mechanism</i>	<i>Rotary Chair</i>	1.5.11 2.1.8
	<input checked="" type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference <i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference	
I <i>Seat Angle and Backrest-to-seat Angle</i>	Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9
J <i>Casters</i>	for use on: <input checked="" type="checkbox"/> carpet <input type="checkbox"/> hard surfaces	2.1.11
L <i>Footrest (rotary stools only)</i>	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12
<i>Finishes</i>	Backrest:	2.1.15
	<input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	
	Seat:	
	<input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	
	Base Frame:	
	<input type="checkbox"/> Metal <input type="checkbox"/> Plastic	
<i>Labelling and Instructions</i>	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2
<i>Accessibility</i>	<input type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3
Additional Criteria	<i>Armrests</i> <ul style="list-style-type: none"> Polyurethane arm pad 4 1/4" X 10 5/8" and solid 1/4" thick spring steel frame, epoxy power coated black <i>Finishes</i> <ul style="list-style-type: none"> Fully upholstered seat w/ abrasion resistant guard strip on back of seat Eight ply hardwood seat structure w/ high resilient polyurethane foam Fully upholstered backrest (19"w x 26"h) w/ abrasion resistant spray on polyurethane strip on bottom of backrest, 7" up from the bottom 26" glass reinforced nylon base Fabric Grade 4 - Min. abrasion resistant, min. 100,000 double rubs, polyester/nylon blend <i>General</i> <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



Table A3: C3: Side Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE	Quantity Required: <u>8</u>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (☐→*) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 "*" is chosen then all attributes will be considered acceptable for the requirement. 	

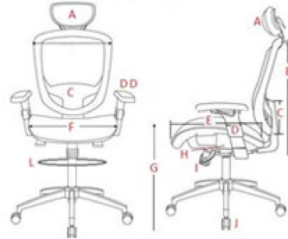
Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	* All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 * All plastic components are recyclable at the end of their life.	1.2.8
B <i>Backrest Height</i>	* Standard as fixed based on chair type chosen above	2.3.7 2.3.8
C <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) * No <input type="checkbox"/> No preference	2.3.6
D <i>Armrests</i>	<input type="checkbox"/> Yes (fixed position) → Style: <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input type="checkbox"/> No preference <input checked="" type="checkbox"/> No	2.3.10
E & F <i>Seat Width & Depth</i>	* Standard as fixed	2.3.2
G <i>Seat Height</i>	* Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3
H <i>Leg Support</i>	Side Chair: * 4 Post Legs <input type="checkbox"/> Cantilever <input type="checkbox"/> Sled → * Glides <input type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11
I <i>Backrest-to-seat Angle</i>	* Fixed angle	2.3.9
I <i>Seat Angle (rotary guest chair only)</i>	* Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input type="checkbox"/> Non-stacking * No preference	2.3.12
<i>Finishes</i>	Backrest: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood * Plastic <input type="checkbox"/> Mesh * Other: curved high-density polypropylene Seat: * Upholstery <input type="checkbox"/> Wood <input type="checkbox"/> Plastic <input type="checkbox"/> Mesh * Other: with waterfall edge Base Frame: <input type="checkbox"/> Plastic <input type="checkbox"/> Wood * Metal (ie. wired)	2.3.13
<i>Additional Criteria</i>	Backrest <ul style="list-style-type: none"> Curved high-density polypropylene back Legs <ul style="list-style-type: none"> Wall saver, tubular framing Weight capacity <ul style="list-style-type: none"> Up to 300 lbs General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



Table A4: C4: Rotary Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE:	Quantity Required: <u>29</u>
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 "<input checked="" type="checkbox"/> 	

