



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À :

See Section 2.2 Voir Section 2.2
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### STANDARD REQUEST FOR BID

### INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-120001/H.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-120001/H.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
5P420-22-0288/A	002

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à	5P420-22-0288
14h MDT - HAR	
on – le	
16 May 2023	
16 mai 2023	

### Date of Solicitation – Date de la demande

May 10, 2023

### Address inquiries to – Adresser toute demande de renseignement à :

Andrea McGraw-Alcock  
(587) 436-5908  
[andrea.mcgraw-alcoc@pc.gc.ca](mailto:andrea.mcgraw-alcoc@pc.gc.ca)

### Destination

See Annex B  
Voir Annexe B

### Instructions:

**Municipal taxes are not applicable.**

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

### Instructions:

**Les taxes municipales ne s'appliquent pas.**

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

### Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone  
Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)  
Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## Amendment 002

This amendment is raised to:

- A. Answer questions from bidders; and
- B. Replace Annex A – Requirement.

The Requirement at Annex A of solicitation 5P420-22-0288/A, titled “Office Seating, Parks Canada Collections and Curatorial Centre, QC” is deleted in its entirety and replaced with the Requirement included herein.

Bidders **MUST** submit their bids in accordance with the Requirement included herein. Bids that are not submitted in accordance with this amendment will be deemed non-responsive to the solicitation requirements.

### A. Questions and Answers

**Q1.** For Item A2 Rotary Stools:

The seat height on the old chair builder (which is being used for this bid) says “seat height includes range from 23” to 33” which would require the use of a 10” cylinder which does not support the use of seat depth adjustment or seat tilt due to stability issues.

The seat height requirement under the new refreshed SA chair builder indicates “seat height to have min 8” adjustment within a range of 20-35”.

Please confirm that the new SA stool seat height requirement is ok to use.

**A1.** Yes, please use the new SA requirements (see replacement Annex A below).

### C. Replace Annex A – Requirement

The Requirement at Annex A of solicitation 5P420-22-0288/A, titled “Office Seating, Parks Canada Collections and Curatorial Centre, QC” is deleted in its entirety and replaced with the Requirement included herein.

Bidders **MUST** submit their bids in accordance with the Requirement included herein. Bids that are not submitted in accordance with this amendment will be deemed non-responsive to the solicitation requirements.

Delete **Annex A - Requirement** in its entirety and replace with the following:

**INSERT**

**ANNEX A – REQUIREMENT**

**Table A1: Rotary Chair**



<b>CHAIR TYPE:</b>	<b>Quantity Required: 36</b>
<input checked="" type="checkbox"/> ROTARY CHAIR <input type="checkbox"/> ROTARY STOOL	
<b>Instructions to Users:</b>	
<ul style="list-style-type: none"> <li>Choose the attributes ( <input type="checkbox"/> → <input checked="" type="checkbox"/> ) that must be included for your requirement. Use 1 builder per type of chair.</li> <li>Note: if more than 1 “<input checked="" type="checkbox"/>” is chosen then all attributes will be considered acceptable for the requirement.</li> </ul>	

Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
<i>Weight Capacity</i>	<input checked="" type="checkbox"/> Standard (up to 275 lbs) <input type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7
<i>Usage</i>	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3
<b>A</b> <i>Headrest</i>	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13
<b>B</b> <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> High <input type="checkbox"/> No preference	2.1.7
<b>C</b> <i>Lumbar Support</i>	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6
<b>D</b> <i>Armrests</i>	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed →	2.1.10
	<input type="checkbox"/> Fixed →	
<b>E</b> <i>Seat Depth</i>	<input checked="" type="checkbox"/> Adjustable	2.1.2
	<input type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input type="checkbox"/> Deep	
<b>F</b> <i>Seat Width</i>	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2
<b>G</b> <i>Seat Height</i>	<i>Rotary Chair</i> <input checked="" type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	2.1.4
	<i>Rotary Stool</i> Adjustable	
<b>H</b> <i>Tilt Mechanism</i>	<i>Rotary Chair</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input checked="" type="checkbox"/> No preference	1.5.11 2.1.8
	<i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input type="checkbox"/> No preference	
<b>I</b> <i>Seat Angle and Backrest-to-seat Angle</i>	Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9
<b>J</b> <i>Casters</i>	for use on: <input checked="" type="checkbox"/> carpet <input type="checkbox"/> hard surfaces	2.1.11
<b>L</b> <i>Footrest (rotary stools only)</i>	<input type="checkbox"/> integrated fixed height <input type="checkbox"/> adjustable height	2.1.12
<i>Finishes</i>	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material	2.1.15
	Seat: <input type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material	
	Base Frame: <input type="checkbox"/> Metal <input checked="" type="checkbox"/> Plastic	
<i>Labelling and Instructions</i>	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2
<i>Accessibility</i>	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3
<i>Additional Criteria</i>		

