



Fisheries and Oceans
Canada

Pêches et Océans
Canada

Materiel and Procurement Services / Services du materiel et des acquisitions
Procurement Hub – Ottawa / Centre d'approvisionnement – bureau d'Ottawa
200 Kent Street | 200 rue Kent
Ottawa, ON, K1A 0E6

May 01, 2023

ADDENDUM #2

Subject: REQUEST FOR PROPOSAL 30000348
Janitorial Services for the Canadian Coast Guard Southside Base Facility

Addendum #2 is issued to address the revised date for the Mandatory Site as follows:

The changes/updates to the Request for Proposal package as listed below, due to the new Mandatory Site Visit date, which is as follows:

Delete in its entirety: Page 3 of 43 – PART 1 – GENERAL INFORMATION
Insert the following: Revised Page 3 of 43 – PART 1 – GENERAL INFORMATION (Article
 1.3) dated May 01, 2023 (attached hereto)

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

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Revised May 01, 2023

PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
2. Before access to sensitive information is provided to the Bidder, the following conditions must be met:
 - (a) the Bidder's proposed individuals requiring access to sensitive information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses.
 - (b) the Bidder's security capabilities must be met as indicated in Part 6 - Resulting Contract Clauses;
3. For additional information on security requirements, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2 Statement of Work

The Work to be performed is detailed under Annex "A" of the resulting contract clauses.

1.3 Mandatory Site Visit

- i. It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for site visit to be held at 280 Southside Road, St. John's NL on **Monday May 08, 2023**. The site visit will begin at **14h:00 Newfoundland Daylight Time (NDT)**.
- ii. Bidders must communicate with the Contracting Authority **no later than 14h:00 NDT on Friday May 05, 2023** to confirm attendance and provide the names of the person(s) who will attend the mandatory site visit and provide the following information:
 - Business name
 - Business address
 - Business phone number
 - Bidder's representative name(s), with email address and phone number
- iii. Bidders who do not confirm attendance and provide the name(s) of the person(s) who will attend, will not be allowed access to the site.
- iv. The representative of the Bidder will be required to sign a Department of Fisheries and Oceans attendance form at the mandatory site visit. Bidders must confirm in their bid submission that their firm's representative has attended the site visit. Bids submitted by Bidders who have not signed the attendance sheet will not be accepted. Bidders who do not attend or send a representative will not be given an alternative appointment and their bids will be rejected as non-compliant.

Bidders must note that **all questions must be sent, by email, to the attention of the Contracting Officer**. DFO delegate(s) on site are not authorized to take and/or respond to any