

RETURN SUBMISSIONS TO: RETOURNER LES SOUMISSIONS À:

Bid Receiving - CFIA / Réception des soumissions - I'ACIA

Canadian Food Inspection Agency (CFIA) Shipping and Receiving

59 Camelot Drive

Ottawa, Ontario K1A 0Y9

Attention: National Procurement & Contracting Service

Centre (NPCSC), Ashley Bennett

Reference of Solicitation Number: A0123D (2023-00454)

INVITATION TO TENDER APPEL D'OFFRES

Comments - Commentaires

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution Contracting and Procurement Policy Division (CPPD) 59 Camelot Drive Ottawa, ON K1A 0Y9

Canada

Title - Sujet Diesel Generator Breeching Replacement Solicitation No. - N° de l'invitation Date A0123D (2023-00454) May 5, 2023 File No. - N° de dossier A0123D (2023-00454) Solicitation Closes - L'invitation prend fin Time Zone Fuseau horaire at - à 02:00 PM **Eastern Standard Time** on - le June 6, 2023 EDT F.O.B.- F.A.B. Plant-Usine: ___ Destination: X Other-Autre: ___ Address Enquiries to: - Adresser toutes questions à: Ashley Bennett FAX No. - N° de FAX Telephone No. - N° de téléphone (343) 553-9512 Destination of Goods, Services, and Construction: Destination des biens, services et construction: CANADIAN FOOD INSPECTION AGENCY Charlottetown Laboratory 93 Mount Edward Road Charlottetown, PE C1A 5T1

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison propo
See Herein	
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l	'entrepreneur Fuseau horaire Eastern Standard Time EDT
Telephone No N°de téléphone Facsimile No N° de télécopieur Name and title of person authorized to sign or	n behalf of Vendor/Firm
(type or print) Nom et titre de la personne autorisée à signer de l'entrepreneur (taper ou écrire en caractère	
Signature	Date



INVITATION TO TENDER

Diesel Generator Breeching Replacement

Charlottetown Laboratory 93 Mount Edward Road Charlottetown, PE C1A 5T1

IMPORTANT NOTICE TO BIDDERS

Note to Bidders, there will no Public Opening for the purposes of this solicitation. See SI07 for further Instructions.

PROMPT PAYMENT IN THE CONSTRUCTION INDUSTRY Prompt Payment Principles

Public Services and Procurement Canada advocates that construction-related payments should follow these three principles:

- Promptness: The department will review and process invoices promptly. If disputes arise, Public
 Services and Procurement Canada will pay for items not in dispute, while working to resolve the disputed
 amount quickly and fairly
- **Transparency**: The department will make construction payment information such as payment dates, company names, contract and project numbers, publicly available; likewise, contractors are expected to share this information with their lower tiers
- **Shared responsibility**: Payers and payees are responsible for fulfilling their contract terms including their obligations to make and receive payment, and to adhere to industry best practices

For more information: http://www.tpsgc-pwgsc.gc.ca/biens-property/divulgation-disclosure/psdic-ppci-eng.html

THIS DOCUMENT CONTAINS PROVISIONS OF A CONDITIONAL SET ASIDE UNDER THE FEDERAL GOVERNMENT'S PROCUREMENT STRATEGY FOR INDIGENOUS BUSINESS (PSIB)

For further instructions please consult "Special Instruction to Bidders", SI14, "Conditional Set-Aside" and SI15, "Set-Aside for Indigenous Business".

PWGSC UPDATE ON ASBESTOS USE

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at https://www.tpsgc-pwgsc.gc.ca/biens-property/ami-asb/amiante-asbestos-eng.html

LISTING OF SUBCONTRACTORS AND SUPPLIERS

Take note that R2710T, GI07 "Listing of Subcontractors and Suppliers" has been amended. See SI13 of the Special Instructions. **Failure to do so will result in the disqualification of its bid**.