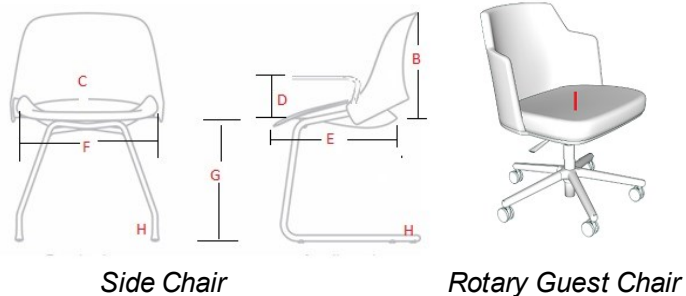
**Table A2: Rotary Stools**



<b>CHAIR TYPE:</b>	<b>Quantity Required:</b>  <b>20</b>
<input type="checkbox"/> ROTARY CHAIR <input checked="" type="checkbox"/> ROTARY STOOL	
<b>Instructions to Users:</b>	
<ul style="list-style-type: none"> <li>Choose the attributes (<input type="checkbox"/> → <input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair.</li> <li>Note: if more than 1 “<input checked="" type="checkbox"/>” is chosen then all attributes will be considered acceptable for the requirement.</li> </ul>	

Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
<i>Weight Capacity</i>	<input checked="" type="checkbox"/> Standard (up to 275 lbs) <input type="checkbox"/> Large-occupant (275+ lbs up to 400 lbs)	1.5.7
<i>Usage</i>	<input checked="" type="checkbox"/> Single shift <input type="checkbox"/> 24/7 (3 continuous working shifts, 7 days a week)	1.5.2 1.7.1.3
<b>A</b> <i>Headrest</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (adjustable) <input type="checkbox"/> No preference	2.1.13
<b>B</b> <i>Backrest Height</i>	<input type="checkbox"/> Standard <input type="checkbox"/> High <input checked="" type="checkbox"/> No preference	2.1.7
<b>C</b> <i>Lumbar Support</i>	<input type="checkbox"/> Fixed position <input checked="" type="checkbox"/> Adjustable (by user) <input type="checkbox"/> Self-Adjusting mechanism <input type="checkbox"/> No preference	2.1.6
<b>D</b> <i>Armrests</i>	<input type="checkbox"/> Adjustable <input type="checkbox"/> Height Adjustment <input type="checkbox"/> Lateral Adjustment <input type="checkbox"/> Fully Articulating	2.1.10
	<input type="checkbox"/> Fixed → <input type="checkbox"/> T-arm (DD) → <input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable <input type="checkbox"/> Cantilever	
	<input type="checkbox"/> Fixed → <input type="checkbox"/> T-arm <input type="checkbox"/> Cantilever <input type="checkbox"/> Loop <input type="checkbox"/> No preference	
<b>E</b> <i>Seat Depth</i>	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed position <input type="checkbox"/> Shallow <input type="checkbox"/> Medium <input type="checkbox"/> Deep	2.1.2
<b>F</b> <i>Seat Width</i>	<input checked="" type="checkbox"/> Standard based on weight capacity chosen above	2.1.3 2.2.2
<b>G</b> <i>Seat Height</i>	<i>Rotary Chair</i> <input type="checkbox"/> Adjustable – standard range <input type="checkbox"/> Adjustable - low range	2.1.4
	<i>Rotary Stool</i> <input checked="" type="checkbox"/> Adjustable	
<b>H</b> <i>Tilt Mechanism</i>	<i>Rotary Chair</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> No preference	1.5.11 2.1.8
	<i>Rotary Stool</i> <input type="checkbox"/> Multifunction <input type="checkbox"/> Synchro Tilt <input type="checkbox"/> Unison Tilt <input type="checkbox"/> Weight Sensitive <input type="checkbox"/> Fixed Back <input checked="" type="checkbox"/> No preference	
<b>I</b> <i>Seat Angle and Backrest-to-seat Angle</i>	Adjustable and lockable (not applicable to weight sensitive tilt mechanisms)	2.1.5 2.1.9
<b>J</b> <i>Casters</i>	for use on: <input type="checkbox"/> carpet <input checked="" type="checkbox"/> hard surfaces	2.1.11
<b>L</b> <i>Footrest (rotary stools only)</i>	<input type="checkbox"/> integrated fixed height <input checked="" type="checkbox"/> adjustable height	2.1.12
<i>Finishes</i>	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material	2.1.15
	Seat: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Non-upholstery (ie. flexible plastic) <input checked="" type="checkbox"/> Mesh Material	
	Base Frame: <input checked="" type="checkbox"/> Metal <input checked="" type="checkbox"/> Plastic	
<i>Labelling and Instructions</i>	<input checked="" type="checkbox"/> All chairs must be provided with labelling and instructions	1.3.2
<i>Accessibility</i>	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Adjustment levers to be equipped with brail	1.6.3
<i>Additional Criteria</i>		

