



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

Royal Canadian Mounted Police
Procurement and Contracting Services

Email/Courriel:

NWR_Procurement_Bids@rcmp-grc.gc.ca

**Request for
Proposal**

**Demande de
proposition**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Son Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE
EN MATIÈRE DE SÉCURITÉ

Title – Sujet Installation, Removal and Retrofit Emergency and Safety Equipment in Police Vehicles, Alberta.		Date May 24, 2023
Solicitation No. – N° de l’invitation : M5000-22-2122/A		
Client Reference No. - No. De Référence du Client : 202202122		
Solicitation Closes – L’invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	June 22, 2023	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Qyitayo Ziwa : qyitayo.ziwa@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 639-625-4151	Facsimile No. – No. de télécopieur	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l’entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Email-Courriel:	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)	
Signature	Date



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
 - (c) the Bidder's proposed location of work performance and document safeguarding must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (d) the Bidder must provide the address(es) of proposed sites(s) or premises of work performance and document safeguarding as indicated in Part 3 - Section IV Additional Information.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website. Please note, the above website is specific to PWGSC requirements and processes may differ from RCMP requirements.

1.2. Statement of Work

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

1.3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the [Buyandsell.gc.ca](http://buyandsell.gc.ca) website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/bid-follow-up/bid-challenge-and-recourse-mechanisms>

<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 180 days

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by epost Connect service.

Due to the nature of the bid solicitation, bids transmitted by facsimile to RCMP will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.



2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Option Information Session

It is recommended that the Bidder or a representative of the Bidder attend the information session. Arrangements have been made for an information session to provide a tutorial of the scope of work.

The information session will be held on **June 7, 2023 from 13:00 hrs to 14:30 hrs (CST)** at Edmonton RCMP Post Garage, **11136-109 St Edmonton, Alberta. T5G 2T4** Bidders are requested to communicate with the Contracting Authority five (5) days before the scheduled visit to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting an offer. Any clarifications or changes to the bid solicitation resulting from the information session will be included as an amendment to the bid solicitation.

2.6 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca

2.7 Volumetric Data

The estimated number of items has been provided to Bidders to assist them in preparing their bids. The inclusion of this data in this solicitation does not represent a commitment by Canada that Canada's future usage of the service identified in this solicitation will be consistent with this data. It is provided purely for information purposes.



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submit its complete **email** bid in separately saved and attached sections as follows:

Section I: Technical Bid (one soft copy in PDF format)

Section II: Financial Bid (one soft copy in PDF format)

Section III: Certifications (one soft copy in PDF format)

Important Note:

For bids transmitted by email, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- a. receipt of garbled or incomplete bid;
- b. delay in transmission or receipt of the bid to the Contracting Authority's email inbox (the date & time on the email received by the Contracting Authority is considered the date & time of receipt of the bid submission);
- c. availability or condition of the receiving equipment;
- d. incompatibility between the sending and receiving equipment;
- e. failure of the Bidder to properly identify the bid;
- f. illegibility of the bid; or
- g. security of bid data.

A bid transmitted electronically constitutes the formal bid of the Bidder and must be submitted in accordance with Section 05 of 2003 (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements.

The RCMP has restrictions on incoming e-mail messages. The maximum e-mail message size including all file attachments must not exceed 5MB. Zip files or links to bid documents will not be accepted. Incoming e-mail messages exceeding the maximum file size and/or containing zip file attachments will be blocked from entering the RCMP e-mail system. A bid transmitted by e-mail that gets blocked by the RCMP e-mail system will be considered not received. It is the responsibility of the Bidder to ensure receipt.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their hard copy bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, bidders should:

1. Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)



2. Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
3. Unless otherwise noted, bidders are encouraged to submit bids electronically. If hard copies are required, bidders should:
 - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
 - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.2 Prices-Items

Bidders must submit firm prices for all items listed in Annex "B".

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The detailed mandatory are detailed in Annex D, Mandatory Technical Criteria



4.1.2 Financial Evaluation

4.1.2.1 The price of the offer will be evaluated in Canadian dollars, including all delivery charges, administration, costs and risks of transport and customs clearance, the payment of customs duties and any applicable environmental fees, GST is extra. The total evaluated price will be calculated in the following method using information provided by the bidder as per Annex B, Basis of Payment:

- 1) The rates from Table 1 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
- 2) The rates from Table 2 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
- 3) The rates from Table 3 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
- 4) The rates from Table 4 – A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
- 5) The rates from Table 5– A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
- 6) The rates from Table 6 – A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
- 7) The rates from Table 7 – A, B, C and D provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
- 8) The rates from Table 8– A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
- 9) The sum of each table's Total Price will be added to equal the Total Evaluated Price

4.2 Basis of Selection

4.2.1 A bid must comply with all requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. All responsive bids will be ranked from lowest to the highest priced bid as follows:

- i) First place: Lowest price
- ii) Second place: Second lowest price
- iii) Third place: Third lowest price, etc.

4.2.2 The first and the second lowest ranked responsive bids will be recommended for contract award.

4.2.3 A minimum of one (1) contract to a maximum of two (2) may result from the solicitation process.

4.2.4 Insufficient funding: in the event that the sum of each lowest compliant bid exceeds the amount of funding allocated for the work, Canada in its sole discretion may;

- a) cancel the solicitation, or;
- b) obtain additional funding to award contracts for the purchase, or;
- c) negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder's) submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.



5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the section titled Information to be provided when bidding, contracting, or entering into a real property agreement subject to the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences - Integrity Declaration Form (as applicable)
- Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

5.1.3 Additional Certifications Precedent to Contract Award

5.1.3.1 Independent Bid Determination

Attachment 1

5.1.3.2 Former Public Servant

Attachment 2

5.1.3.4 Status and Availability of Resources

SACC Manual clause [A3005T](#) (2010-08-16), Status and Availability of Resources

5.1.3.6 Education and Experience

5.1.3.6.1 *SACC Manual* clause [A3010T](#) (2010-08-16) Education and Experience



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses) apply and form part of the Contract.

The Contractor must:

- a) ensure that all persons working at the Contractor's facility hold a valid Facility Access Level 2 (no escort required) security clearance issued by RCMP Departmental Security Section.
- b) ensure that all persons working on site at the RCMP hold a Facility Access Level 3 (no escort required)

The Contractor shall not remove or make any copies of any designated or classified information or assets from the identified work site(s).

6.1.2 Contractor's Site(s) or Premises Requiring Safeguarding Measures

6.1.2.1 Where safeguarding measures are required in the performance of the Work, the Contractor must diligently maintain up-to-date, the information related to the Contractor's and proposed individuals' sites or premises for the following addresses:

Street Number / Street Name, Unit / Suite / Apartment Number
City, Province, Territory / State
Postal Code / Zip Code
Country

6.1.2.2 The Company Security Officer (CSO) must ensure through the RCMP Departmental Security Branch (DSB) or the RCMP Regional Departmental Security Sections (RDSS) that the Contractor and individuals hold a valid security clearance at the required level of document safeguarding capability.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

[2010C](#) (2022-12-01), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.



6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from August 1, 2023 to July 31, 2025.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year option period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Qyitayo Ziwa
Title: Procurement Officer
Royal Canadian Mounted Police
5600 - 11th Ave, Regina, SK S4P 3J7
Telephone: 639-625-4151
Email Address: Qyitayo.ziwa@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority *(to be completed at contract award)*

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.



6.5.3 Contractor's Representative *(to be completed at contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2019-01 of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment

The Contractor will be paid for the Work performed, in accordance with the Basis of Payment at Annex B, to a limitation of expenditure of \$_____ (to be determined at contract award). Customs duties are included and Applicable Taxes are extra, if applicable.

6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____ *(insert amount at contract award)*. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.4 Method of Payment - Multiple Payment

SACC Manual clause H1001C (2008-05-12), Multiple Payments

6.7.5 SACC Manual Clauses

A9117C (2007-11-30), T1204 - Direct Request by Customer Department



6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. One invoice per month should be submitted for work completed in a month
Each invoice must be supported by:
 - a. Monthly itemized service report; itemized fields to include:
 - Contract Number.
 - Invoice Number.
 - Description of work (e.g. vehicle type, stream type, strip type, vehicle number etc).
 - Date work was completed.
3. The invoice must be forwarded by email to the Project Authority and Contracting Authority for certification and payment.
4. Monthly invoices should be submitted no later than 15 days after the end of the month.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the Articles of Agreement;
- b. the general conditions 2010C (2022-12-01), General Conditions - Services (Medium Complexity);
- c. Annex A, Statement of Work;
- d. Annex B, Basis of Payment;
- e. Annex C, Security Requirements Check List;
- f. Annex D, Insurance Requirement;
- g. the Contractor's bid dated _____ .



6.12. Procurement Ombudsman

6.12.1 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

6.12.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

6.13 Insurance Requirements

SACC *Manual* clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirements

6.14 SACC *Manual* Clauses

[B1501C](#) (2018-06-21), Electrical equipment

6.15 Replacement of Specific Resources

1. If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control.
2. If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with similar qualifications and experience. The replacement must meet the criteria used in the selection of the Contractor and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
 - a. the name, qualifications and experience of the proposed replacement; and
 - b. proof that the proposed replacement has the required security clearance granted by Canada, if applicable.
3. The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the Contracting Authority does not order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.



6.14 Environmental Considerations

Where applicable, the Contractor is encouraged to:

Deliverables:

- Provide and transmit draft reports, final reports and bids in electronic format. Should printed material be required, the use of double sided printing in black and white format is required unless otherwise specified by the Project Authority.
- When printed material is requested, the minimum recycled content of 30% is required and/or certified as originating from a sustainably managed forest.
- Recycle unneeded printed documents (in accordance with Security Requirements).

Travel Requirements/Meetings:

- Conducting meetings via telephone, teleconference, and/or video conferencing in order to minimize travel requirements is preferred;
- Contractors are encouraged to access the PWGSC Accommodation directory, which includes Eco-Rated properties. When searching for accommodation, contractors can go to that link and search for properties with Environmental Ratings, identified by Green Keys or Green Leaves that will honour the pricing for contractors.
- Contractors are encouraged to use of public/green transit where feasible.

Shipping Requirements: Where applicable, suppliers are encouraged to:

- Minimize packaging
- Include recycled content in packaging;
- Re-use packaging;
- Include a provision for a take-back program for packaging;
- Reduce/eliminate toxics in packaging.



Annex A
Statement Of Work

1. TITLE

Installation, Removal and Retrofit Emergency and Safety Equipment in Police Vehicles, Alberta.

2. BACKGROUND

The Royal Canadian Mounted Police (RCMP) Post Garage has a requirement for the supply of all labour, certain materials, storage and jockey service necessary to install, remove and retrofit emergency and safety equipment in police vehicles. The contract will encompass multiple vehicle platforms and equipment on an "as and when" requested basis.

The RCMP authorized installation information will be provided upon contract award.