2020-1 Page **2** of **24**



TABLE OF CONTENTS

SPECIA	L INSTRUCTIONS TO BIDDERS (SI)	4
SI01	BID DOCUMENTS	4
SI02	ENQUIRIES DURING THE SOLICITATION PERIOD	4
SI03	MANDATORY SITE VISIT	4
SI04	REVISION OF BID	5
SI05	BID SECURITY REQUIREMENTS	5
SI06	SUBMISSION OF BID	6
SI07	BID RESULTS	6
SI08	INSUFFICIENT FUNDING	6
SI09	BID VALIDITY PERIOD	6
SI10	RIGHTS OF CANADA	6
SI11	CONSTRUCTION DOCUMENTS	7
SI12	INDUSTRIAL SECURITY RELATED REQUIREMENTS	7
SI13	LISTING OF SUBCONTRACTORS AND SUPPLIERS	
SI14	WEB SITES	7
SI15	CONDITIONAL SET ASIDE	8
SI16	SET-ASIDE FOR INDIGENOUS BUSINESS	8
	ACT DOCUMENTS (CD)	
SUPPLE	MENTARY CONDITIONS (SC)	11
SC01	INDUSTRIAL SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING	11
	INSURANCE TERMS	
	ACCEPTANCE FORM (BA)	
BA01	IDENTIFICATION	12
BA02	LEGAL NAME AND ADDRESS OF BIDDER	12
BA03	THE OFFER	12
BA04	BID VALIDITY PERIOD	12
BA05	ACCEPTANCE AND CONTRACT	12
BA06	CONSTRUCTION TIME	12
BA07	BID SECURITY	12
	SIGNATURE	
	DIX 1 – INTEGRITY PROVISIONS	
	DIX 2- LISTING OF SUBCONTRACTORS AND SUPPLIERS	
	DIX 3 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES	
	A – STATEMENT OF REQUIREMENT	
	B - CERTIFICATE OF INSURANCE	
	C - VOLUNTARY REPORT FOR APPRENTICES EMPLOYED DURING THE CONTRACT	
•	E)	
ANNEX	D - CERTIFICATIONS AND ADDITIONAL INFORMATION	22

THIS BID SOLICITATION CANCELS AND SUPERSEDES PREVIOUS BID SOLICITATION NUMBER A0123C DATED JANUARY 4, 2023 WITH A CLOSING OF FEBRUARY 10, 2023 AT 2:00 PM.

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

- 1. The following are the Bid Documents:
 - a. Invitation to Tender Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions Construction Services Bid Security Requirements R2710T (2020-05-28)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

- 2. General Instructions Construction Services Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R
- 3. Tenders must meet the following requirements:
 - a. Must be completed on the Bid and Acceptance Form
 - b. Must indicate
 - Project number
 - Solicitation number
 - Bidder's name
 - Closing Date and Time
 - c. Must be received before tender closing time

Due to the nature of the bid solicitation, bids transmitted by facsimile to CFIA will not be accepted.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

- 1. Enquiries regarding this bid must be submitted in writing to the Contracting Authority named on the Invitation to Tender Page 1 at Ashley.Bennett@inspection.gc.ca. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than 2 business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
- 2. To ensure consistency and quality of the information provided to Bidders, the Contracting Authority will examine the content of the enquiry and will decide whether to issue an amendment.
- 3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above.-Failure to comply with this requirement may result in the bid being declared non- compliant.

SI03 MANDATORY SITE VISIT

1. There will be a site visit on **May 16, 2023 a 10:00 a.m.** (Prince Edward Island time). Interested bidders are to meet at Charlottetown Laboratory (93 Mount Edward Road, Charlottetown, PE C1A 5T1); meet at the front entrance.

We are asking all interested bidders to confirm their attendance and provide the names of individuals attending the site visit. Please do so by email to the Contracting Authority (<u>Ashley.Bennett@inspection.gc.ca</u>) prior to the site visit date. Please limit the number of people to 1 or 2 persons per firm.