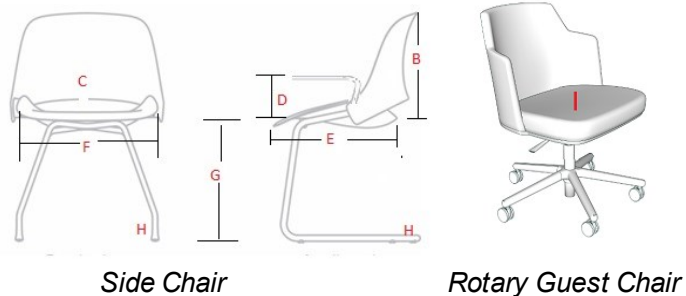
**Table A3: Side Chair - Meeting Room**



CHAIR TYPE	Quantity Required:  <b>30</b>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
<b>Instructions to Users:</b> <ul style="list-style-type: none"> <li>Choose the attributes (<input type="checkbox"/>→<input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair.</li> <li>Note: if more than 1 “<input checked="" type="checkbox"/>” is chosen then all attributes will be considered acceptable for the requirement.</li> </ul>	

Criteria	Requirement Choices	Annex A reference:	
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8	
<b>B</b> <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard as fixed based on chair type chosen above	2.3.7 2.3.8	
<b>C</b> <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) <input checked="" type="checkbox"/> No <input type="checkbox"/> No preference	2.3.6	
<b>D</b> <i>Armrests</i>	<input checked="" type="checkbox"/> Yes (fixed position) → <i>Style:</i> <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input checked="" type="checkbox"/> No preference <input type="checkbox"/> No	2.3.10	
<b>E &amp; F</b> <i>Seat Width &amp; Depth</i>	<input checked="" type="checkbox"/> Standard as fixed	2.3.2	
<b>G</b> <i>Seat Height</i>	<input checked="" type="checkbox"/> Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3	
<b>H</b> <i>Leg Support</i>	Side Chair: <input checked="" type="checkbox"/> 4 Post Legs <input type="checkbox"/> Cantilever <input type="checkbox"/> Sled    → <input type="checkbox"/> Glides <input checked="" type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base    → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11	
<b>I</b>	<i>Backrest-to-seat Angle</i>	<input checked="" type="checkbox"/> Fixed angle	2.3.9
	<i>Seat Angle (rotary guest chair only)</i>	<input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input checked="" type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input type="checkbox"/> Non-stacking <input type="checkbox"/> No preference	2.3.12	
<i>Finishes</i>	Backrest:	<input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input type="checkbox"/> Plastic <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other: <i>(specify)</i>	2.3.13
	Seat:	<input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input type="checkbox"/> Plastic <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other: <i>(specify)</i>	
	Base Frame:	<input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Wood <input checked="" type="checkbox"/> Metal ( ie. wired)	
<i>Additional Criteria</i>			