3. APPLICABLE DOCUMENTS & REFERENCES

AD1: RCMP procedural manual/standards

AD2: Vehicle manufactures best practices

- a) <https://www.fleet.ford.com/truckbbas/topics/2012/modGuide.html>
- b) <https://www.gmupfitter.com/>
- c) <https://assets.fcacanada.ca/fleet/medias/fleet/medias/pdf/en/vehicles/law-enforcement/fleet-law-enforcement-ram-ssv-upfitter-guide.59d73ee0554493b7.pdf>

AD3: Alberta Traffic Safety

- a) [Traffic Safety Act - Open Government \(alberta.ca\)](https://www.alberta.ca/traffic-safety-act.aspx)

AD4: Government of Canada Traffic Safety Act including all subordinate motor vehicle Regulations and Safety Standards

- a) [Motor Vehicle Safety Act \(1993, c. 16\) \(canada.ca\)](https://www.canada.ca/en/gov/gen/gov/department/transportation/road-transportation/motor-vehicle-safety-act-1993-c-16.aspx)



4. ACRONYMS AND DEFINITIONS

Abbreviations	Definitions
ALPRs	Automated License Plate Readers
ICVDS	In Car Digital Video System
OEM	Original Equipment Manufacturer
PDU	Power Distribution Unit
PPV	Police Pursuit Vehicle
RCMP	Royal Canadian Mounted Police
R&R	Remove and Replace
SOW	Statement of Work
SSV	Special Service Vehicle
TA	Technical Authority
VSS	Vehicle Speed Signal
RCMP Provided Procedural Standards	Procedures may be provided with one or more of the following methods: visual demonstration either by “hands-on” training, verbal communication, written or diagram format. The RCMP may provide direction using demonstration vehicles. Due to the constant equipment changes, Installation procedures will be constantly changing.
National Fit-Up	The National fit-up is considered the work performed on the vehicle before it is delivered to the RCMP and subsequently the Contractor
Option A - Full Installation	Installation of all required police equipment.
Option B - Pre-Equipped Installation	Installation of required equipment in addition to equipment already installed by the National Up-fitter.
In-Service	A vehicle that is considered to be operational and has been deployed to operations.
Repair On/In Vehicle Repair	The repair of a piece of equipment previously installed in the vehicle.
Jockey Service	Movement of RCMP Assets from one requested location to another.
Remove and Replace (R&R) Retro-Fit	Refers to the removal of a piece of equipment and replace it with another. Is described as the removal and installation of the requested itemized in the Solicitation. The Retro-fit will include the removal of the old equipment, recording the requested asset numbers, follow disposal procedure and installation following RCMP procedure. This may include the removal and relocation of other equipment to accommodate the installation with Sub-systems and verification of connection and or programing. The replacement equipment maybe another model or Manufacture. For Example: Remove and Replace the ICVDS system, may include removal of old video system and installing the New ICVDS. Other components may need to be relocated for the installation of the video system. The Retro-fit will include connections to sub systems E.g. (Radar system, Siren/Lighting, vehicle outputs) and system programming and calibration.
Retro-fit Additional Item	To add (a component or accessory) after the initial stage has been completed to a vehicle that didn't previously have one. The installation may require the relocation and installation of other items that may be affected with the installation of the requested Item.
Platform/Equipment Changes	The RCMP will provide different vehicle platforms throughout the period of the solicitation. The following changes may include: change in vehicle model, vehicle spec change, equipment products and equipment manufacturers. The RCMP will require the vender to provide support during the change of a vehicle model or platform with Installation and manual documents.
Systems	The description of the equipment listed within the contract in the individual system. This would include all components provided with



	the contract and connections to applicable periphery system/s or vehicle.
Materials	Supplies provided by the Contractor – See Appendix Installation of Equipment.
Equipment	<p>All emergency police equipment will be provided by the RCMP but will require installation by the Contractor. Emergency police equipment acquired by the RCMP and installed by the Contractor is stated in this section. The equipment is described within the solicitation systems. The equipment provided may change during the progression of the solicitation. The models and manufacture may change due to changes in supply arrangements or requirements. The routing, operation, manufacture and products may also change during the solicitation.</p> <p>For example: Request for a radar system installation. The Radar system is described as; all components, connection points, mounting and equipment as directed by RCMP Identified user and or provided by demonstration vehicle and or Manual. The connection points, mounting and equipment may vary from vehicle platforms and radar manufacture.</p>

TASKS

5.1 Installation of Standard Equipment

The Contractor must:

Install all vehicle equipment in accordance with the respective RCMP Installation Procedures as follows:

5.1.1 Stream 1 (Full Installation) Basic Marked Police Vehicle - Sedan/SUV

All work is to be completed within 6 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time.

<ul style="list-style-type: none"> • Siren/lighting controller unit, keypad • Siren speaker • Light bar assembly • Headlight flashers • Corner strobes/power supply and/or LED lights • Rear traffic advisor • Possible additional lighting in certain vehicles • Horn transfer and vehicle lighting disable • Power distribution unit (PDU) • Base wiring harness • Police radio/s system • Roof antennas • Centre console assembly • Dash mount siren keypad and radio display system • Laptop docking station/ Console Mobile Work Station (MWS) • MWS Modem • Dual battery Isolator and wiring • Additional Battery • Interior lighting (partition and additional roof lighting) 	<ul style="list-style-type: none"> • In Car Digital Video System (ICDVS) • Prisoner partition shield (potentially two SUV models) • Rear equipment/storage box installation • RCMP Carbine rack • Rear side window protection guards • Rear interior door modification and emergency door lock release • Disable/remove factory interior components – E.g. Coat hooks, vents, handle and/or interior lighting • Radar system including VSS cable installation and video interface cable • Cell phone/hands free kit and booster • Driver's license reader • Thermal printer • Idle controller • Mud flaps • Battery maintainer
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5.1.2 Stream 2 (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck

All work is to be completed within 4 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time.

<ul style="list-style-type: none"> • Siren/lighting controller unit, keypad • Light bar assembly – New or Reissued • Rear traffic advisor • Possible additional lighting in certain vehicles • Power distribution unit (PDU) • Police radio/s system • Roof antennas • Centre console assembly • Laptop docking station/ Console Mobile Work Station (MWS) • MWS Modem • Dash mount - Siren keypad and Radio display system • In Car Digital Video System (ICDVS) • RCMP Carbine rack 	<ul style="list-style-type: none"> • Rear side window bars • Rear interior door modification and emergency door lock release • Disable/remove factory interior components – E.g. Coat hooks, vents, handle and/or interior lighting • Radar system including VSS cable installation and video interface cable • Cell phone/hands free kit and booster • Driver's license reader • Thermal printer/ Mounting system • Factory Up-fitter base wiring changes or addition* • Battery maintainer • Rear equipment/storage box installation
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5.1.3 Stream 3 (Pre-equipped Vehicle, National Fleet) Police Patrol Vehicle with Light bar Sedan/SUV/PPV Truck/SSV Truck - Automatic License Plate Reader

All work is to be completed within 6 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time.

The vehicle will be built based on Stream 2 (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck with the following changes:

In Addition:

Automated license plate readers (ALPRs)

5.1.4 Stream 4 (Pre-equipped Vehicle, National Fleet) Highway Patrol Sedan/SUV/PPV Truck/SSV Truck - Additional Lights

All work is to be completed within 4 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time.

The vehicle will be built based on the Stream 2 - Option B (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck with the following changes:

In Addition:

Additional front lighting (e.g. grill, windshield lighting)

Additional rear lighting (e.g. back window, bumper, hatch)

Additional side lighting (e.g. side mirror, side body panel)



5.1.5 Stream 5 (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof Sedan/SUV/PPV Truck/SSV Truck

All work is to be completed within 4 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time.

The vehicle will be built based on the Stream 2 (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck with the following changes:

Minus:

Light bar assembly

In Addition:

Additional front lighting (e.g. grill, windshield lighting)

Additional rear lighting (e.g. back window, bumper, hatch)

Additional side lighting (e.g. side mirror, side body panel)

5.1.6 Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck

All work is to be completed within 7 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time. Extra time will be allotted due to extra equipment needed.

The vehicle will be built based on Stream 1 (Full Installation) Basic Marked Police Vehicle - Sedan/SUV with the following changes:

In Addition:

Rear back window protection guard

Rear seat equipment storage box

Dual Battery Setup – Battery, Isolator, Wiring

Tool Box

Step Rails

5.1.7 Stream 7 (Full Installation) Basic Marked Police Vehicle – Marked Truck

All work is to be completed within 7 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time. Extra time will be allotted due to extra equipment needed.

The vehicle will be built based on Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck with the following changes:

In Addition:

Front winch mount, wiring and winch unit

5.2 Vehicle Decommissioning (Removal of Standard Equipment)

All work is to be completed within 3 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time. Extra time will be allotted due to extra equipment needed.

The Contractor must remove all vehicle equipment in accordance with the respective RCMP Procedures.

5.2.1 Streams 8 to 10 - All Vehicle Fit-Up Types - If present the Contractor must remove from vehicle

- a. **Stream 8** (Pre-equipped Vehicle, National Fleet) Marked Police Vehicle Sedan/SUV/ PPV Truck
- b. **Stream 9** (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof without Lightbar Sedan/SUV/ PPV Truck
- c. **Stream 10** (Full Installation) Sedan/SUV/Marked Truck



<ul style="list-style-type: none"> • Siren controller unit, keypad and Wiring • Siren speaker and bracket • Light bar assembly • Headlight flasher (returned to original equipment manufacturer status) (OEM) • Corner Lights and power supply • Rear traffic advisor and hardware • Any additional lighting • Horn transfer and vehicle lighting enable (returned to OEM status) • Power distribution unit (PDU) • Base wiring harness • Police radio/s systems • Antennas and cabling • Centre console assembly • Dash mount system 	<ul style="list-style-type: none"> • Laptop docking station • In Car Digital Video System (ICDVS) • Prisoner partition shield (Maybe two in SUV) • Rear equipment/storage box or equipment tray • Shotgun rack and/or carbine rack • Rear and/or rear side window bars • Radar system including Vehicle Speed Sensor cable installation (VSS) and video interface cable • Cell phone/hands free kit • Idle control (returned to OEM status) • Door chime module • Other equipment components – (e.g. hidden lighting, lock boxes). • Factory Up-fitter base wire change or addition • Battery maintainer • Automated license plate readers (ALPRs)
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5.2.2 Stream 11 - Discreet Vehicle Types

All work is to be completed within 3 days from time of call-up to vehicle delivery at identified location. Multiple vehicles may be called up at a time. Extra time will be allotted due to extra equipment needed.

The Contractor must remove all vehicle equipment in accordance with the respective RCMP Procedures.

If present the Contractor must remove from vehicle and may contain the following:

- Siren controller unit
- discreet antennas and cabling
- Police radio/s
- Hidden exterior and interior lighting
- Headlight flasher (returned to original equipment manufacturer status) (OEM)
- Other equipment components (e.g., lock boxes). If present, the Contractor must remove from vehicle

Vehicles that are considered Discreet missing 50% of items listed in stream 11 can be identified for the use of an hourly allowance.

5.3 Call-UP Procedures (Hourly Allowance Vehicles)

Due to the large variety of vehicles within the RCMP fleet, the RCMP may require the Contractor to transfer, install or decommission specialized equipment in vehicles not specified in this solicitation document.