- 2. The site visit for this project is MANDATORY. The representative of the Bidder must sign the Site Visit Attendance Sheet at the site visit. Bids submitted by **Bidders who have not signed the attendance sheet will be rejected.**
- 3. <u>Safety Attire:</u> In order to be guaranteed access to the site visit all persons should have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.

SI04 REVISION OF BID

A bid may be revised in accordance with GI10 of R2710T.

Canadian Food Inspection Agency (CFIA) Shipping and Receiving 59 Camelot Drive Ottawa, Ontario K1A 0Y9

Attention: National Procurement & Contracting Service Centre (NPCSC), Ashley Bennett

Reference of Solicitation Number: A0123D (2023-00454)

SI05 BID SECURITY REQUIREMENTS

R2710T - General Instructions - Construction Services - Bid Security Requirements is modified as follow:

Delete Gl08.2 and replace with the following:

- 2. A bid bond (form <u>PWGSC-TPSGC 504</u>) shall be in an approved form, properly completed, with valid and enforceable signatures and sealed by the approved bonding company whose bonds are acceptable to Canada either at the time of solicitation closing or as identified in Treasury Board Appendix L, <u>Acceptable Bonding Companies</u>.
- 2.1 A bid bond may be submitted in an electronic format (Electronic Bonding (E-Bond)) if it meets the following criteria:
 - a. The version submitted by the Bidder must be an electronic encrypted file with embedded digital certificate verifiable by Canada with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - b. The version submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file, allowable format pdf.
 - c. The verification may be conducted by Canada immediately or at any time during the life of the Bond and at the discretion of Canada.
 - d. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 2.1.a.
 - e. Submitting copies (non-original, non-verifiable or scanned copy) of signed and sealed bid bond are not acceptable. Failure to submit an original or verifiable bond will render the bid non-compliant. Non-compliant bids will be given no further consideration. A scanned copy of a bond does not constitute a digital bond.
- 2.2 Bonds failing the verification process will NOT be considered valid.
- 2.3 Bonds passing the verification process will be treated as original and authentic.

SI06 SUBMISSION OF BID

Bid must be submitted only to the Canadian Food Inspection Agency (CFIA) Bid Receiving by the date, time and place indicated on page 1 of the bid solicitation.

Canadian Food Inspection Agency (CFIA) Shipping and Receiving 59 Camelot Drive Ottawa, Ontario K1A 0Y9

Attention: National Procurement & Contracting Service Centre (NPCSC), Ashley Bennett

Reference of Solicitation Number: A0123D (2023-00454)

SI07 BID RESULTS

- 1. There will be no Public Opening for the purposes of this solicitation.
- 2. The responsive bid carrying the lowest price will be recommended for contract award.
- 3. Following solicitation closing, bid results may be obtained by e-mail a request to Ashley.Bennett@inspection.gc.ca

SI08 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation: or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid.

SI09 BID VALIDITY PERIOD

- 1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
- 2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada will continue immediately with the evaluation of the bids and its approvals processes.
- 3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
 - continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
- 4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI10 RIGHTS OF CANADA

- 1. Canada reserves the right to:
 - a. Reject any or all bids received in response to the bid solicitation;
 - b. Enter into negotiations with bidders on any or all aspects of their bids;
 - c. Accept any bid in whole or in part without negotiations;
 - d. Cancel the bid solicitation at any time:
 - e. Reissue the bid solicitation;
 - f. If no compliant bids are received and the requirement is not substantially modified, reissue the bid solicitation by inviting only the bidders who bid to resubmit bids within a period designated by Canada; and

Negotiate with the sole compliant Bidder to ensure best value to Canada.

SI11 CONSTRUCTION DOCUMENTS

There are no construction documents.

SI12 INDUSTRIAL SECURITY RELATED REQUIREMENTS

There is no security requirement.

SI13 LISTING OF SUBCONTRACTORS AND SUPPLIERS

R2710T, GI07 has been amended to the following.