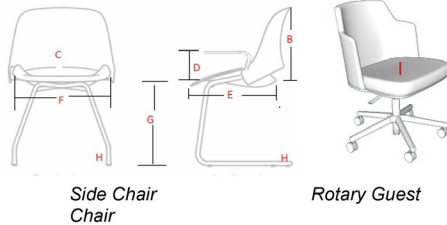
Criteria	Requirement Choices	Annex A reference:
Environmental	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
Weight Capacity	<input checked="" type="checkbox"/> Standard (up to 275 lbs) <input type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7
Usage	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3
A Headrest	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13
B Backrest Height	<input type="checkbox"/> Standard <input checked="" type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7
C Lumbar Support	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6
D Armrests	<input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Height Adjustment <input type="checkbox"/> Lateral Adjustment <input checked="" type="checkbox"/> Fully Articulating	2.1.10
	<input type="checkbox"/> Fixed → <input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference	
E Seat Depth	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input type="checkbox"/> Deep	2.1.2
F Seat Width	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2
G Seat Height	Rotary Chair <input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range Rotary Stool Adjustable	2.1.4
	Rotary Chair <input checked="" type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference Rotary Stool <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference	
H Tilt Mechanism		1.5.11 2.1.8
I Seat Angle and Backrest-to-seat Angle	<input checked="" type="checkbox"/> Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9
J Casters	for use on: <input checked="" type="checkbox"/> carpet <input checked="" type="checkbox"/> hard surfaces	2.1.11
L Footrest (rotary stools only)	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12
Finishes	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	2.1.15
	Seat: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	
	Base Frame: <input type="checkbox"/> Metal <input type="checkbox"/> Plastic	
Labelling and Instructions	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2
Accessibility	<input type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3
Additional Criteria	Casters <ul style="list-style-type: none"> 1 chair needs hard surface casters, the rest need carpet casters Finishes <ul style="list-style-type: none"> Min. abrasion resistant, min. 100,000 double rubs, polyester / nylon blend. Dual fabric upholstery Arm rests <ul style="list-style-type: none"> 180 degree swivel adjustable or removable armrests to accommodate duty belts General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



Table A5: C5: Side Chair

OFFICEFURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE	Quantity Required: <u> 8 </u>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 " <input checked="" type="checkbox"/> " is chosen then all attributes will be considered acceptable for the requirement. 	

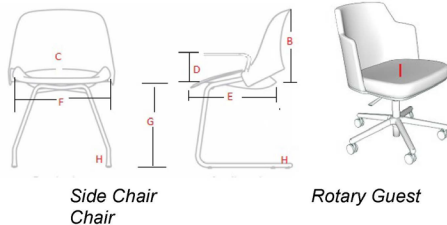
Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
B <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard as fixed based on chair type chosen above	2.3.7 2.3.8
C <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) <input checked="" type="checkbox"/> No <input type="checkbox"/> No preference	2.3.6
D <i>Armrests</i>	<input type="checkbox"/> Yes (fixed position) → <i>Style:</i> <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input type="checkbox"/> No preference <input checked="" type="checkbox"/> No	2.3.10
E <i>Seat Width & Depth</i>	<input checked="" type="checkbox"/> Standard as fixed	2.3.2
G <i>Seat Height</i>	<input checked="" type="checkbox"/> Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3
H <i>Leg Support</i>	Side Chair: <input checked="" type="checkbox"/> 4 Post Legs <input type="checkbox"/> Cantilever <input type="checkbox"/> Sled → <input checked="" type="checkbox"/> Glides <input type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11
<i>Backrest-to-seat Angle</i>	<input checked="" type="checkbox"/> Fixed angle	2.3.9
I <i>Seat Angle (rotary guest chair only)</i>	<input checked="" type="checkbox"/> Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input checked="" type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input type="checkbox"/> Non-stacking <input type="checkbox"/> No preference	2.3.12
<i>Finishes</i>	Backrest: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input checked="" type="checkbox"/> Other: <i>one piece polypropylene shell</i>	2.3.13
	Seat: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input checked="" type="checkbox"/> Other: <i>one piece polypropylene shell</i>	
	Base Frame: <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Metal (ie. wired)	
<i>Additional Criteria</i>	<i>General</i> <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



Table A6: C6: Side Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE	Quantity Required: <u> 3 </u>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 " <input checked="" type="checkbox"/> " is chosen then all attributes will be considered acceptable for the requirement. 	

Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
B <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard as fixed based on chair type chosen above	2.3.7 2.3.8
C <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) <input checked="" type="checkbox"/> No <input type="checkbox"/> No preference	2.3.6
D <i>Armrests</i>	<input type="checkbox"/> Yes (fixed position) → Style: <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input type="checkbox"/> No preference <input checked="" type="checkbox"/> No	2.3.10
E & F <i>Seat Width & Depth</i>	<input checked="" type="checkbox"/> Standard as fixed	2.3.2
G <i>Seat Height</i>	<input checked="" type="checkbox"/> Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3
H <i>Leg Support</i>	Side Chair: <input type="checkbox"/> 4 Post Legs <input type="checkbox"/> Cantilever <input checked="" type="checkbox"/> Sled → <input checked="" type="checkbox"/> Glides <input type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11
<i>Backrest-to-seat Angle</i>	<input checked="" type="checkbox"/> Fixed angle	2.3.9
I <i>Seat Angle (rotary guest chair only)</i>	<input checked="" type="checkbox"/> Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input checked="" type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input type="checkbox"/> Non-stacking <input type="checkbox"/> No preference	2.3.12
<i>Finishes</i>	Backrest: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input checked="" type="checkbox"/> Other: <i>one piece polypropylene shell</i> Seat: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input checked="" type="checkbox"/> Other: <i>one piece polypropylene shell</i> Base Frame: <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Metal (ie. wired)	2.3.13
<i>Additional Criteria</i>	General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



Table A7: C7: Rotary Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE:	Quantity Required: 12
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 " <input checked="" type="checkbox"/> " is chosen then all attributes will be considered acceptable for the requirement. 	