5.3.1 Installations and Transfers

The equipment considerations are prisoner inserts, truck box inserts, winch bumpers, dog cages, truck caps, specialized boxes or other items identified by the Project Authority or their designate.

Installation or transfers must be performed as per the Project Authority or their designate. Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring. All equipment must be returned to the Project Authority or their designate, in an organized fashion as per the RCMP Provided Procedural Standards.



5.3.2 Decommissioning

The equipment considerations can range from prisoner inserts, truck box inserts, winch bumpers, dog cages, truck caps, specialized boxes and other police equipment.

Decommissioning must be performed as per RCMP Provided Procedural Standards. Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring. All equipment must be returned to the Project Authority or their designate, in an organized fashion as per the RCMP Provided Procedural Standards.

5.3.3 Routine Call-Up Procedures

5.3.3.1 The Project Authority or their designate will provide notification to the Contractor, forty-eight (48) hours prior to a required call-up.

5.3.3.2 From point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

5.4 Mobile Operations Requirement

The Contractor will be contacted by the Project Authority or their designate “as and when requested” to attend RCMP locations within Alberta to repair or retro-fit police/safety equipment. A planned rollout schedule will be provided with every projected trip and the Contractor must supply Contractor employee/s all the tools and consumables necessary to complete the requirement.

Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring and returned to the Project Authority or their designate.

5.5 Equipment Reporting and Tracking

The Contractor must provide various updated reports for tracking and monitoring purposes. Forms will be provided to the Contractor upon contract award.

5.5.1 Individual Work Order

All work performed must be supplied with a detailed work order providing the minimum information. An Individualized work order number, contractor's letterhead, the work stream, cost, detailed description of the work performed, date started and finished, when the work/vehicle was collected, started, finished and delivered. If applicable, also include RCMP vehicle code, vehicle type, vehicle VIN.

5.5.2 Equipment Tracking and Reporting

The RCMP equipment must be added into the Contractor's electronic inventory system to track when equipment is received or deducted at the Contractor's premises. The equipment will be added to the work order with required serial and asset numbers if required.

The Installation Streams 1 to 7 platform vehicle/s must have an equipment tracking sheet in the vehicle when delivered as well as entered in the invoice.

5.5.3 Vehicle Movement Tracking Report

The Contractor must keep all Vehicle movement up-to-date on a single tracking sheet when vehicles are transported by the Contractor off the contracting facility premises.

5.5.4 Vehicle Tracking Report

The Contractor must maintain an updated list of vehicles installed or retrofitted.

5.5.5 Security Clearance Report

The Contractor must maintain a summary of employees with valid Security Clearance.



5.5.6 Pre/Post-Vehicle Inspection Form

The Contractor must complete a Pre/Post Vehicle Inspection form as part of Quality Assurance QA. The forms are vehicle specific and require changes and modifications to stay current with vehicle platforms.

The Installation Streams 1 to 7 platform vehicle/s must have an installation pre/post inspection form in vehicle when delivered.

The decommissioned Streams 8 to 10 vehicle/s must have a pre/post decommissioning vehicle inspection form completed and saved on file.

5.6 Vehicle Movement

The Contractor must:

- 5.6.1 Have their valid vehicle transportation permit in their possession transporting RCMP vehicles from identified locations and returned to the location after completion of work.
- 5.6.2 Be available to transport up to four (4) vehicles per one (1) delivery from identified locations and returned to the location after completion of work
- 5.6.3 Accept up to fourteen (14) vehicles per scheduled delivery
- 5.6.4 Use RCMP supplied covers stating that the vehicle is not in service, where a vehicle with RCMP markings and a roof bar mounted light bar is to be driven by the Contractor's employee.
- 5.6.5 Use RCMP supplied 'Out of Service' decal cover to cover the front driver and passenger side door crest, where a vehicle with RCMP markings without a roof bar mounted light bar is to be driven by the Contractor's employee.

5.7 Call-Up Procedures (Right of Refusal)

The contract first right of refusal process is to insure the RCMP workflow requirements are fulfilled based on the SOW requirements.

- 5.7.1 The primary Contractor Representative will receive a forecast of quantities from the (RCMP) in a yearly report in April-May and on request. The forecast may be subjected to change not limited to vehicle and equipment availability, fleet demand changes, and budgetary restrictions as soon as it is operationally available.
 - 5.7.1.1 At any point within the term of the contract, the (RCMP) will place an order by email that may consist one or more vehicles comprising any of the following streams provided in the SOW.
 - 5.7.1.2 The (RCMP) will provide notification to the Contractor representative for each order when the request is placed. Each order will include but is not limited to the following information:
 - Vehicle Code/s
 - Work Stream/s
 - Collection - Start date/s
 - Completion - Delivery date/s - Date calculated using the identified SOW stream in the deliverables
 - 5.7.1.3 The Contractor will be required to collect and deliver the vehicle/s with all work performed for the vehicles identified stream.
 - 5.7.1.4 The Contractor will be required to meet the deliverable timeline and return the vehicle/s within the order timeline based on the deliverables service standards.
- 5.7.2 If the (RCMP) has indicated a deviation to the order with regards to deliverables, breach of identified timelines and contractor performance. The (RCMP) will provide notice and proceed moving to the next available contractor. This will include but not limited to the following list below;
 - 5.7.2.1 The Contractor is not meeting requirement set-out in the order. If there are more than (1) outstanding vehicles not completed within the identified order completion delivery date, the (RCMP) reserves the right to place the following order with the next ranked available Contractor, in such time the primary Contractor fulfills their assigned order/s.



- 5.7.2.2 The Contractor representative responds to the order email request they are unable to meet the order partially or whole. The Contractor may accept their work load limitation and the remainder will be offered to the next available Contractor.
- 5.7.2.3 Contractor representative provides email notification they are no longer willing to complete work as per the contract.
- 5.7.2.4 The (RCMP) will evaluate quality of work being performed by the Contractor. In the event of substandard workmanship, the RCMP reserves the right to place subsequent work to the next available Contractor until all deficiencies have been corrected to the (RCMP) satisfaction.

6. DELIVERABLES

Number	Task Reference	Description of the Deliverables	Quantity and Format	Due Date
6.1	5.5.1	Individual Work Order All work performed must be supplied with a detailed workorder that provides the information of the work, Stream, cost, vehicle code, detailed description of the work performed, date started and finished, Location vehicle was collected and delivered,	One copy in PDF sent by email to the Project Authority.	No longer than two working days after work has been completed.
	5.5.2	Equipment Reporting and Tracking The RCMP equipment must be added into the Contractor's electronic inventory system to track when equipment is received or deducted at the Contractor's premises. The equipment will be added to the work order with required serial and asset numbers if required.	One copy in excel spreadsheet sent by email to the Project Authority.	Weekly and upon request
	5.5.3	Vehicle Tracking Report Updated list of vehicles installed or retrofitted. This list may include vehicle on hand inventory and select equipment asset numbers.	One copy in excel spreadsheet format submitted by email to the Project Authority	Weekly and upon request
	5.5.4	Security Clearance Report A summary of employees and their Security Clearance maybe requested.	One copy in excel spreadsheet format submitted to the Project Authority	At contract award and upon request.
	5.5.5	Pre/Post Vehicle Inspection Form 1. Installation Streams 2. Decommissioned Streams	1. Place completed form in vehicle. 2. Save completed form on file.	Upon completion of equipment installation/ decommissioning.



7. EQUIPMENT INSTALLATION DETAILS

Depending on the vehicle platform being fit-up; some items listed may be pre-installed. Listed below are the main installation stages of a police vehicle fit-up.

Front-End / Under Hood

The initial steps of the fit-up are to install the heavy-duty power wiring, power breaker, front siren speaker, front corner strobe lights and controller, headlight flasher along with the associated wiring. Installation must be performed as per the RCMP Provided Procedural Standards.

Headliner/Roof

At this stage of the fit-up, attachment of the rooftop antennas and light bar occurs which requires the lowering of the interior headliner and other trim. Installation of miscellaneous wires along headliner as per vehicle platform, e.g. interior lighting, and cabling for rear LED lighting, traffic advisor, ICDVS, radar, partition light. Installation must be performed as per the RCMP Provided Procedural Standards.

Driver Compartment

Work in the front cabin includes installation of the center console assembly, radio communications equipment, ICDVS, Idle control and horn transfer relay/DRL cut-off module with wiring, and disabling the auto light sensor. Wiring passing through the cabin is routed at this step. Installation must be performed as per the RCMP Provided Procedural Standards.

Police Equipment Storage Unit

Each vehicle platform has a specific electronic equipment storage unit. The unit contains the PDU, siren and lighting controllers, radio unit, supplemental wiring for the ICDVS, radio, lighting, siren and console. While the box or tray is custom manufactured, the specific attachment points and openings are not pre-done to allow flexibility for future changes in the following (e.g. PDU, siren and lighting controllers, radio unit and video hardware). The electronics equipment unit and or storage unit is secured to the vehicle and equipment is mounted and connections made. There is a significant amount of wiring in this stage of vehicle equipment installation, this includes adding wire splices, terminations and connections. Care and caution must be exercised to ensure quality is consistent. Excess wiring and cabling must be properly coiled, tied up and loomed. Installation must be performed as per the RCMP Provided Procedural Standards.

Prisoner Shield / Partition

The rear seat is converted to a secure space for transporting occupants. This requires installation of a partition behind the front seat. Multiple pieces of equipment are also installed on the partition at this stage including the RCMP Carbine rack, camera equipment, rear compartment light. A pass through\conduit of wiring and cabling from the front of the vehicle to the rear may also be installed on certain platforms to protect against damage to equipment wiring. Prior to the installation of the partition some factory installed equipment must be disabled or removed on certain platforms (e.g. roof vent, handles, coat hooks). Installation must be performed as per the RCMP Provided Procedural Standards.

Second Row Partition

On Police vehicles that require and not provided with National Fit-up Vehicles. Installation must be performed as per the RCMP Provided Procedural Standards.

Front Cabin Finish

Final equipment is installed in the driver's compartment at this stage. Wiring was prepared in earlier stages, but actual mounting and connection was deferred to allow easier movement by technicians and avoid potential damage. Such equipment includes camera system ICDVS, wireless upload antenna, radar heads/display/logic unit and laptop docking station assembly. Installation must be performed as per the RCMP Provided Procedural Standards.

Rear Passenger Doors

Changing out the door panels to a more secure version, the addition of window barriers and a mechanical emergency door release is done at this point. The door release process must be done very meticulously to ensure the safety of the occupants. Installation must be performed as per the RCMP Provided Procedural Standards.



Finish Fit-up

Final equipment is installed (e.g. flashlight holder, cell phone and booster, fire extinguisher, step rails, jack holder, winch assembly and mud-flaps). Installation must be performed as per the RCMP Provided Procedural Standards.

8. DECOMMISSIONING DETAILS

Vehicle Decommissioning

The Contractor will be contacted by the Project Authority or their designate, on "as and when requested" to remove all or requested police/safety/additional equipment without damage to the equipment or vehicle as per the RCMP Provided Procedural Standards. The vehicle manufacturers wiring must be returned to factory state. In addition to the removal of the police/safety equipment platform specific factory equipment will need to be re-enabled (e.g. daytime running lights, lighting, horn, secure idle removal). A pre-inspection check list will be provided by the RCMP to assist with testing equipment before vehicle decommissioning.

