

REQUEST FOR PROPOSALS – AMENDMENT 002

Title of Project: Global Environment Facility (GEF) Assembly - Audiovisual equipment and staff			
Reference number: 7449056			
<u>CLOSING DATE: 2:00 PM on 29-05-2023 Time Zone: (EDT)</u>			
Return Bids to:			
To this email address only:			
<u>Micheline.lafontaine@international.gc.ca</u>			
Contracting Authority's Address and Issuing Office Global Affairs Canada Lester B. Pearson Building 125 Sussex Drive Ottawa, Ontario K1A 0G2			
Contracting Authority Micheline Lafontaine	Telephone No. 343-597-9019	Facsimile No.	E-mail : <u>Micheline.lafontaine@international.gc.ca</u>

WE HEREBY OFFER TO SELL TO HER MAJESTY THE QUEEN IN RIGHT OF CANADA, IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET OUT HEREIN, REFERRED TO HEREIN OR ATTACHED HERETO, THE GOODS, SERVICES, AND CONSTRUCTION LISTED HEREIN AND ON ANY ATTACHED SHEETS AT THE PRICE(S) SET OUT THEREFOR.

Bidder's Name	
Bidder's Complete Address	
NAME & TITLE OF THE PERSON AUTHORIZED TO SIGN ON BEHALF OF BIDDER (PLEASE PRINT)	
Signature	Date

The amendment 001 has been published on May 10th, 2023 to raise the Q&A (1 to 9).

The amendment 002 is raised to modify section 4.2 Basis of Selection

DELETE: in its entirety.

4.2 Basis of Selection

REPLACE BY:

4.2 Basis of Selection

SACC Manual Clause [A0027T](#) (2022-12-01), Basis of Selection – Highest Combined Rating of Technical Merit and Price

4.2.1 Basis of Selection – Highest Combined Rating of Technical Merit 20% and Price 80 %

4.2.1.1 To be declared responsive, a bid must:

- (a) comply with all the requirements of the bid solicitation;
- (b) meet all the mandatory evaluation criteria; and
- (c) have section point rated technical criteria completed.

4.2.1.2 Bids not meeting 4.2.1.1 (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid obtaining the highest number of points nor the one with the lowest evaluated price will necessarily be accepted.

4.2.1.3 The lowest evaluated price (LP) of all responsive bids will be identified and a pricing score (PS), determined as follows, will be allocated to each responsive bid (i): $PS_i = LP / P_i \times 80$. P_i is the evaluated price (P) of each responsive bid (i).

4.2.1.4 A technical merit score (TMS), determined as follows, will be allocated to each responsive bid (i): $TMS_i = OS \times 20$. OS is the overall score (OS) obtained by each responsive bid (i) for all the point rated technical criteria, determined as follows: total number of points obtained / maximum number of points available.

4.2.1.5 The combined rating (CR) of technical merit and price of each responsive bid (i) will be determined as follows: $CR_i = PS_i + TMS_i$.

4.2.1.6 The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract. In the event two or more responsive bids have the same highest combined rating of technical merit and price, the responsive bid with the lowest evaluated price will be recommended for award of a contract.

4.2.1.7 The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 20/80 ratio of the technical merit and price, respectively.

Offers will be evaluated on the basis of the Highest Combined Rating of Technical Merit **20 %** and Price **80 % using the following formula:**

$$\frac{\text{Offeror's Technical Score}}{\text{Highest Technical score}} \times \text{ratio} + \frac{\text{Lowest price offer}}{\text{Offeror's price}} \times \text{ratio} = \text{Highest combined rating}$$

Example of Best Value Determination (80% on technical merit and 20% on price)

	BIDDER 1	BIDDER 2	BIDDER 3
Technical Evaluation	115/115	110/115	105/115
Price	\$250,000	\$245,000	\$235,000

POINT DETERMINATION	BIDDER 1	BIDDER 2	BIDDER 3
Technical Points	115/115 x 20 = 20	110/115 x 20 = 19.13	105/115 x 20 = 18.26
Price Points	\$235,000/\$250,000 x 80 = 75.20	\$235,000/\$245,000 x 80 = 76.73	\$235,000/\$235,000 x 80 = 80
Total Score	95.20	95.86	98.26

Note: In this example the successful bidder would be No. 3 which has scored the highest combined technical merit and price.

ALL OTHER TERMS REMAIN THE SAME