GI07 (2022-01-28) Listing of Subcontractors and Suppliers

The Bidder must submit the names of Subcontractors and Suppliers for the part or parts of the Work listed. See APPENDIX 2. Failure to do so will result in the disqualification of its bid.

SI14 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appL

Buy and Sell

https://buyandsell.gc.ca/

Canadian economic sanctions

https://www.international.gc.ca/world-monde/international relations-relations internationales/sanctions/currentactuelles.aspx?lang=eng

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf

Bid Bond (form PWGSC-TPSGC 504)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505 eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf

Standard Acquisition Clauses and Conditions (SACC) Manual

https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R

PWGSC, Industrial Security Services

https://www.tpsgc-pwgsc.gc.ca/esc-src/index-eng.html

PWGSC, Code of Conduct and Certifications

https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html

Construction and Consultant Services Contract Administration Forms Real Property Contracting http://www.tpsqc-pwqsc.qc.ca/app-acq/forms/formulaires-forms-enq.html

Declaration Form

http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html

2020-1 Page 7 of 24

Trade agreements

https://buyandsell.gc.ca/policy-and-quidelines/Policy-and-Legal-Framework/Trade-Agreements

SI15 CONDITIONAL SET ASIDE

This procurement has been conditionally set aside under the federal government's Procurement Strategy for Indigenous Business (PSIB). The procurement is open to both Indigenous and non-Indigenous businesses. However, if two or more Indigenous businesses submit a bid, then the procurement is set aside under PSIB. In order to be considered under PSIB. a supplier must certify that it qualifies as an Indigenous business as defined under PSIB and that it will comply with all requirements of PSIB.

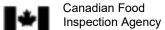
Suppliers must include the following certification if qualified as an Indigenous business under PSIB:

SI16 SET-ASIDE FOR INDIGENOUS BUSINESS

1. This procurement is set aside under the federal government Procurement Strategy for Indigenous Business, For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, see Annex 9.4, Supply Manual.

2. The Bidder:

- certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
- ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
- iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
- 3. The Bidder must check the applicable box below:
 - () The Bidder is an Indigenous business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization. OR
 - ii. () The Bidder is either a joint venture consisting of two or more Indigenous businesses or a joint venture between an Indigenous business and a non-Indigenous business.
- The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The 4. Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.
- 5. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

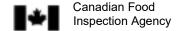


R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2020-05-

The following GI's are included by reference and are available at the following Web Site https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2710T/24

- GI01 Integrity Provisions - Bid
- GI02 Completion of Bid
- GI03 Identity or Legal Capacity of the Bidder
- GI04 Applicable Taxes
- GI05 Capital Development and Redevelopment Charges
- GI06 Registry and Pre-qualification of Floating Plant
- GI07 Listing of Subcontractors and Suppliers
- Bid Security Requirements GI08
- Submission of Bid GI09
- Revision of Bid GI10
- Rejection of Bid GI11
- GI12 **Bid Costs**
- GI13 **Procurement Business Number**
- GI14 Compliance with Applicable Laws
- GI15 Approval of Alternative Materials
- GI16 Performance Evaluation
- Conflict of Interest-Unfair Advantage GI17
- GI18 Code of Conduct for Procurement—bid

Page 9 of 24 2020-1

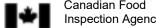


CONTRACT DOCUMENTS (CD)

- 1. The following are the Contract Documents:
 - Contract Page when signed by Canada;
 - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2022-01-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2019-11-28);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2019-11-28);
GC6	Delays and Changes in the Work	R2860D	(2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2019-11-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
Allowab	le Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
Suppler	nentary Conditions		
SC1	Compliance with on-site measures, standing		
	orders policies and rules	1012	(2021 11 20)

- e.
 - orders, policies, and rules 4013 (2021-11-29); SC2 Suspension of the work 4014 (2021-11-29);
 - Any amendment issued or any allowable bid revision received before the date and time set for solicitation
- g. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid: and
- h. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
- The documents identified by title, number and date above are incorporated by reference and are set out in the 2. Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual
- 3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.



