

This requirement is for: The Correctional Service of Canada Dorchester Penitentiary and Archambault, Bath, Bowden and Matsqui Institutions.

Trade agreement: Canada-Korea Free Trade Agreement (CKFTA)

Tendering procedures: All interested suppliers may submit a bid.

Competitive Procurement Strategy: lowest priced compliant bid

Set-aside under the Procurement Strategy for Indigenous Business: This procurement is not subject to any set-asides for Indigenous Suppliers.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract does not include security requirements.

Nature of Requirements:

The following is a summary of the statement of work for this requirement.

The Correctional Service of Canada has a requirement for a Food Safety and Quality consultant, with specialized knowledge in cook-chill and reduced oxygen packaging processes, to provide technical guidance related to CSC's Food Safety and Quality (FSQ) Program and food production processes at each of CSC's five (5) Regional Food Production Centers (RFPC).

Objectives: to assist CSC in reviewing, revising, and validating the FSQ program; reviewing and providing recommendations for continuous improvement of food production processes at the RFPCs; developing training tools and resources related to the FSQ program; and analyzing critical food safety deviations to determine product safety and provide recommendations for corrective actions.

Deliverables:

- The project authority will define the deliverables and timelines for each task through task authorizations (TA) it issues to the Contractor.
- The Contractor must produce reports, documents, resource material, or other documentation defined in TAs using Microsoft Office products and deliver them to the CSC project authority in electronic format.
- The Contractor must provide copies of all data and evidence used to assess and support the validation of the FSQ program.
- Upon validation of the effectiveness of the FSQ program at controlling food safety and quality hazards RFPC operations, the contractor must provide digitally signed validation letters to that effect in .pdf format

Any conditions for participation of suppliers not specified in solicitation documentation: none.

Estimated quantity of commodity: see solicitation document statement of work and basis of payment.

Duration of Contract and Time Frame for Delivery

Period of the Contract: The Work is to be performed during a 3-year contract period with the option to renew for two (2) additional one-year periods.

File Number: 21120-24-4513990

Contracting Authority: *Ashley Drolet*
Telephone number: (613) 292 3176
E-mail: ashley.drolet@csc-scc.gc.ca

NOTE TO BIDDERS:

Bidders can obtain the complete statement of work and evaluation criteria by downloading the solicitation document and associated documents from the [Canada buys / tender opportunities](#) website.

The Crown reserves the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada (English or French).

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

Procurement Assistance Canada (PAC) offers seminars to businesses interested in learning how to sell goods and services to the Government of Canada. The seminars are FREE.

Topics include:

- Understand the federal procurement process;
- Learn about searching for opportunities;
- Find out how to bid on opportunities;
- Discover how to prepare to sell to the government.

The full schedule of seminars can be found on the Procurement Assistance Canada website, under find an event ([Procurement Assistance Canada: Find an event - Canada.ca](#)).