All equipment must be returned to the Project Authority or their designate, in an organized fashion unless detailed in decommissioning list. The RCMP may require the Contractor to dispose equipment on behalf of the identified user. A list of disposal equipment will be provided upon the award of contract. Listed equipment and all other waste replaced / acquired during vehicle decommissioning must be handled with accordance to best industry practices and Environmental Laws governing the proper disposal of materials. Items listed as being retained or reissued with any defects must be marked with defect noted with green painter's tape.

Equipment Decommissioning

In accordance with Life Cycle Management, the RCMP will require the Contractor to: retain, return, reissue, or properly dispose equipment. A list will be supplied of requested decommissioning equipment on award of contract. If the Contractor finds equipment not on the list, they are required to contact the Project Authority or their designate. Care must be taken with the decommissioned equipment and disposal of Police equipment must be follow the RCMP Provided Procedural Standards.

9. Details of Jockey service Requirement

The RCMP prides themselves on keeping an outstanding Corporate Identity. Under the Treasury Board Motor Vehicles Policies, the RCMP vehicles are considered a workplace and therefore, in all instances the person/s in RCMP vehicles they are required to follow the Workplace Standards of Conduct. The Contractor employees must operate with reasonable and respectful dress, behavior and language that reflecting a professional image listed in the definition of workplace. All Contractors are expected to operate RCMP vehicles in accordance to all Federal and Provincial Traffic Safety Acts.

The Contractor will be contacted by the Project Authority or their designate, "as and when requested" apart of each and all individual "call up" listed to transport vehicles from identified user from requested location. Upon the completion of the work performed the Contractor will be required to return the vehicle to identified user requested location.

The Jockey service is part and parcel per call-up for Items: Installation of Standard Equipment and Removal of Standard Equipment. The Jockey service up to four (4) vehicles per one (1) vehicle delivery.

The Contractor may be asked "as and when requested" for additional Vehicle Jockey Service only for the following: Additional Equipment Install, Equipment to be Retro-Fitted, Equipment On-Vehicle Repair R&R. The Jockey service maybe one-way vehicle delivery. The contractor may be expected to provide themselves with a ride back without means of an RCMP vehicle.

In all instances, where a vehicle with RCMP markings and a roof mounted light bar is to be driven by the Contractor's employee, a light bar cover stating the vehicle is not in service must be used. RCMP owned covers will be supplied by Post Garage upon contract award. If the supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time. The Contractor must have their valid vehicle transportation permit on their possession when jockey services are performed.

In all instances, where a vehicle with RCMP markings without a roof mounted light bar is to be driven, a RCMP supplied 'Out of Service' decal cover will be used to cover the front driver and passenger side door crests. RCMP owned covers will be supplied by the RCMP Post Garage upon contract award. If the



supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time.

In order to prevent incurring excessive mileage on the vehicles, contractors located outside a 50 kilometer radius from the requested location, will have to transport the vehicles by transporter. The costs of the transport carrier are to be borne by the contractor.

Decommissioned vehicles in some cases are in poor condition and travel excessive 50 KM range is not advisable.

10 Details of K-Division RCMP Vehicle Movement

The majority of vehicles will be direct shipped via Transport carrier by the RCMP to the Contractor facility. The care and control of vehicle/s occurs once the Transfer of care and control is accepted from Contractor Delegate. The Contractor must accept up to fourteen (14) vehicles per scheduled delivery. The RCMP may deliver individual vehicles to the Contractor location as well as be required to accept keys for vehicle pickup at a later date.

11 LANGUAGE OF WORK

The language of all work and deliverables must be English.

12 LOCATION OF WORK

The work must be performed on Contractor site ([complete address\(es\) to be inserted](#))

13 TRAVEL

The Contractor may be required to travel to attend various RCMP locations within Alberta to repair or retro-fit police/safety equipment.

The National Joint Council Directive will apply for any travel, accommodation and living expenses.

14 MEETINGS

The Contractor must participate in meetings with the Project Authority as required.

15 GOVERNMENT SUPPLIED MATERIAL (GSM)

RCMP 'Out of Service' decal covers

16 GOVERNMENT FURNISHED EQUIPMENT (GFE)

The RCMP will supply all major components and emergency equipment. The components and emergency equipment supplied by the RCMP may be new, or used. The equipment may be delivered or picked up with regular vehicle movement within timelines of deliverables. Some items may be shipped via courier.

17 SPECIAL CONSIDERATIONS

Factory Up-fitter Vehicle/s: In some circumstances; Factory Up-fit vehicles may require a change, addition or alterations while vehicle is in the disassembled state during vehicle equipment installation. The RCMP may request a change in one or more of the following factory Up-fitter items or wiring alterations to installed equipment. In the circumstance that an alteration is required, the requested change or alteration of less than one hour (1hr) to complete will be included as part and parcel of the vehicle build procedure.

In some circumstances the RCMP vehicles may have an issue with the factory installed police package. The Contractor is required to contact the Project Authority or their designate, when an issue is discovered. The Contractor may be required to place the vehicle on hold while a decision is made. The Contractor may be asked to make a repair that will be less than one hour (1hr) total per vehicle. The time is included as part and parcel of the vehicle build procedure.

Equipment Faults: The RCMP will provide new or re-issued equipment for installation in vehicles. It is the responsibility of the Contractor to verify that all equipment is operational before installation. When a fault is found with the equipment, the Contractor is required to report the findings to the Project Authority or their



designate,. In some circumstances during vehicle equipment installation, the RCMP may request to repair or replace the item with a limit of up to one hour (1hr) total per vehicle. The time is included as part and parcel of the vehicle Installation Streams 1 to 7 platform vehicle/s.

Equipment Re-issued: The RCMP will require the Contractor to install RCMP owned re-issued equipment. The equipment must be cleaned and verified operational by the Contractor and be in full operational condition within 30 days from date on invoice.

Equipment System Variations: All emergency police equipment will be acquired by the RCMP and will require installation services of the Contractor. The equipment description within the solicitation is presented as systems. The models and manufactures or the equipment may change due to changes in supply arrangements or requirements. The routing, operation, manufacture and products may also change during the solicitation.

For example: The vehicle will contain a Radar system. The connection points, mounting and equipment may vary.

Equipment Supply: If due to the loss in equipment supply chain and previously addressed with the Project Authority or their designate, before vehicle has been started. The Project Authority or their designate, may ask the Contractor to perform vehicle equipment installation up-to the point the vehicle cannot be fit-up any longer without the missing equipment. If it has been determined the vehicle equipment supply cannot be supplied within two (2) hours from notification of work hold, the Project Authority or their designate, reserves the right to approve one (1) hour to be allotted to relocate vehicle and restart at a time when equipment is available. This additional charge does not include equipment supply issue with vehicles that are already in progress.

Equipment Request: The RCMP may request the Contractor to provide competitive pricing on Police equipment. With approval, from the RCMP.

Vehicle Keys: All keys in Contractor's possession must be kept in a locked cabinet when not in direct care or with vehicle is in Contractor building. The Contractor must inform the Project Authority or their designate, immediately if keys are lost or stolen.

Contractor Preparation Requirement: The Contractor must prepare and provide their staff the proper tools, safety equipment to perform the REPAIR / REMOVE AND REPLACE / RETROFIT to active vehicles and to the decommissioning of vehicles. The RCMP can provide safety guidelines but it is up to the Contractor to ensure the safety of its employees.

Unknown Toxic Substances: The Contractor must be aware of potential risks and risk mitigation strategies to insure the safety of its employees. The Contractor is responsible to take all appropriate measures required to protect their employees according to Provincial guidelines, and internal company Health and safety/WHIMIS guidelines to avoid potential exposure to toxic substances while working on RCMP vehicles.

18 FACILITY REQUIREMENTS

Vehicle Storage: Vehicles must be secure at all times. Vehicles must remain locked when outside the contractors facility. Vehicles must be stored inside the Contractors facility, in a monitored alarmed building overnight and the Contractor needs to provide on-site storage compound for RCMP vehicles that has the capacity to store five (5) or more vehicles. The storage compound must have an eight-gauge chain link fence, not less than 8 feet high with the bottom of the fence not more than 2 inches from the ground and the top secured by an angled one-foot extension for extra security. The Storage compound must also have a full sized locking gate with access control to the contractor. There must also be sufficient lighting to illuminate vehicles contained therein and be operational from dusk until dawn.

Contractor facility and storage area must be kept in such a condition as to ensure no damage to RCMP owned vehicles. The facility and secure storage compound will be inspected by an Project Authority or their designate, prior to award of Contract.

To avoid damaging the vehicle batteries, the Contractor must ensure that the battery is disconnected in the vehicles while being stored at their location.

Stored Equipment: The Contractor must securely store all RCMP owned equipment and accessories until they are to be used to complete a vehicle install or are returned to the RCMP. RCMP emergency and communication equipment will be inventoried and stored in an access controlled area. The contractor must have the ability to store the required amount of equipment for sixteen (16) vehicles. The RCMP may require the space for a portable storage container of 10 x 40 for vehicle equipment storage.



Storage: The Contractor will be required to store inventory in such a manner as to avoid damage to and loss of the equipment. Inventory facilities will be periodically inspected by the Project Authority or their designate. The RCMP equipment not being installed on current vehicle in work area must not be stored in employee work space or toolboxes.

K-Division Sea-Can: The 1st awarded contractor must account for space allocation for the entire duration of the contract. The K- Division Sea-Can dimensions are 40 feet x 8 feet and has two access doors on both 8 foot sides. The Contractor will have direct access to the container and is responsible for all the contents within the container.

19 WARRANTY

The RCMP will address any defects found or occurred due to faulty installation during the twelve (12) months from actual date on invoice with the following procedure:

The RCMP will notify the Contractor of a description of the vehicle and the Contractor defect. From the time of notification, the RCMP will give the Contractor the ability to diagnose and repair any warranty issues caused by faulty installation within a one (1) week time line.

If the warrantable repair has not been completed within the one (1) week time line from notification, the RCMP reserves the right to choose a repair facility of convenience to perform the repair with all costs for the repair borne by the Contractor. If the vehicle has been deployed to a remote location, the Contractor is required to resolve warranty issues.

20 CARE, CONTROL AND CUSTODY

The Contractor is responsible for the care, control and custody of RCMP vehicles and equipment while performing any services pursuant to the terms of the Contract.

All marked vehicles must display a visible "Out of Service" light bar cover when in contractor possession not on contractor property. The Contractor will ensure only authorized Contractor personnel drive RCMP vehicles.

All work performed by the Contractor will meet the requirements of the Provincial Highway Act and in accordance with National/Provincial Standards.

All work performed by the Contractor will meet the RCMP Provided Procedural Standards.

21 QUALITY ASSURANCE REQUIREMENTS

All work must be performed by the Contractor must consistently follow RCMP provided procedural standards in accordance with one or more methods approved by Project Authority or their designate: Verbal direction, duplicate demonstration vehicle, with created or provided Manual, Pictogram.

The Project Authority or their designate, may perform any inspection assumed necessary to ensure that installations meet the standards described in the provided by the RCMP procedures. The Contractor must have an on-site Technical Quality Advisor available to address any issues brought forward from the Project Authority or their designate.