Criteria	Requirement Choices	Annex A reference:					
Environmental	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8					
Weight Capacity	<input checked="" type="checkbox"/> Standard (up to 275 lbs) <input type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7					
Usage	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3					
A Headrest	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13					
B Backrest Height	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7					
C Lumbar Support	<input checked="" type="checkbox"/> Fixed position <input type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6					
D Armrests	<input type="checkbox"/> Adjustable <table border="1" style="margin-left: 20px;"> <tr> <td><input type="checkbox"/> Height Adjustment</td> <td rowspan="2">Armrest Style:</td> </tr> <tr> <td><input type="checkbox"/> Lateral Adjustment</td> </tr> <tr> <td><input type="checkbox"/> Fully Articulating</td> <td> <input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever </td> </tr> </table>	<input type="checkbox"/> Height Adjustment	Armrest Style:	<input type="checkbox"/> Lateral Adjustment	<input type="checkbox"/> Fully Articulating	<input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever	2.1.10
	<input type="checkbox"/> Height Adjustment	Armrest Style:					
<input type="checkbox"/> Lateral Adjustment							
<input type="checkbox"/> Fully Articulating	<input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever						
<input checked="" type="checkbox"/> Fixed → <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input checked="" type="checkbox"/> No preference							
E Seat Depth	<input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Deep	2.1.2					
F Seat Width	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2					
G Seat Height	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	2.1.4					
	<i>Rotary Stool</i> Adjustable						
H Tilt Mechanism	<i>Rotary Chair</i> <input type="checkbox"/> Multifunction <input checked="" type="checkbox"/> Synchro Tilt <input checked="" type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference	1.5.11 2.1.8					
	<i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference						
I Seat Angle and Backrest-to-seat Angle	Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9					
J Casters	for use on: <input checked="" type="checkbox"/> carpet <input type="checkbox"/> hard surfaces	2.1.11					
L Footrest (rotary stools only)	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12					
Finishes	Backrest: <input type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material	2.1.15					
	Seat: <input type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material						
	Base Frame: <input checked="" type="checkbox"/> Metal <input type="checkbox"/> Plastic						
Labelling and Instructions	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2					
Accessibility	<input type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3					
Additional Criteria	Finishes <ul style="list-style-type: none"> Green chair recognition Grade 10 - Min. abrasion resistance/min. 100,000 double rubs General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 						



Table A8: C8: Rotary Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE:	Quantity Required: <u> 3 </u>
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
Instructions to Users: <ul style="list-style-type: none"> Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 "<input checked="" type="checkbox"/>" is chosen then all attributes will be considered acceptable for the requirement. 	

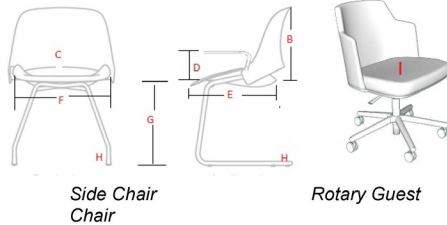
Criteria	Requirement Choices	Annex A reference:		
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8		
<i>Weight Capacity</i>	<input checked="" type="checkbox"/> Standard (up to 275 lbs) <input type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7		
<i>Usage</i>	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3		
A <i>Headrest</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13		
B <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7		
C <i>Lumbar Support</i>	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6		
D <i>Armrests</i>	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed <table border="0" style="margin-left: 20px;"> <tr> <td style="vertical-align: top;"> <input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input type="checkbox"/> Fully Articulating </td> <td style="vertical-align: top;"> Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference </td> </tr> </table>	<input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input type="checkbox"/> Fully Articulating	Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference	2.1.10
	<input checked="" type="checkbox"/> Height Adjustment <input checked="" type="checkbox"/> Lateral Adjustment <input type="checkbox"/> Fully Articulating	Armrest Style: <input checked="" type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference		
<input type="checkbox"/> Fixed →				
E <i>Seat Depth</i>	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input type="checkbox"/> Deep	2.1.2		
F <i>Seat Width</i>	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2		
G <i>Seat Height</i>	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	2.1.4		
	<i>Rotary Stool</i> Adjustable			
H <i>Tilt Mechanism</i>	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference	1.5.11 2.1.8		
	<i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference			
I <i>Seat Angle and Backrest-to-seat Angle</i>	<input checked="" type="checkbox"/> Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9		
J <i>Casters</i>	for use on: <input type="checkbox"/> carpet <input checked="" type="checkbox"/> hard surfaces	2.1.11		
L <i>Footrest (rotary stools only)</i>	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12		
<i>Finishes</i>	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material	2.1.15		
	Seat: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input type="checkbox"/> Mesh Material			
	Base Frame: <input checked="" type="checkbox"/> Metal <input type="checkbox"/> Plastic			
<i>Labelling and Instructions</i>	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2		
<i>Accessibility</i>	<input type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3		
<i>Additional Criteria</i>	Finishes <ul style="list-style-type: none"> Dual fabric upholstery General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 			