SUPPLEMENTARY CONDITIONS (SC)

SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

Insurance Contracts 1)

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

Period of Insurance 2)

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) **Proof of Insurance**

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

Insurance Proceeds 4)

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

Deductible 5)

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION
Diesel Generator Breeching Replacement

Charlottetown Laboratory 93 Mount Edward Road Charlottetown, PE C1A 5T1

BA02 LEGAL NAME AND ADDRESS OF BIDDER

	.,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0. 5.555	••			
Legal Name:							
Operating Name	e (if any):						
Address:							
Telephone:			Fax:			PBN:	
E-mail address:							I
Industrial Secur (ISP ORG#) (wh			n Number				
Documents for th	to Canada		and comple	te the Work for the	above nam		ect in accordance with the Bid
\$(amount	in numbers)					excluding Applicable Taxe(s).
BA05 ACCEPT Upon acceptance	ANCE ANI of the Bide	O CONTRAC	CT ⁄ Canada, a	ys following the da binding Contract w htract Documents id	vill be forme	d betw	een Canada and the Bidder. ct Documents (CD)" section.
BA06 CONSTR	RUCTION T	IME					
The Contractor m	ust perforn	n and comple	ete the Wor	k by March 31, 202	24.		
	enclose bic			accordance with GI ecurity Requiremer		curity F	Requirements of R2710T -
BA08 SIGNATI	JRE						
Name and title of	person aut	horized to si	gn on beha	lf of Bidder (Type o	or print)		
L Signature					Date		

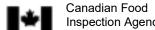
APPENDIX 1 - INTEGRITY PROVISIONS

(Text copied from the Ineligibility and Suspension Policy http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html dated 2016-04-04)

List of names: All Bidders, regardless of their status under the Policy, must submit the following information when participating in a procurement process or real property transaction:

- Bidders that are corporate entities, including those bidding as joint ventures, must provide a complete list
 of the names of all current directors or, for a privately owned corporation, the names of the owners of the
 corporation;
- Bidders Bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- Bidders that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of Bids or Offers is completed, or has not been received in a procurement process or real property transaction where no Bid/Offer will be submitted, the Contracting Authority will inform the Bidder of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a Bid or Offer non-responsive, or the Bidder otherwise disqualified for award of a contract or real property agreement.



APPENDIX 2- LISTING OF SUBCONTRACTORS AND SUPPLIERS

The Bidder must submit the list of Subcontractors and Suppliers for any division of the Work as listed in the table below. If "own forces" of the General Contractor are planned to be used to execute certain division(s) of work it must also be indicated in the table below.

	Subcontractor and Suppliers	Division
1		
2		
3		
4		

APPENDIX 3 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES (page 1 of 2)

PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

- 1. To encourage employers to participate in apprenticeship training, Bidders, bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
- 2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
- 3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
- 4. Signed certifications on page 2 of 2 will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
- 5. The Contractor hereby certifies the following:

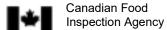
In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios * and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at page 2 of 2.

If you accept fill out and sign page 2 of 2.

^{*} The journeyperson-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.



VOLUNTARY CERTIFICATION

(To be filled out and returned with bid on a voluntary basis) (page 2 of 2)

The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex C Note:

Name:	
Signature:	
Company Name:	
Company Legal Name:	
Solicitation Number:	
Number of company employees:	
Number of apprentices planned to be working on this contract:	
Trades of those apprentices:	

ANNEX A – STATEMENT OF REQUIREMENT Diesel Generator Breeching Replacement

1.0 Background:

The Charlottetown Laboratory is currently accepting bids for the removal and installation of new breeching for the facilities emergency power diesel generator.

2.0 Objective:

Supply the labour and material to complete this project as per the scope below.