The Contractor will be promptly notified when a deficiency has been acknowledged by Project Authority or their designate. The Contractor is required to make corrective changes to meet the standards provided by RCMP work procedures. The Contractor will be responsible rectifying all deficiencies and will include necessary jockey service with no cost bourn by the RCMP.

All RCMP equipment installed by the Contractor must be in good operating condition. If the supplied equipment is not, the Contractor will notify the Project Authority or their designate immediately. It is up to the Contractor to verify condition of equipment before installation.

The Contractor must perform a pre-delivery test verifying proper operation of the installed equipment. The pre-delivery inspection form will be vehicle specific. The proposed test procedures to be performed prior to shipping and the means of certifying each unit. **A failure rate of greater that 25% will be deemed unacceptable and may terminate the contract or allow the identified user to use the next awarded contract for a period of six months.**



The Contractor will immediately notify any damage with vehicle/s or equipment/s to Project Authority or their designate. Damage done by the Contractor to vehicle/s and or equipment/s will be the responsibility of the Contractor. All repairs or replacements will be at the Contractors expense. No costs for such repairs or replacements shall be borne by the RCMP. The repair to the vehicle must be completed using OEM parts and OEM repair facilities.

The Contractor employees performing vehicle fit-up will need to have a good understanding and vehicle installations and must follow vehicle manufactures best practices:





The battery must be disconnected whenever the Contractor is working on any RCMP vehicle. This is to prevent discharge of battery, electrical circuits shorting out, fuses blowing and vehicle fires. The vehicle must be returned the Post Garage with the batteries in the fully charged state.

The Contractor must check for wiring/wiring harness, fuel lines, fuel tanks, drive shaft, air bag sensors and coolant lines whenever drilling holes or installing equipment on any RCMP vehicles to prevent damage.



**APPENDIX 1
REQUIRED TOOLS**

The Contractor must agree to obtain the tools listed below. This list is comprehensive however, may be modified during the course of the Contract. The list below will also include basic tools. The list may include but not limited to following:

SPECIALIZED REQUIRED TOOLS	
<p>1.A</p> <ul style="list-style-type: none"> • Complete ¼ to ½ drive socket sets • Torx internal, external and vehicle specific sockets • Complete wrench set both SAE and Metric • Complete Screwdriver set including TORX • Cordless Electric drill and impact driver • Wire strippers 10-20 gauge (Kline 1011 or equivalent) • Wire terminal crimpers 10-22 gauge (Kline 1006 or equivalent) 	<p>1.B</p> <ul style="list-style-type: none"> • Adjustable pliers • Large adjustable wrench • Hammer set including rubber mallets • Drill bit set -1/16" through 1/2" in 1/64" increments. High-speed Steel or Cobalt • Titanium Nitride-Coated Step Drill, 2-pc 1/4"- 1-3/8" and 1/6" – 7/8" • Measuring Tape 16 or 25ft
	<p>2. Hydraulic HEX Style Terminal Crimper</p> <p>Min - 10 Ton hydraulic Terminal Crimper</p> <p>Min - 9 Hex Style Dies sizes 12 AWG – 2 AWG</p>
	<p>3. Industrial Mate-n-Lok Crimpers or Equivalent</p> <p>Open Barrel OEM Terminals crimpers</p> <p>Gauge 24-14 AWG</p>
	<p>4. Threaded Nut Installer or Equivalent</p> <p>Astro 1222 SAE Thread nut insert tool</p> <p>Huck 150n SAE threaded nut insert tool</p>
	<p>5. Smart Battery Charger (Dual Pro) or Equivalent</p> <p>12volt smart automotive battery charger</p>








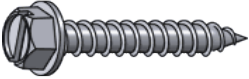



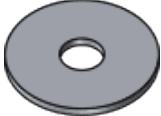


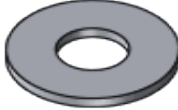


	<p>6.Bi-Metal Hole Saw</p> <p>Hole saw must be used to create uniform proper holes for Wire access.</p> <p>¾" to 1 ¾" sizes</p>
	<p>7.Digital Voltage Ohm Meter</p> <p>Digital Voltage Ohm Meter</p>
	<p>8.Panel Retainer Removal Tool</p> <p>Blue Point YA331 or equivalent</p>
	<p>9.Vehicle Moving Dolly</p> <p>Multiple manufactures. Styles accepted is hydraulic lift and wheel brace Version</p>
	<p>10.Automotive Under hood Light Bar</p> <p>One required per vehicle in-progress</p>











**APPENDIX 2
CONTRACTOR SUPPLIED CONSUMABLES**









The Contractor must agree to obtain the consumable parts listed below for use of RCMP vehicle Fit-up. This list is comprehensive however, may be modified during the course of the Contract.

	<p>SAE HEX Bolts</p> <p>Grade 5 or higher Zinc plated Coarse (standard) thread Sizes: 1/4" to 3/4"</p>		<p>Metric HEX Bolts</p> <p>Class 8.8 Steel Zinc plated Coarse or Fine Thread Sizes: 6mm to 12mm</p>
	<p>Machine Screws</p> <p>Robertson, Pan Head Zinc Plated Steel</p> <p>Thread: #6-32 to #10-32</p>	 	<p>Wafer Head Phillips Self-Piercing Screws</p> <p>Phillips Modified Truss (R/W) Head screws, Black Oxide Phosphate or Zinc Type S Point</p> <p>#2 Phillips Modified Truss/Wafer Head Self-Drilling Screws</p> <p>#8 and #10 Sizes : 1/2" – 1 1/2"</p>
	<p>Socket Button Head</p> <p>Alloy steel black oil finish Coarse standard thread #8-32 to 3/8" -16</p>		<p>Hex Machine Screw Nuts</p> <p>ASTM F1941 Zinc Plated</p>
	<p>Sheet Metal Screws</p> <p>Slotted hex washer head Zinc plated steel Tread: #8 to #12 and 1/2" to 2 1/2"</p>		<p>Sheet Metal Screws</p> <p>Robertson pan head Zinc plated steel Thread: #8- #10</p>
	<p>Hex lock nuts</p> <p>Nylon Insert Zinc plated steel</p>		<p>Hex Nuts</p> <p>Grade 5 Zinc plated steel</p>
	<p>Fender Washers</p> <p>Grade 5 Zinc plated steel Size: 1/4" and 3/8"</p>		<p>Lock Washers</p> <p>Grade 5 Zinc plated steel</p>
	<p>K-Lock Nuts</p> <p>Grade 5 Steel Zinc plated steel Size: 1/4" and 3/8"</p>		<p>Flat Washers</p> <p>Grade 5 Zinc plated steel</p>











	<p>Ring Terminals</p> <p>Molded see-through nylon butted-seam barrel with a flared seamless brass sleeve at flared portion</p> <p>Wire size: 22g-18g Red 16g-14g Blue 12g-10g Yellow Holes sizes #10, 1/4" to 3/8"</p>		<p>Male and Female Disconnect Terminal Connectors</p> <p>Molded see-through nylon butted-seam barrel with a flared seamless brass sleeve at flared portion</p> <p>Wire size: 22g-18g Red 16g-14g Blue 12g-10g Yellow</p>
	<p>Locking Spade/Fork</p> <p>Molded see-through Nylon Butted-seam barrel with a flared seamless brass sleeve at flared portion</p> <p>Wire size: 22g-18g Red 16g-14g Blue 12g-10g Yellow Spade Size: #6 to #10</p>		<p>Butt Connector</p> <p>Molded see-through Nylon</p> <p>Wire size: 22g-18g Red 16g-14g Blue 12g-10g Yellow</p>
	<p>Step Down Butt Connector</p> <p>Wire: 12-10g to 16-14g 8g to 10-12g</p>		<p>Tinned Copper Eyelet</p> <p>Closed Type Wire: 4 gauge Eyelet Diameter: 3/8" to 5/8"</p>
	<p>Dual Wall Heat Shrink 3:1</p> <p>UL224 / VW-1 MIL-DTL-23053/5 Recovered: 0.080" (2.03 mm)</p> <p>Black: 4-8g, 8-12g, 10-16g, 12-20g Red: 4-8g</p> <p>Adhesive lined polyolefin, Heat shrinkable tubing</p> <p>Temperature Rating: °C -55 to 135</p>		<p>Polyethylene Split Loom Tubing</p> <p>Polyethylene, Black Temperature Rating °C -40 to 93 Sizes 1/4" to 1 1/2"</p>
	<p>3357NALL - Amber Bulb</p> <p>DOT Compliant OEM</p>		<p>A.T. Blade Standard Fuses</p> <p>Industry standard colour coded</p> <p>3 Amp to 30 Amp SAE Standard J1284</p>










	<p>Commercial Mate-n-Lok</p> <p>Pins: Male Pins: 18-14 Gauge Female Pins: 18-14 Gauge</p> <p>Connectors: 2- Position: Male and Female 3- Position: Male and Female 12 - Position: Male and Female</p>		<p>5 Terminal Relay and Pigtail Assembly</p> <p>Relay: Plastic Body with Mounting Bracket 40/30A 12 V DC SPDT Five terminal (NO/NC)</p> <p>Pigtail: 2-18 AWG, 3-16 AWG</p>
	<p>AMG Stud-Mount Fuse</p> <p>RATING: 200 Amp / 32 VDC</p>		<p>6 Position Fuse Block</p> <p>ATC / ATO type fuses</p> <p>30 Amps per fuse</p> <p>Dimensions are 3/4"H x 3.5"W x 2.5L</p>
	<p>Type III Switchable Manual Surface Mount 80 amp</p> <p>Pollak 54-873PL or Buss Hi-Amp or Pico 3400-31</p> <p>UL rated 94VO; 3110°F155°C SAE Standard J1625.</p>		<p>Jacketed Wire Cable</p> <p>2 Wire Cable Gray and/or White Jacket</p> <p>16ga / 2cond (26str) control, CSA, FT-4 - SAE J1128</p> <p>White & Black conductor Gray Jacket</p> <p>3 Wire Cable Gray and/or White Jacket</p> <p>20ga / 3cond (7str), control, CSA, FT-4 - SAE J1128 - Green/black/Red</p> <p>16ga / 3cond (26str), control, CSA, FT-4 - SAE J1128 - red/black/white</p>
	<p>Primary Wire SXL</p> <p>SAE J1128 60v DC Rating Temperature Rating °C -40 to 125 Assorted colors 18 gauge to 10 gauge</p>		<p>WIRE 4 AWG</p> <p>ASTMB-172, ROHS COMPLIANCE EPDM- Jacket, Copper Conductor O.D.:340 Stranding 385/30</p> <p>600v Rating Temperature Rating °C -40 to 105 Black and Red Wire</p>



