



Statement of Work
Healthcare Technology
Demonstration and Assessment
Expert Services

Table of Contents

Statement of Work	1
Healthcare Technology Demonstration and Assessment Expert Services	1
1. List of Acronyms	3
2. Applicable documents	3
3. Reference documents	3
4. Background	4
5. Scope of Work Phase 1: Preliminary Demonstration and Assessment Activities	7
6. OPTION #1: SUPPORT TO IMPLEMENTATION - PHASE 2	15
7. OPTION #2: SUPPORT TO UTILIZATION - PHASE 3	17

1. List of Acronyms

AC	Advisory Council
ACR	Albumin to Creatinine Ratio
AI	Artificial Intelligence
CA	Contract Award
C ² M ²	Connected Care Medical Module
CSA	Canadian Space Agency
DSHC	Deep Space Healthcare Challenge
FTP	File Transfer Protocol
HB	Health Beyond
ISS	International Space Station
RFP	Request for Proposal
SOW	Statement of Work
VR	Virtual Reality

2. Applicable documents

This section lists the documents that are required for the bidder to write the proposal. The applicable documents listed below can be obtained from the following File Transfer Protocol (FTP) sites:

AD No.	Document Number	Document Title	Rev. No.	Date

3. Reference documents

The following documents provide additional information or guidelines that either may clarify the contents or are pertinent to the history of this document.

RD No.	Document Reference	Document Title	Rev. No.	Date
		AC Report on Deep Space Healthcare		
		Deep Space Healthcare Challenge website		
		Montreal Metropolitan Community Map		

4. Background

4.1. Motivation

As international missions for space travel extend beyond low-Earth orbit towards the Moon and Mars, maintaining crew health becomes increasingly complex. Current medical operations for astronauts on the International Space Station (ISS) are Earth-centric, and heavily reliant on real-time medical support from experts on the ground. Typical missions to the ISS last around six months and are supported by resupply missions and the ever-present option of emergency evacuation. These supports will no longer be available on deep space missions that may last up to two and a half years. Communication delays of up to 20 minutes one way, and periods of complete communication blackout, will render ground-based oversight impractical, medical evacuation will no longer be an option, and the onboard medical facility will need to provide all equipment and supplies needed for any medical eventualities over the duration of the mission. These new missions require technological advances in medical/health technologies, procedures, analytics, resource management, and automation.

The Health Beyond Initiative is creating an innovation pipeline to guide technology development, provide feedback to technology developers, measure progress on capabilities and readiness, and validate products in analogous conditions. A hallmark of this innovation pipeline will be the ability to provide standardized and rigorous assessment at various stages of development while collaborating with and learning from experts in remote healthcare delivery. In this context, CSA is looking for a contractor to help establish demonstration and assessment procedures and infrastructure to support innovation in remote healthcare, relevant to the deep space healthcare context.

4.2. Context

The CSA-commissioned 2021 white paper, *Report of the Advisory Council on Deep Space Healthcare*, identified that Canada is well-positioned to advance remote healthcare.

It also identified the opportunity to establish northern demonstration sites to test and evaluate remote clinical approaches and innovations, and to nurture fruitful relations with Indigenous communities and other critical stakeholders.

In line with this recommendation, the Health Beyond Initiative is planning to establish **various sites for the demonstration and assessment of health care technologies and for the CSA to better collaborate with and learn from practitioners and experts experienced in the delivery of remote healthcare**. To accomplish its objectives, Health Beyond will need support from a contractor with expertise in the demonstration and assessment of healthcare technology prototypes.

For this statement of work, the terms *assessment* and *demonstration* are defined as follows:

- Assessment involves:
 - Developing, in close collaboration with the innovators, clinical use-cases that represent typical scenarios in which the system can be used
 - Providing the necessary infrastructure, equipment and human resources to set up a relevant environment and perform standardized and rigorous assessment
 - Recruiting relevant users and experts to complete interviews
 - Planning and scheduling the assessment activities with the necessary participants
 - Performing prototype assessments. These must include, but are not limited to:
 - Utility assessment: The system's capacity to provide useful outputs and meet real medical needs. The impact of the system's functions on medical operations.
 - Efficiency assessment: The time it takes for a relevant user to use a system to perform a task, relative to the task's complexity and the value of the output.
 - Acceptability assessment: Cultural and social acceptability, considering the potential users (astronauts, health care providers, indigenous communities, etc.)
 - Satisfaction assessment: Ease of use; amount of mental exertion required to use the system, relative to the task's complexity.
 - Compiling and presenting assessment results to the CSA and the technology developers.

