RFP-2023-04 – MHSUH - GAP ANALYSIS AND RECOMMENDATIONS REPORT QUESTIONS AND ANSWERS 1

1. What is the relative priority for treatment of MHSUH as opposed to other digital tools that focus on wellness?

Answer: The priority for this process is the development of a Gap Analysis and Recommendations Report that will identify what is needed to ensure the quality, safety, transparency and effectiveness of mental health and substance use health apps for end users and for healthcare professionals as clinical tools.

2. Is the proposal to be submitted in English and French?

Answer: The proposal is to be submitted in the Official Language of the bidder's choice.

3. Are there budget guidelines/restrictions in addition to information provided in Appendix D?

Answer: No.

4. Are there any page limits to appendix?

Answer: No.

5. Would SCC prefer both online and in-person consultation meetings? For on-site, are there any budget restrictions or preferences for locations?

Answer: SCC has no preference between online and/or in-person consultations. As indicated in the statement of work, the supplier is expected to leverage Canadian expertise and ensure diverse and geographic representation; the latter indicates representation from Canada's different geographic regions. Budgeting and selection of location(s) for consultation meetings should be outlined in the proposal.

6. Do all consultation meetings need to have live translators for English and French and First Nations Languages?

Answer: The supplier should identify the maximum costs associated with ensuring an "Active Offer" is made to ascertain the official language preference and ensure that the engagement is conducted pursuant to this preference, which would be French or English. This cost should be included in the other costs section in Appendix D.

First Nations languages are not part of the Official Languages Act, however if there is a requirement, this should be identified in other costs and must be pre-approved by SCC.

7.   Is there an existing list of certified Mental Health and Substance Use Health (MHSUH) mobile applications to be assessed, or will it be within the scope of this engagement for the Supplier to identify relevant applications for assessment?

Answer: Currently, there is not a list of mobile applications to be addressed. It will be within the scope of engagement for the Supplier as indicated in the Preliminary stage of Statement of work: The SUPPLIER shall conduct appropriate research/scanning to ensure available information and evidence is collected. Identify appropriate project scope (based on needs, standard landscape research, intended application needs, such as certification).

8.   Does SCC have a specific budget or expenditure threshold in mind for the scope of the work described in the RFP?

Answer: No.

9.   In relation to M2 - Could the bidder include the resumes of the team members in Appendices to be able to represent the experience of the team members in detail?

Answer: Yes. As indicated in the appendix C: The Bidder must provide, for each proposed resource, a detailed résumé, including work histories, related to managing engagement with key targeted stakeholders, including experience supporting the design, development, administration, logistics, and facilitation of targeted consultations across Canada.

10.   In order to prepare a fulsome and compliant proposal, we respectfully request a two-week extension.

Answer: An extension to the closing date of this RFP will not be granted.