**Table A4: Side Chair - Private Offices and Quiet Rooms**



CHAIR TYPE	Quantity Required:  <b>12</b>
<input checked="" type="checkbox"/> SIDE CHAIR <input type="checkbox"/> ROTARY GUEST CHAIR	
<b>Instructions to Users:</b> <ul style="list-style-type: none"> <li>Choose the attributes (<input type="checkbox"/>→<input checked="" type="checkbox"/>) that must be included for your requirement. Use 1 builder per type of chair.</li> <li>Note: if more than 1 “<input checked="" type="checkbox"/>” is chosen then all attributes will be considered acceptable for the requirement.</li> </ul>	

Criteria	Requirement Choices	Annex A reference:
<i>Environmental</i>	<input checked="" type="checkbox"/> All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2 <input checked="" type="checkbox"/> All plastic components are recyclable at the end of their life.	1.2.8
<b>B</b> <i>Backrest Height</i>	<input checked="" type="checkbox"/> Standard as fixed based on chair type chosen above	2.3.7 2.3.8
<b>C</b> <i>Lumbar Support</i>	<input type="checkbox"/> Yes (fixed position) <input checked="" type="checkbox"/> No <input type="checkbox"/> No preference	2.3.6
<b>D</b> <i>Armrests</i>	<input checked="" type="checkbox"/> Yes (fixed position) →    Style: <input type="checkbox"/> Cantilever <input type="checkbox"/> T-arm <input type="checkbox"/> Closed or Loop <input checked="" type="checkbox"/> No preference <input type="checkbox"/> No	2.3.10
<b>E &amp; F</b> <i>Seat Width &amp; Depth</i>	<input checked="" type="checkbox"/> Standard as fixed	2.3.2
<b>G</b> <i>Seat Height</i>	<input checked="" type="checkbox"/> Fixed (side chair OR rotary guest chair) <input type="checkbox"/> Height Adjustable (rotary guest chair only)	2.3.3
<b>H</b> <i>Leg Support</i>	Side Chair: <input checked="" type="checkbox"/> 4 Post Legs <input type="checkbox"/> Cantilever <input type="checkbox"/> Sled    → <input type="checkbox"/> Glides <input checked="" type="checkbox"/> Casters Rotary Guest Chair: <input type="checkbox"/> 4 star base <input type="checkbox"/> 5 star base    → <input type="checkbox"/> Glides <input type="checkbox"/> Casters	2.3.11
<b>I</b> <i>Backrest-to-seat Angle</i> <i>Seat Angle (rotary guest chair only)</i>	<input checked="" type="checkbox"/> Fixed angle	2.3.9
	<input type="checkbox"/> Fixed <input type="checkbox"/> Adjustable with tilt mechanism	2.3.4
<i>Stacking</i>	<input type="checkbox"/> Stacking (vertical) <input type="checkbox"/> Nesting (horizontal) <input type="checkbox"/> Non-stacking <input checked="" type="checkbox"/> No preference	2.3.12
<i>Finishes</i>	Backrest: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input type="checkbox"/> Plastic <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other: (specify)	2.3.13
	Seat: <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Wood <input type="checkbox"/> Plastic <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other: (specify)	
	Base Frame: <input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Wood <input checked="" type="checkbox"/> Metal (ie. wired)	
<i>Additional Criteria</i>		

**ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED.**