Table A9: C9: Side Chair

OFFICE FURNITURE SA PROGRAMS

CHAIR BUILDER for E60PQ-120001/H version 1



CHAIR TYPE	Quantity Required: <u>2</u>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
Instructions to Users:	
<ul style="list-style-type: none"> Choose the attributes (☐→*) that must be included for your requirement. Use 1 builder per type of chair. Note: if more than 1 "*" is chosen then all attributes will be considered acceptable for the requirement. 	

Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
B <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard as fixed based on chair type chosen above	2.3.7 2.3.8
C <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) <input checked="" type="checkbox"/> No <input type="checkbox"/> No preference	2.3.6
D <i>Armrests</i>	<input checked="" type="checkbox"/> Yes (fixed position) → Style: <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input type="checkbox"/> No <input checked="" type="checkbox"/> No preference	2.3.10
E <i>Seat Width & Depth</i>	<input checked="" type="checkbox"/> Standard as fixed	2.3.2
G <i>Seat Height</i>	<input checked="" type="checkbox"/> Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3
H <i>Leg Support</i>	Side Chair: <input type="checkbox"/> 4 Post Legs <input type="checkbox"/> Cantilever <input checked="" type="checkbox"/> Sled → <input checked="" type="checkbox"/> Glides <input type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11
I <i>Backrest-to-seat Angle</i>	<input checked="" type="checkbox"/> Fixed angle	2.3.9
I <i>Seat Angle (rotary guest chair only)</i>	<input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input checked="" type="checkbox"/> Non-stacking <input type="checkbox"/> No preference	2.3.12
<i>Finishes</i>	Backrest: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input type="checkbox"/> Other: (specify) Seat: <input type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Mesh <input type="checkbox"/> Other: (specify) Base Frame: <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Metal (ie. wired)	2.3.13
<i>Additional Criteria</i>	General <ul style="list-style-type: none"> Specifications must be provided including image (not line drawing) of proposed chair 	



**ANNEX B
 BASIS OF PAYMENT**

1. Procurement Strategy

- Subcategory Procurement
- All-inclusive Procurement

2. Product and Pricing

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 5, 8 and 9. **Bidders must provide a complete product offering for each Subcategory or All-inclusive Procurement.** In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

ALL-INCLUSIVE PROCUREMENT

Table 1: Summary of Chairs for All-inclusive Procurement

Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID		
Table	Title	Qty	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
A1	C1: Rotary Chair – Large Occupant	10		\$	\$
A2	C2: Rotary Chair – Large Occupant	1		\$	\$
A3	C3: Side Chair	8		\$	\$
A4	C4: Rotary Chair	29		\$	\$
A5	C5: Side Chair	8		\$	\$
A6	C6: Side Chair	3		\$	\$
A7	C7: Rotary Chair	12		\$	\$
A8	C8: Rotary Chair	3		\$	\$
A9	C9: Side Chair	2		\$	\$
				Product Total:	\$



Table 2: Delivery

(Standard Lead time is between 6-10 weeks for furniture delivery and installation)

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Fixed Lot Price \$
A1	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A2	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A3	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A4	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A5	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A6	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$



A7	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A8	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A9	Cornwall, PEI (Exact Address to be provided at Contract Award, all deliveries to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

Table 3: Installation

(Standard Lead time is between 6-10 weeks for furniture delivery and installation)

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Fixed Lot Price \$
A1	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A2	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$