3.0 Requirement:

- Supply a portable emergency generator with power specifications that match the existing laboratory's stand by generator, this generator will be on site until project completion; and
- b) Prior to starting the project operate the portable standby generator under building load ensuring it is functioning correctly, provide documentation to CFIA listing all operating conditions.

4.0 Tasks:

- a) Remove the existing generator breeching from the flanged connection on the top of the generator to the roof.
- b) Install the new breeching system.
- c) Support hangers can be reused but are to be removed, sand blasted, primed and painted with (2) two coats of exterior oil based rust paint.
- d) Repair and caulk breaching penetrations on exterior wall above the man door. Material used to make the repairs to have adequate thermal rating.
- e) Repair canopy roof penetration when new breaching is installed making it water tight.

5.0 Material:

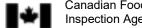
- a) Contractor is to supply all items which form part of the total assemble including flange adaptor kit, muffler, support plate, straight sections, bellows section, elbows, pressure relief valve, drain assembly, rain collar, wall guide, flip top cap.
- b) Breeching to have 304 stainless steel liner and 430 stainless outer shell.
- c) Insulation to be 2".
- d) Standard to be UL/cUL.
- e) Temperature rating for 1400 degrees F continuous operating at 60 "WC positive pressure.
- f) Acceptable material Schebler 10" diameter model P2 pre fabricated chimney system.

6.0 Current Generator Specifications:

- a) Caterpillar Model 3508
- b) Engine Serial #: 23Z05014
- c) RPM: 1800
- d) CFM: 6, 176.54
- e) Exhaust Temperature: 800F at the stack
- f) Size of Exhaust Pipe: 10" or bigger
- g) Engine Back Pressure Limitations: 27"H20
- h) System Back Pressure Limitations: same

7.0 Contractor Responsibilities:

a) The Contractor must adhere to CFIA Covid-19 Protocols when in the building at all times.



b) The Contractor must follow requirements set out by the building safety officer and exit the building during fire alarms or other evacuation procedures (i.e. fire alarm drill).

8.0 CFIA Responsibilities:

The CFIA will provide access to the building from 8:00 am to 4:00 pm on any Government work day (Monday to Friday) except when access to the building is not available to staff for safety or security reasons.

The CFIA will ensure that a person from the laboratory will be available for coordination of activities during any government work day.

9.0 Location of Work:

CFIA Charlottetown Laboratory 93 Mount Edward Road Charlottetown, PE C1A 5T1

10.0 Warranty

All labour and material will have a warranty of one (1) year from date of completion. Warranty letter to be provided.



ANNEX B - CERTIFICATE OF INSURANCE

(Not required at solicitation closing)

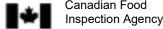
CERTIFICATE OF INSURANCE

Travaux publics et Services gouvernementaux

Public Works and Government Services

Page 1 of 2

	anada					
Description and Location of Work						Contract No.
Diesel Generator Breech	ing Replacement					A0123D
Charlottetown Laboratory						(2023-00454)
93 Mount Edward Road						Project No.
	-,					A0123D
Charlottetown, PE C1A 5T	1					(2023-00454)
						()
Name of Insurer, Broker or Agen	t Address (No	., Street)	City	Province	Postal C	ode
Name of Insured (Contractor)	Address (No	Street)	City	Province	Postal C	ode
rvanic of modica (contractor)	Addiess (No	., Olicci)	Oity	TTOVITIO	1 03tai 0	ode
Additional Insured						
Her Majesty the Queen in Right	t of Canada as renresented hy	, the Minister o	of Public Works o	nd Government	Services	
The majesty the Queen in high	o, canada as represented 2,	, the minister o	, rubiic troins u		. Ser vices	
				T		
	Insurer Name	Inception	Expiry Date			
Type of Insurance	and Policy Number	Date	D/M/Y		Limits of Liab	ility
	and I only I talling	D/M/Y	D , W. , .			
				Per	Annual	Completed
				Occurrence	General	Operations
Commercial General					Aggregate	Aggregate
Liability						
_				\$	\$	\$
Umbrella/Excess						
Liability						
				\$	\$	\$
I certify that the above policies	s were issued by insurers in	the course of t	heir Insurance b	usiness in Can	ada are currently	in force and include
the applicable insurance cove	rage's stated on page 2 of th	is Certificate o	f Insurance inc	luding advance	notice of cancella	ation / reduction in
coverage.	rago o otatoa on pago 2 or til			aumg auramoo	notice of carroom	auon, roudonon m
2010.ugo.						
Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker) Telephone number						
rtamo el percent damenzoa le ole	gri eri berian er mearer(e) (eme	or, rigorii, Broin	51)			releptione manipel
Signature						Date D/M/Y
oignaturo -						Dato D/W//



CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- Blasting.
- Pile driving and caisson work. (b)
- Underpinning. (c)
- Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured

The policy must have the following minimum limits:

- \$5,000,000 Each Occurrence Limit;
- \$10,000,000 General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- \$5,000,000 Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

ANNEX C - VOLUNTARY REPORT FOR APPRENTICES EMPLOYED DURING THE CONTRACT (SAMPLE)

(This report is not required at bid deposit)

The Contractor should compile and maintain records on the number of apprentices and their trade that were hired to work on the contract.

The Contractor should provide this data in accordance with the format below. If no apprentices were hired during the contract period, the Contractor should still provide a "nil" report.

The data should be submitted to the Contracting Authority either six months after contract award or at the end of the contract, whichever comes first.

Number of apprentices hired	Trade

ANNEX D - CERTIFICATIONS AND ADDITIONAL INFORMATION

The Contractor must provide the required certification(s) and additional information to be awarded a contract.

The certification(s) provided by the Contractor to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a contractor in default if any certification made by the Contractor is found to be untrue whether made knowingly or unknowingly, during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Contractor's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will constitute a default under the Contract.

The Contractor must submit the following duly completed certifications as part of the contract.

1. Integrity Provisions

1.1 Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the Forms for the Integrity Regime website (http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html), to be given further consideration in the procurement process.

1.2 Complete List of Names of Board of Directors

In accordance with the <u>Ineligibility and Suspension Policy</u> (see Section 17 at http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) and General Conditions (SACC 2010A, Section 29), the Contractor must provide a list of the names of its Board of Directors (see Form 1), which will be used to verify conformance to the Integrity Provisions.

2. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, proponents must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of proposals is completed, Canada will inform the Proponent of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the proposal nonresponsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the

Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Proponent a FPS in receipt of a pension? YES () NO ()

If so, the Proponent must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, proponents agree that the successful Proponent's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Proponent a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? YES () NO()

If so, the Proponent must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

3. **Indigenous Business Certification**

- The Contractor warrants that its certification of compliance is accurate and complete and in accordance with the "Requirements for the Set-aside Program for Indigenous Business" detailed in Annex 9.4 of the Supply Manual.
- The Contractor must keep proper records and documentation relating to the accuracy of the certification provided to Canada. The Contractor must obtain the written consent of the Contracting Authority before disposing of any such records or documentation before the expiration of six years after final payment under the Contract, or until settlement of all outstanding claims and disputes, under the Contract, whichever is later. All such records and documentation must at all times during the retention period be open to audit by the representatives of Canada, who may make copies and take extracts. The Contractor must provide all reasonably required facilities for any audits.
- Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to the Contract.

Agence Canadienne d'inspection des aliments

Owner Certification - Set-Aside for Indigenous Business

If requested by the Contracting Authorit Indigenous:	ty, the Bidder must provide the following certification for each owner who is
I am an owner of the Supply Manual entitled "Requirement	_ (insert name of business), and an Indigenous person, as defined in Annex 9.4 of nts for the Set-aside Program for Indigenous Business".
I certify that the above statement is true	e and consent to its verification upon request by Indigenous Services Canada.
Printed name of owner	_
Signature of owner	
 Date	