



---

# REQUEST FOR PROPOSAL (RFP)

## AMENDMENT #2

This bid solicitation is being issued under the framework of the EN578-170432 Supply Arrangement (SA) for task-based informatics professional services (TBIPS) method of supply, for the provision of the following professional services:

### **Stream 1: Applications Services** **A.13 Web Designer - Level 3**

All terms and conditions of the referenced TBIPS Supply Arrangement apply and must be incorporated into any resulting contract.

## **REDESIGN OF THE CANADIAN SPACE AGENCY INTRANET** **SITE**

**Bid Submission Deadline:**  
**May 1<sup>st</sup>, 2023 at 4:00 PM (EDT)**

### **Submit Bids by:**

Canada Post Corporation's (CPC) Connect service  
Or by Fax: (819) 997-9776

**Reference:** CSA File No. **9F019-22-0273-B**

*Note:* Please read this Request for Proposal carefully for further details on the requirements and bid submission instructions.



April 24<sup>th</sup>, 2023



**The Request for Proposal (RFP) amendment # 2 is hereby amended as follow:**

- a) On page 16 of the RFP, under 4.5 Financial evaluation:

**DELETE:**

Bidders must also complete the TABLE #6 at Annex B - Basis of Payment. The information in this Annex will form part of the resulting contract. The Bidder is responsible for submitting the daily rates for each resource that will be involved in the project for the initial period and optional year.

**REPLACE:**

Bidders must also complete the TABLE #6 at Annex B - Basis of Payment. The information in this Annex will form part of the resulting contract. The Bidder is responsible for submitting the hourly rates for each resource that will be involved in the project for the initial period and optional year.

- b) page 32 of the RFP, under Annex B - Basis of Payment:

**DELETE:**

Annex B - Basis of Payment in its entirety.

**REPLACE:**

**ANNEX B - BASIS OF PAYMENT**

The Bidder must respond to this pricing schedule by including in its financial bid for each of the periods (initial and option periods) specified below its quoted all inclusive fixed hourly rate (in Can \$) for each of the proposed resources.

During the period of the Contract, for Work performed in accordance with the Contract, the Contractor will be paid all inclusive fixed time rates as follows:

	<b>TABLE #6 Category and Period Stream 1: Applications Services A.13 Web Designer – Level 3</b>	<b>ALL- INCLUSIVE FIXED HOURLY RATE (in \$CAN)</b>	<b>ESTIMATED LEVEL OF EFFORT*</b>	<b>TOTAL (in \$CAN)</b>
		<b>A</b>	<b>B</b>	<b>C= A x B</b>
<b>1</b>	<b>Period 1 - From contract award date to March 31, 2024</b>			
<b>1a</b>	<b>Web Designer – Level 3 Primary Resource Name: (specify)</b>	\$ _____		
<b>2</b>	<b>Optional period - April 1st, 2024 to March 31, 2025</b>			
<b>2a</b>	<b>Web Designer – Level 3 Primary Resource Name: (specify)</b>	\$ _____		
	<b>Limitation of expenditure</b>			
	<b>GST/HST/TVQ 14.975%</b>			
	<b>TOTAL</b>			



<b>Table B: Additional Resource(s) Firm hourly rate (not for evaluation)</b>		
<b>Resource category and resource name (specify)</b>	<b>Period 1: From contract award date to March 31st, 2024</b>	<b>Period 2: From April 1st, 2024 to March 31st, 2025</b>
<i>(specify) (if applicable)</i>	(specify) _____\$	(specify) _____\$
<i>(specify) (if applicable)</i>	(specify) _____\$	(specify) _____\$
<i>(specify) (if applicable)</i>	(specify) _____\$	(specify) _____\$
<i>(specify) (if applicable)</i>	(specify) _____\$	(specify) _____\$

*\*If possible, please also provide a cost breakdown of your financial proposal.*

**ALL OTHER TERMS AND CONDITIONS OF THIS RFP REMAIN UNCHANGED.**