A3	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A4	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A5	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A6	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A7	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A8	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
A9	Cornwall, PEI (Exact Address to be provided at Contract Award, all installations to be at the same address.)	2024-08-26	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$



<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Optional Product Not Applicable

Table 5 – Optional Delivery Not Applicable

Table 6 – Optional Installation Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	Cornwall, PEI (<i>Exact address to be provided at contract award.</i>)
B	Dock	N/A
C	Lift	N/A
D	Door	Main level: overhead door – 3200mm x 3200mm; vestibule door – 1100mm x 2150mm; all other doors ~ 915mm x 2150mm Lower level: overhead door – 3000mm x 3400mm; vestibule door – 990mm x 2150mm; all other doors ~ 915mm x 2150mm
E	Freight Elevator	N/A
F	Other (specify, if any)	Two levels, with a door available on each level for delivery.
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	



Table 8 - Bid Evaluation and Contract Total
(Canada may complete if not completed by the Bidder)

1	Fixed Product Total (Table 1)	\$
2	Fixed Delivery Total (Table 2)	\$
3	Fixed Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	N/A
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	N/A
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	N/A
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1 + 2 + 3 + 7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es) : <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9 + 10): <i>[applicable at contract award only]</i>	\$

* Applicable Taxes extra.

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:



ANNEX C SECURITY REQUIREMENTS CHECKLIST



Contract Number / Numéro du contrat 202400584
Security Classification / Classification de sécurité Unclassified / Non classifié

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	RCMP - GRC	2. Branch or Directorate / Direction générale ou Direction Real Property Management - National Project Delivery Office <small>Gestion des biens immobiliers - Bureau de la réalisation des projets nationaux</small>
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail This SRCL covers the security requirement for the delivery and installation of furniture, fixtures & equipment for a new detachment building in Queens District, PEI. La présente LVERS couvre les exigences en matière de sécurité pour la livraison et l'installation du mobilier, des accessoires et de l'équipement pour la construction d'un nouveau bâtiment de détachement dans le district de Queens, à l'Île-du-Prince-Édouard.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input checked="" type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité





Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat 202400584
Security Classification / Classification de sécurité Unclassified / Non classifié

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET- SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input checked="" type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input checked="" type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments: **FA2 with Commissionaire escort.** *[Signature]* Accès aux installations II avec escorte
Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité





Contract Number / Numéro du contrat 202400584
Security Classification / Classification de sécurité Unclassified / Non classifié

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC				
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			SECRET	TOP SECRET / TRÈS SECRET
											A	B	C		
Information / Assets / Renseignements / Biens / Production	<input checked="" type="checkbox"/>														
IT Media / Support TI / IT Link / Lien électronique															

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Security Clause - SRCL #: 102849

Non-Sensitive



SRCL Security Guide

L Div Queens Furniture Delivery/Install
SRCL #: 102849

Prepared by:
Atlantic Region Departmental Security Section
Royal Canadian Mounted Police

Reviewer initials and date: J.A. 2021-10-25

Reviewer initials and date: C.M.B 2021-10-25

Template date: October 2021





Security Clauses - SRCL #: 102849

Non-Sensitive

Preamble

All contractors employed on this contract must support the RCMP's security environment by complying with the directives described in this document.

General Security Requirements

1. The information disclosed by the RCMP will be administered, maintained, and disposed of in accordance with the Contract. At minimum the contractor must follow the Policy on Government Security.
2. The contractor will promptly notify the RCMP of any unauthorized use or disclosure of the information exchanged under this contract and will furnish the RCMP with details of the unauthorized use or disclosure. (i.e. loss of information, accidental or deliberate.)
3. Contractors are forbidden from taking photographs on RCMP property. If photos are required, please contact the Organization Project Authority and Departmental Security Section.
4. Before entering an operational area of an RCMP building/facility, contractors must turn in all electronic devices, e.g. cell phones, cameras, PDAs to the reception/security desk until the person leaves. EXCEPTION: A contractor with a valid RCMP Enhanced Reliability Status.
5. The contractor is not permitted to disclose information provided by the RCMP, to any sub-contractors, without those individuals having the proper RCMP security screening level required to access the information.
6. A building access card is required for admittance to, or movement within an RCMP building/facility. The building access card must be worn and visible at all times while within an RCMP facility.
7. If the nature or scope of the work changes, the contractor must promptly notify the RCMP Contract Authority, who will contact and liaise with Departmental Security Section, to review and determine appropriate security mitigations.





ANNEX D TO PART 3 OF THE BID SOLICITATION – ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M).