	<p>Ribbed "L" Series Rivet Nut Steel Zinc Plate and Yellow Dichromate</p> <p>1/4" – 20 UNC Head Dia. 0.500 Length .580 Grip Range 0.27-1.65</p> <p>10-24 UNC Head Dia. 0.415 Length 0.475 Grip Range .130-.225</p>		<p>VELCRO® Rubber-Based Adhesive Hook Tape (RCMP approved)</p> <p>Velcro Loop #1000</p> <p>Velcro Hook #88</p>
	<p>Silicone</p> <p>100% Silicone Black/ Clear /White RTV Silicone Sealant</p> <p>60°F (-51°C) to 450°F (232°C)</p> <p>Must be Permanently Waterproof/Flexible and will not shrink, Crack or Dry Out.</p> <p>Permatex 33694 The Right Stuff Gasket Maker or Equivalent</p>		<p>Electrical Tape</p> <p>Black Vinyl</p> <p>Thickness: 7 mils</p> <p>Passes UL 510 flammability test</p>
	<p>FLUSH TYPE PLASTIC HOLE PLUGS</p> <p>Material : Plastic Colour : White, Black Dimensions : 1/2" – 1 1/2" Temperatures until +50°C</p>		<p>Cable Ties Black</p> <p>UV Resistant Nylon 6/6 Temperature Rating °C -40 to 85 Strength Min 40 lbs UL Certified</p>
	<p>FLUSH TYPE PLASTIC BLANKING PLUGS</p> <p>Material : Nylon Colour : White, Black Dimensions : 1/2" – 1 1/2" Temperatures until +105°C PA6,6 - Flammability rating : UL94-V2</p>		<p>Rubber Grommets</p> <p>Styrene Butadiene Rubber</p> <p>Material: Rubber Colour: Black Dimensions: 1/2" - 2"</p>



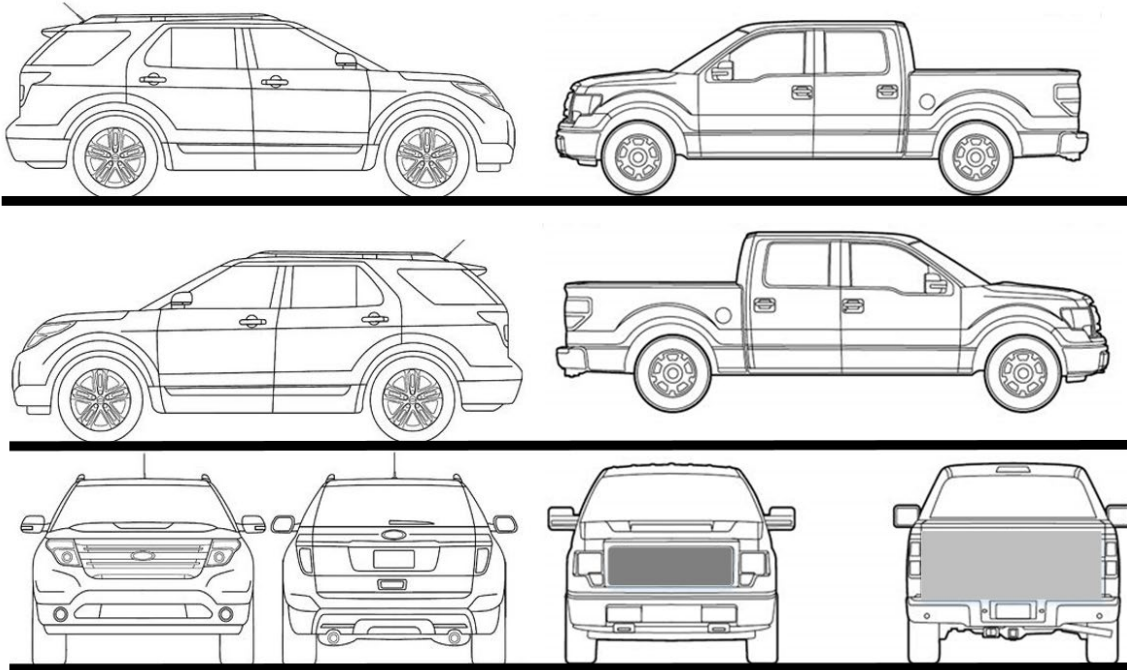
	<p>SOFT BLANKING PLUGS</p> <p>Material : Soft PVC Colour : Black Dimensions : mm Ideal for metal panels - Acid-resistant - Withstand temperatures until +50°C</p>		<p>Black Heavy Duty Cable Clamps</p> <p>Nylon 6/6 Cable Clamps</p> <p>Multiple Sizes: ¼" to 1.5"</p>
	<p>Ford Motorcraft Anti-Corrosion Coating or Equivalent</p> <p>PM-13-A</p>		<p>Aluminium Rivet</p> <p>Mandrel IFI Grade 11</p> <p>LARGE FLANGE</p> <p>Rivet Diameter - 3/16 inch Length - 450 - .950</p>
	<p>Galvanized Aircraft Cable</p> <p>Type: Galvanized Stranded: 7x7 Strand Core Breaking Strength: 480 LBS Diameter: 1/16"</p>		<p>Aluminum Duplex Sleeves</p> <p>Type: Aluminum Style: Duplex Sleeve Size: 1/16"</p>
	<p>Irrigation Supply Polyethylene Tubing</p> <p>Material: Polyethylene Colour: Black Dimensions: 1/2" – 3/4"</p>		



**APPENDIX 3
RCMP VEHICLE INSPECTION GUIDE**

Vehicle Code:	Date:		Delivery Number:
Item	Pass	Fail	Description
Dash Indicator lights			
Mirrors			
Wipers			
Tire Condition			
Glass Condition			
Battery Condition			
ADDITIONAL COMMENTS (Body damage or other deficiencies)			

Circle or Mark Damage Location on Vehicle Diagram





**ANNEX B
BASIS OF PAYMENT**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid Firm unit prices as specified below, in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax is extra, Incoterms 2000 "DDP Delivered Duty Paid", off-loading charges, Canadian customs duties and excise taxes included.

FOR EVALUATION PURPOSES ONLY

Annex B must be completed in its entirety, including the optional period. Failure to complete all tables will deem the bid non-responsive and given no further consideration.

The estimated quantity items is provided for evaluation purposes only. These quantities are estimated for cost evaluation purposes only and do not constitute a guarantee or commitment on behalf of Canada of the quantity to be ordered.

Total Estimated Evaluated Price

1. The rates from Table 1 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
2. The rates from Table 2 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
3. The rates from Table 3 – A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
4. The rates from Table 4 – A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
5. The rates from Table 5– A, B and C provided by the bidder based on estimated quantities, will be multiplied by 90% (0.90) to equal the Total Price.
6. The rates from Table 6 – A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
7. The rates from Table 7 – A, B, C and D provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
8. The rates from Table 8– A and B provided by the bidder based on estimated quantities, will be multiplied by 10% (0.10) to equal the Total Price.
9. The sum of each table's Total Price will be added to equal the Total Evaluated Price

FOR EVALUATION PURPOSES ONLY	
Item	Estimate Amount
Total Estimate: Tables 1D+2D+3D+4D+5D+6D+7D+8D	\$



TABLE 1: YEAR ONE - ALL VEHICLE FIT-UP TYPES	Estimated Vehicle Quantity: (a)	Price per Vehicle: (b)	Extended Price (a) x (b)
A: INSTALLATION OF STANDARD EQUIPMENT			
Stream 1 (Full Installation) Basic Marked Police Vehicle -Sedan/SUV	2	\$	\$
Stream 2 (Pre-equipped vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck	175	\$	\$
Stream 3 (Pre-equipped Vehicle, National Fleet) Police Patrol Vehicle with Light bar Sedan/SUV/PPV Truck/SSV Truck - <u>Automatic License Plate Reader</u>	0	\$	\$
Stream 4 (Pre-equipped Vehicle, National Fleet) Highway Patrol Sedan/SUV/PPV Truck/SSV Truck - Additional Lights	40	\$	\$
Stream 5 (Pre-equipped Vehicle, National Fleet) <u>Slick/Clean Roof</u> Sedan/SUV/PPV Truck/SSV Truck	50	\$	\$
Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck	40	\$	\$
Stream 7 (Full Installation) Basic Marked Police Vehicle – Marked Truck with winch	20	\$	\$
SUBTOTAL Table 1 A:			\$
B: REMOVAL OF STANDARD EQUIPMENT			
Stream 8 (Pre-equipped Vehicle, National Fleet) Marked Police Vehicle Sedan/SUV Build Types	175	\$	\$
Stream 9 (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof without Lightbar Sedan/SUV/ PPV Truck	40	\$	\$
Stream 10 (Full Installation) Marked Truck	80	\$	\$
Stream 11 Discreet Vehicles	125	\$	\$
SUBTOTAL Table 1 B:			\$
C: HOURLY ALLOWANCE			
	Estimated Hours	Price per hour	Extended Price (a) x (b)
Hourly Allowance Vehicles - Installations and Transfers	100	\$	\$
Hourly Allowance Vehicles – Decommissioning	200	\$	\$
SUBTOTAL Table 1 C:			\$
Total Price Table 1D = {(Subtotal 1 A+ B+C) multiplied by 90% (.90)}			\$



TABLE 2 : EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT

TABLE 2: YEAR ONE EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT		Price per Vehicle: Additional Equipment Installation (2a)		Price per Vehicle: Equipment to be Retro-Fitted / Replaced (2b)	
	Quantity (a)	Per vehicle (b)	Extended Price (a) x (b)	Per vehicle (c)	Extended Price (a) x (c)
Additional Vehicle Jockey Service (Only available with below services)	10	\$	\$	\$	\$
Light bar assembly	10	\$	\$	\$	\$
Carbine rack	10	\$	\$	\$	\$
Headlight flasher assembly	10	\$	\$	\$	\$
LED Light head	10	\$	\$	\$	\$
LED Side Mirror Light	10	\$	\$	\$	\$
Rear Traffic Advisor Unit only	10	\$	\$	\$	\$
Rear Traffic Advisor Unit Cable	10	\$	\$	\$	\$
Power Distribution Unit (PDU)	10	\$	\$	\$	\$
Police Radio system	10	\$	\$	\$	\$
Roof mount antenna and Coaxial antenna	10	\$	\$	\$	\$
Stick-on discreet antenna and Coaxial antenna	10	\$	\$	\$	\$
In Car Digital Video System (ICDVS)	10	\$	\$	\$	\$
ICDVS Main power harness	10	\$	\$	\$	\$
ICDVS DVR Unit	10	\$	\$	\$	\$
ICDVS display	10	\$	\$	\$	\$
ICDVS display cable	10	\$	\$	\$	\$
ICDVS rear camera	10	\$	\$	\$	\$
ICDVS rear camera cable	10	\$	\$	\$	\$
ICDVS front camera	10	\$	\$	\$	\$
ICDVS front camera cable	10	\$	\$	\$	\$
ICDVS rear microphone	10	\$	\$	\$	\$
ICDVS Wireless microphone antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Cables	10	\$	\$	\$	\$
Radar system	10	\$	\$	\$	\$
Radar antenna	10	\$	\$	\$	\$
Radar rear antenna cable	10	\$	\$	\$	\$
Automated license plate readers (ALPRs)	10	\$	\$	\$	\$
Vehicle battery maintainer system	10	\$	\$	\$	\$
Printer mount / printer connecting arm	10	\$	\$	\$	\$
Cellular Phone Car Kit	10	\$	\$	\$	\$
Siren/lighting controller unit	10	\$	\$	\$	\$



Siren speaker	10	\$	\$	\$	\$
MWS Dock	10	\$	\$	\$	\$
		Sub:(2a)	\$	Sub:(2b)	\$
SUBTOTAL TABLE 2 C: (Sub:2a) + (Sub:2b)				\$	
Total Price Table 2D = {(Subtotal 2 A+ 2B) multiplied by 10% (.10)}				\$	

TABLE 3 - YEAR TWO ALL VEHICLE FIT-UP TYPES	Estimated Vehicle Quantity: (a)	Price per Vehicle: (b)	Extended Price (a) x (b)
A: INSTALLATION OF STANDARD EQUIPMENT			
Stream 1 (Full Installation) Basic Marked Police Vehicle - Sedan/SUV	2	\$	\$
Stream 2 (Pre-equipped vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck	175	\$	\$
Stream 3 (Pre-equipped Vehicle, National Fleet) Police Patrol Vehicle with Light bar Sedan/SUV/PPV Truck/SSV Truck - Automatic License Plate Reader	0	\$	\$
Stream 4 (Pre-equipped Vehicle, National Fleet) Highway Patrol Sedan/SUV/PPV Truck/SSV Truck - Additional Lights	40	\$	\$
Stream 5 (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof Sedan/SUV/PPV Truck/SSV Truck	50	\$	\$
Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck	40	\$	\$
Stream 7 (Full Installation) Basic Marked Police Vehicle – Marked Truck with winch	20	\$	\$
SUBTOTAL Table 3 A:			\$
B: REMOVAL OF STANDARD EQUIPMENT			
Stream 8 (Pre-equipped Vehicle, National Fleet) Marked Police Vehicle Sedan/SUV Build Types	175	\$	\$
Stream 9 (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof without Lightbar Sedan/SUV/ PPV Truck	40	\$	\$
Stream 10 (Full Installation) Marked Truck	80	\$	\$
Stream 11 Discreet Vehicles	125	\$	\$
SUBTOTAL Table 3 B:			\$
C: HOURLY ALLOWANCE			
	Estimated Hours	Price per hour	Extended Price (a) x (b)
Hourly Allowance Vehicles - Installations and Transfers	100	\$	\$
Hourly Allowance Vehicles – Decommissioning	200	\$	\$
SUBTOTAL Table 3 C:			\$
Total Price Table 3D = {(Subtotal 3 A+ B+C) multiplied by 90% (.90)}			\$



TABLE 4 : EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT					
TABLE 4: YEAR TWO EQUIPMENT INSTALLATION, RETRO- FITTING/REPLACEMENT		Price per Vehicle: Additional Equipment Installation (4a)		Price per Vehicle: Equipment to be Retro-Fitted / Replaced (4b)	
	Quantity (a)	Per vehicle (b)	Extended Price (a) x (b)	Per vehicle (c)	Extended Price (a) x (c)
Additional Vehicle Jockey Service (Only available with below services)	10	\$	\$	\$	\$
Light bar assembly	10	\$	\$	\$	\$
Carbine rack	10	\$	\$	\$	\$
Headlight flasher assembly	10	\$	\$	\$	\$
LED Light head	10	\$	\$	\$	\$
LED Side Mirror Light	10	\$	\$	\$	\$
Rear Traffic Advisor Unit only	10	\$	\$	\$	\$
Rear Traffic Advisor Unit Cable	10	\$	\$	\$	\$
Power Distribution Unit (PDU)	10	\$	\$	\$	\$
Police Radio system	10	\$	\$	\$	\$
Roof mount antenna and Coaxial antenna	10	\$	\$	\$	\$
Stick-on discreet antenna and Coaxial antenna	10	\$	\$	\$	\$
In Car Digital Video System (ICDVS)	10	\$	\$	\$	\$
ICDVS Main power harness	10	\$	\$	\$	\$
ICDVS DVR Unit	10	\$	\$	\$	\$
ICDVS display	10	\$	\$	\$	\$
ICDVS display cable	10	\$	\$	\$	\$
ICDVS rear camera	10	\$	\$	\$	\$
ICDVS rear camera cable	10	\$	\$	\$	\$
ICDVS front camera	10	\$	\$	\$	\$
ICDVS front camera cable	10	\$	\$	\$	\$
ICDVS rear microphone	10	\$	\$	\$	\$
ICDVS Wireless microphone antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Cables	10	\$	\$	\$	\$
Radar system	10	\$	\$	\$	\$
Radar antenna	10	\$	\$	\$	\$
Radar rear antenna cable	10	\$	\$	\$	\$
Automated license plate readers (ALPRs)	10	\$	\$	\$	\$
Vehicle battery maintainer system	10	\$	\$	\$	\$
Printer mount / printer connecting arm	10	\$	\$	\$	\$



Cellular Phone Car Kit	10	\$	\$	\$	\$
Siren/lighting controller unit	10	\$	\$	\$	\$
Siren speaker	10	\$	\$	\$	\$
MWS Dock	10	\$	\$	\$	\$
		Sub:(4a)	\$	Sub:(4b)	\$
SUBTOTAL TABLE 4 C: (Sub:4a) + (Sub:4b)				\$	
Total Price Table 4D = {(Subtotal 4A+ 4B) multiplied by 10% (.10)}					

TABLE 5: OPTION YEAR ONE - ALL VEHICLE FIT-UP TYPES	Estimated Vehicle Quantity: (a)	Price per Vehicle: (b)	Extended Price (a) x (b)
A: INSTALLATION OF STANDARD EQUIPMENT			
Stream 1 (Full Installation) Basic Marked Police Vehicle -Sedan/SUV	2	\$	\$
Stream 2 (Pre-equipped vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck	175	\$	\$
Stream 3 (Pre-equipped Vehicle, National Fleet) Police Patrol Vehicle with Light bar Sedan/SUV/PPV Truck/SSV Truck - <u>Automatic License Plate Reader</u>	5	\$	\$
Stream 4 (Pre-equipped Vehicle, National Fleet) Highway Patrol Sedan/SUV/PPV Truck/SSV Truck - Additional Lights	40	\$	\$
Stream 5 (Pre-equipped Vehicle, National Fleet) <u>Slick/Clean Roof</u> Sedan/SUV/PPV Truck/SSV Truck	50	\$	\$
Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck	40	\$	\$
Stream 7 (Full Installation) Basic Marked Police Vehicle – Marked Truck with winch	20	\$	\$
SUBTOTAL Table 5 A:			\$
B: REMOVAL OF STANDARD EQUIPMENT			
Stream 8 (Pre-equipped Vehicle, National Fleet) Marked Police Vehicle Sedan/SUV Build Types	175	\$	\$
Stream 9 (Pre-equipped Vehicle, National Fleet) Slick/Clean Roof without Lightbar Sedan/SUV/ PPV Truck	40	\$	\$
Stream 10 (Full Installation) Marked Truck	80	\$	\$
Stream 11 Discreet Vehicles	125	\$	\$
SUBTOTAL Table 5 B:			\$
C: HOURLY ALLOWANCE			
	Estimated Hours	Price per hour	Extended Price (a) x (b)
Hourly Allowance Vehicles - Installations and Transfers	100	\$	\$
Hourly Allowance Vehicles – Decommissioning	200	\$	\$
SUBTOTAL Table 5 C:			\$
Total Price Table 5D = {(Subtotal 5A+ 5B+5C) multiplied by 90% (.90)}			\$



TABLE 6 : EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT

TABLE 6 OPTION YEAR ONE EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT		Price per Vehicle: Additional Equipment Installation (6a)		Price per Vehicle: Equipment to be Retro-Fitted / Replaced (6b)	
	Quantity (a)	Per vehicle (b)	Extended Price (a) x (b)	Per vehicle (c)	Extended Price (a) x (c)
Additional Vehicle Jockey Service (Only available with below services)	10	\$	\$	\$	\$
Light bar assembly	10	\$	\$	\$	\$
Carbine rack	10	\$	\$	\$	\$
Headlight flasher assembly	10	\$	\$	\$	\$
LED Light head	10	\$	\$	\$	\$
LED Side Mirror Light	10	\$	\$	\$	\$
Rear Traffic Advisor Unit only	10	\$	\$	\$	\$
Rear Traffic Advisor Unit Cable	10	\$	\$	\$	\$
Power Distribution Unit (PDU)	10	\$	\$	\$	\$
Police Radio system	10	\$	\$	\$	\$
Roof mount antenna and Coaxial antenna	10	\$	\$	\$	\$
Stick-on discreet antenna and Coaxial antenna	10	\$	\$	\$	\$
In Car Digital Video System (ICDVS)	10	\$	\$	\$	\$
ICDVS Main power harness	10	\$	\$	\$	\$
ICDVS DVR Unit	10	\$	\$	\$	\$
ICDVS display	10	\$	\$	\$	\$
ICDVS display cable	10	\$	\$	\$	\$
ICDVS rear camera	10	\$	\$	\$	\$
ICDVS rear camera cable	10	\$	\$	\$	\$
ICDVS front camera	10	\$	\$	\$	\$
ICDVS front camera cable	10	\$	\$	\$	\$
ICDVS rear microphone	10	\$	\$	\$	\$
ICDVS Wireless microphone antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Cables	10	\$	\$	\$	\$
Radar system	10	\$	\$	\$	\$
Radar antenna	10	\$	\$	\$	\$
Radar rear antenna cable	10	\$	\$	\$	\$
Automated license plate readers (ALPRs)	10	\$	\$	\$	\$
Vehicle battery maintainer system	10	\$	\$	\$	\$
Printer mount / printer connecting arm	10	\$	\$	\$	\$
Cellular Phone Car Kit	10	\$	\$	\$	\$
Siren/lighting controller unit	10	\$	\$	\$	\$



Siren speaker	10	\$	\$	\$	\$
MWS Dock	10	\$	\$	\$	\$
		Sub:(6a)	\$	Sub:(6b)	\$
SUBTOTAL TABLE 6 C : (Sub:6a) + (Sub:6b)				\$	
Total Price Table 6D = {(Subtotal 6A+ 6B) multiplied by 10% (.10)}				\$	

TABLE 7 - OPTION YEAR TWO ALL VEHICLE FIT-UP TYPES	Estimated Vehicle Quantity: (a)	Price per Vehicle: (b)	Extended Price (a) x (b)
A: INSTALLATION OF STANDARD EQUIPMENT			
Stream 1 (Full Installation) Basic Marked Police Vehicle -Sedan/SUV	2		
Stream 2 (Pre-equipped vehicle, National Fleet) Basic Marked Police Vehicle Sedan/SUV/PPV Truck/SSV Truck	175		
Stream 3 (Pre-equipped Vehicle, National Fleet) Police Patrol Vehicle with Light bar Sedan/SUV/PPV Truck/SSV Truck - <u>Automatic License Plate Reader</u>	5		
Stream 4 (Pre-equipped Vehicle, National Fleet) Highway Patrol Sedan/SUV/PPV Truck/SSV Truck - Additional Lights	40		
Stream 5 (Pre-equipped Vehicle, National Fleet) <u>Slick/Clean Roof</u> Sedan/SUV/PPV Truck/SSV Truck	50		
Stream 6 (Full Installation) Basic Marked Police Vehicle – Marked Truck	40		
Stream 7 (Full Installation) Basic Marked Police Vehicle – Marked Truck with winch	20		
SUBTOTAL Table 7 A:			\$
B: REMOVAL OF STANDARD EQUIPMENT			
Stream 8 Marked Police Vehicle Sedan/SUV Build Types	175		
Stream 9 Slick/Clean Roof without Lightbar Sedan/SUV/ PPV Truck	40		
Stream 10 Option A (Full Installation) Marked Truck	80		
Stream 11 Discreet Vehicles	125		
SUBTOTAL Table 7 B:			\$
C: HOURLY ALLOWANCE			
	Estimated Hours	Price per hour	Extended Price (a) x (b)
Hourly Allowance Vehicles - Installations and Transfers	100		
Hourly Allowance Vehicles – Decommissioning	200		
SUBTOTAL Table 7 C:			\$
Total Price Table 7D = {(Subtotal 7A+7B+7C) multiplied by 10% (.10)}			\$



TABLE 8: EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT					
TABLE 8: OPTION YEAR TWO EQUIPMENT INSTALLATION, RETRO-FITTING/REPLACEMENT		Price per Vehicle: Additional Equipment Installation (8a)		Price per Vehicle: Equipment to be Retro- Fitted / Replaced (8b)	
	Quantity (a)	Per vehicle (b)	Extended Price (a) x (b)	Per vehicle (c)	Extended Price (a) x (c)
Additional Vehicle Jockey Service (Only available with below services)	10	\$	\$	\$	\$
Light bar assembly	10	\$	\$	\$	\$
Carbine rack	10	\$	\$	\$	\$
Headlight flasher assembly	10	\$	\$	\$	\$
LED Light head	10	\$	\$	\$	\$
LED Side Mirror Light	10	\$	\$	\$	\$
Rear Traffic Advisor Unit only	10	\$	\$	\$	\$
Rear Traffic Advisor Unit Cable	10	\$	\$	\$	\$
Power Distribution Unit (PDU)	10	\$	\$	\$	\$
Police Radio system	10	\$	\$	\$	\$
Roof mount antenna and Coaxial antenna	10	\$	\$	\$	\$
Stick-on discreet antenna and Coaxial antenna	10	\$	\$	\$	\$
In Car Digital Video System (ICDVS)	10	\$	\$	\$	\$
ICDVS Main power harness	10	\$	\$	\$	\$
ICDVS DVR Unit	10	\$	\$	\$	\$
ICDVS display	10	\$	\$	\$	\$
ICDVS display cable	10	\$	\$	\$	\$
ICDVS rear camera	10	\$	\$	\$	\$
ICDVS rear camera cable	10	\$	\$	\$	\$
ICDVS front camera	10	\$	\$	\$	\$
ICDVS front camera cable	10	\$	\$	\$	\$
ICDVS rear microphone	10	\$	\$	\$	\$
ICDVS Wireless microphone antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Antenna	10	\$	\$	\$	\$
ICDVS Wireless Upload Cables	10	\$	\$	\$	\$
Radar system	10	\$	\$	\$	\$
Radar antenna	10	\$	\$	\$	\$
Radar rear antenna cable	10	\$	\$	\$	\$
Automated license plate readers (ALPRs)	10	\$	\$	\$	\$
Vehicle battery maintainer system	10	\$	\$	\$	\$



Printer mount / printer connecting arm	10	\$	\$	\$	\$
Cellular Phone Car Kit	10	\$	\$	\$	\$
Siren/lighting controller unit	10	\$	\$	\$	\$
Siren Speaker	10	\$	\$	\$	\$
MWS Dock	10	\$	\$	\$	\$
		Sub:(4a)	\$	Sub:(4b)	\$
SUBTOTAL TABLE 8 C : (Sub:8a) + (Sub:8b)				\$	
Total Price Table 8D = {(Subtotal 8A+ 8B) multiplied by 10% (.10)}					



ANNEX C INSURANCE REQUIREMENTS

A. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program).
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
 - n. Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
 - o. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.



B. Garage Automobile Liability Insurance

1. The Contractor must obtain Garage Automobile Liability insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Garage Automobile Liability policy must include the following:
 - a) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b) Legal Liability for damage to a Customer's Automobile while in the care, custody or control of the Insured including Collision or Upset and Comprehensive Damage (including open lot theft).
 - c) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - d) Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - e) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

C. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - e. OPCF/ SEF/ QEF #3 - Drive Government Automobiles Endorsement

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*



A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.



ANNEX D
SECURITY REQUIREMENT CHECKLIST (SRCL)
(to be inserted at the end of the document)



**ANNEX E
MANDATORY EVALUATION CRITERIA**

In their bid Bidders must demonstrate in writing they meet the following mandatory criteria. Failure to meet any of the mandatory criteria will render the bid non-compliant and it will be given no further consideration. Links to web pages are not accepted and will be assessed a “NOT MET” rating

Table 1 Evaluation Criteria

Item	Description	Meets	Does not Meet	Page Number
M1	The Bidder (Owner/Operator of the Business) submitting the bid must provide proof (e.g. business license, incorporation documents) that they have a minimum of three (3) years experience in the last five (5) years in the field of vehicle radio communication /emergency equipment installation and the business has been operational for a minimum of five (5) years.			
M2	The Contractor must meet the following: One (1) of every three (3) installation technician/s available on-site must have experience in the field of mobile emergency and communication equipment installation with recent (within the last 3 years) and relevant experience (minimum mandatory 1+ year/s). Two (2) additional installation technician/s available on-site must have a minimum of recent (within the last 3 years) and relevant experience (minimum mandatory 1+ year/s) in vehicle accessories and/or command start installation. (Or) have experience in the field of mobile emergency and communication equipment installation with recent (within the last 3 years) and relevant experience (minimum mandatory 1+ year/s). The contractor must demonstrate purposed experience in Attachment 1 to Annex E- Employee Technical Experience Description			
M3	The Bidder must provide documentation indicating that they have ownership of or a lease agreement in place for the facility that meets the requirements of this Statement of Work.			
M4	The Bidder must produce documentation on its account in good standing with the applicable Provincial or Territorial Workers' Compensation Board.			
M5	The Bidder must produce documentation that their facility including compound contains a monitored alarm system with video surveillance.			
M6	The Bidder must provide a copy of their insurance certificate to certify they currently hold the Insurance as described in Annex C.			



**ATTACHEMENT 1 TO ANNEX E
EMPLOYEE TECHNICAL EXPERIENCE DESCRIPTION**

The contractor employee must be full time at the location RCMP vehicle work is being performed. The contractor must provide a brief description in the bid package the employee experience in the following areas:

1. Recent (within the last 3 years) and relevant experience (minimum mandatory 1+ year/s) in vehicle accessories and/or command start installation.
(and/or)
2. Recent (within the last 3 years) and relevant experience (minimum mandatory 1+ year/s) in mobile emergency equipment installation

The contractor employee must be full time at the location RCMP vehicle work is being performed. The contractor must provide a brief description in the bid package the employee experience.

Table 2: Employee Reference

No.	Installation Technician Name	Title, Employer, Experience Summary, Years/months in role	Meets Yes or No	
			Yes	No



**ANNEX F
BID SUBMISSION CHECKLIST**

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Ensure the following pages are completed in full and attached to the bid submission:

- Front Page of the Request for Proposal (RFP) document - signed and dated
- Annex B - Basis of Payment
- Annex E – Mandatory Evaluation Criteria

The following documents can be submitted with the bid; or submitted after, upon request from the Contracting Authority:

- Front Page of the Request for Proposal (RFP) document(s) (if applicable) - signed and dated.
- Annex C – Insurance Requirement
- Attachment 1 – Certificate of Independent Bid Determination
- attachment 2 – Former Public Servant Certification
- Attachment 3 – List of Names for Integrity Verification Form

Note: Ensure all the costs of doing business are included in the bid price.
(*Including Insurance requirements – see Annex C)



ATTACHMENT 1

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid or tender (hereinafter "bid") to:

(Corporate Name of Recipient of this Submission)

for: Installation, Removal and Retrofit Emergency and Safety Equipment in Police Vehicles, Alberta. M5000-22-2122/A

(Name and Number of Bid and Project)

in response to the call or request (hereinafter "call") for bids made by:

Qyitayo Ziwa

(Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Corporate Name of Bidder or Tenderer [hereinafter "Bidder"])

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;
4. each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;
5. for the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:
 - a. has been requested to submit a bid in response to this call for bids;
 - b. could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;
6. the Bidder discloses that (check one of the following, as applicable):
 - a. the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b. the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
7. in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. prices;
 - b. methods, factors or formulas used to calculate prices;
 - c. the intention or decision to submit, or not to submit, a bid; or
 - d. the submission of a bid which does not meet the specifications of the call for bids;



except as specifically disclosed pursuant to paragraph (6)(b) above;

8. in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;
9. the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

(Printed Name and Signature of Authorized Agent of Bidder)

(Position Title)

(Date)



ATTACHMENT 2 FORMER PUBLIC SERVANT CERTIFICATION

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

Yes () No ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).



Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

Yes () No ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.



**ATTACHMENT 3
 LIST OF NAMES FOR INTEGRITY VERIFICATION FORM**

Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names with their bid or offer. The required list differs depending on the bidder or bidder's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

Supplier information

Supplier's legal name:
Organizational structure: <input type="checkbox"/> Corporate entity <input type="checkbox"/> Privately owned corporation <input type="checkbox"/> Sole proprietor
Supplier's address:
Supplier's procurement business number (optional):
Solicitation or transaction number:
Date of bid, offer submission or closing date of Invitation to Offer (yyyy-mm-dd):



List of names

Name	Title

Declaration

I, (name) _____, (position) _____, of (supplier's name) _____ declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the contracting authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature

Please include with your bid or offer.

SRCL # 2018-11119652 (K)



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine RCMP	2. Branch or Directorate / Direction générale ou Direction NWR Fleet Management
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3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
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4. Brief Description of Work / Brève description du travail
Fit-up and Tear-down of RCMP Vehicles and Transportation of vehicles to requested location. The request is to have a two requirements for the Security requirement. The request is to have FA-02 on Contractor Facility Builds and Decommissioning. The vehicles will not have any "live" radios or videos systems. FA-03 for the mobile requirement employees who may have access to live vehicles. FA-03 Techs may be assigned to go to Detachments.
See - provided Statement of Work.

5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées? No / Non Yes / Oui

5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? No / Non Yes / Oui

6. Indicate the type of access required / Indiquer le type d'accès requis

6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) / (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c) No / Non Yes / Oui

6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. No / Non Yes / Oui

6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? No / Non Yes / Oui

7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès

Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
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7. b) Release restrictions / Restrictions relatives à la diffusion

No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:

7. c) Level of information / Niveau d'information

PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET- SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input checked="" type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<i>Escort not required DH</i>		

Special comments:
Commentaires spéciaux : FA-02 - For Contractor Facility work. FA-03 - For at Mobile requirement at Detachment.

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

Security Classification / Classification de sécurité
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Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
 Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
 Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRES SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC COSMIC TRES SECRET	A	B	C	CONFIDENTIEL		TRES SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
 La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
 La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).