- Demonstration involves:
 - Developing, in close collaboration with the innovators, clinical use-cases that represent typical scenarios in which the system can be used
 - Building a set of user stories based on the typical scenarios
 - Providing the necessary infrastructure, equipment and human resources to set up a relevant environment for demonstration purposes and support the demonstration with the relevant parties involved
 - Planning and scheduling the demonstration activities with the necessary participants
 - Supporting the demonstration of the functionalities of the system to an in-person and/or virtual audience
 - Supporting video/audio recording of promotional or instructional material

Please note that the assessments and demonstrations of healthcare innovations performed with the CSA does not include validation testing of medical devices for regulatory approvals or compliance to standards.

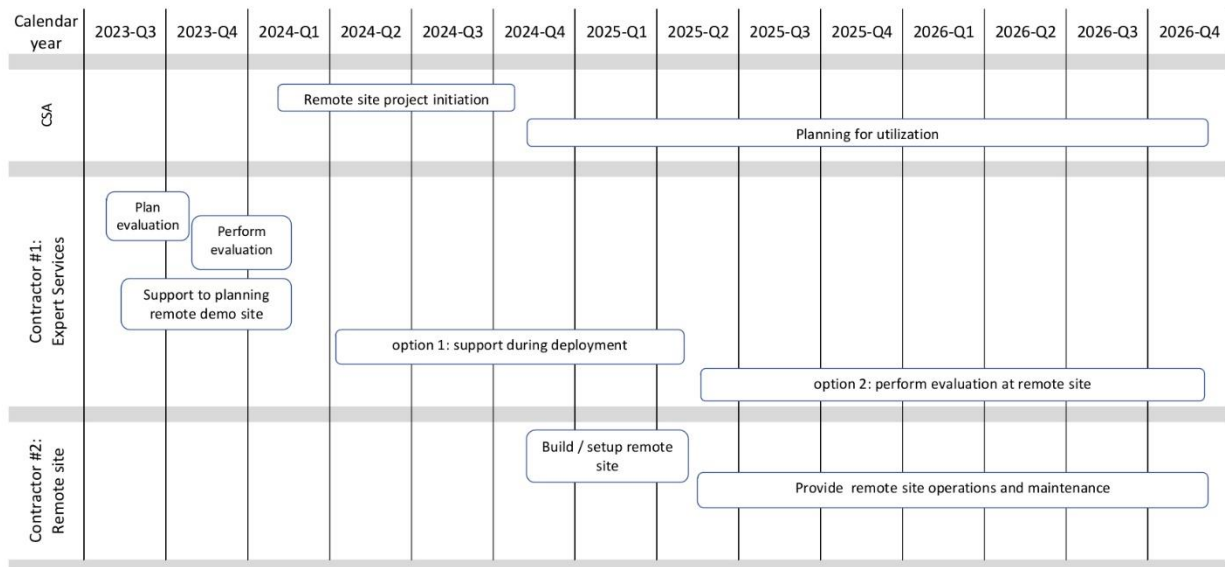
The work to be completed in the scope of this contract can be divided into three phases:

- Phase 1: Preliminary Demonstration and Assessment Activities
- Phase 2: Remote Demonstration and Assessment Site(s) (OPTION#1 – support for implementation)
- Phase 3: Remote Demonstration and Assessment Site(s) (OPTION#2 – support for utilization)

During Phase 1, which is expected to span from July 2023 to January/February 2024, the Contractor must support the assessment and demonstration of specific technologies to be provided by the CSA, and support CSA in the planning of the remote demonstration and assessment sites. This phase is described in greater detail in section 5.

Phase 2, which is an option, is planned to start after completion of phase 1 and be completed by November 2025, and consists of general technical and management support to CSA for the implementation of the remote sites. More details are provided in section 6.

Phase 3, which is also an option, is planned to start after completion of phase 2 and is considered the utilization phase of the remote sites. During this utilization phase, the contractor will be required to develop plans and perform demonstration and assessment of selected technologies to be provided by CSA (not known at this time). More details are provided in section 7.



The following sections outline the work to be performed by the Contractor selected under the associated Request for Proposals. **This is not the information to be provided in the proposal.** Please refer to the 9F055-22-0473 Request for Proposal for bid preparation instructions regarding the necessary information to provide for the proposal.

5. Scope of Work Phase 1: Preliminary Demonstration and Assessment Activities

The intent of the preliminary demonstration activities is to establish initial demonstration and assessment capabilities in the Greater Montreal area, for CSA to perform demonstrations and assessment procedures on technologies developed under the Health Beyond Initiative. Support from a contractor will be essential to ensure best practices are used during the initial demonstration and assessment process. Furthermore, the contractor will provide expert advice regarding future deployment of one or several remote sites for assessment and demonstration of technologies and collaboration with remote healthcare practitioners and experts.

5.1. Location of the assessments and demonstrations

The demonstration and assessment activities will occur both at CSA Headquarters, in Saint-Hubert, Quebec, and in existing simulation facilities in the Greater Montreal to be proposed by the contractor (see section 5.6.1 for the requirements).

At CSA, the demonstration and assessment activities will leverage the Health Beyond Innovation Lab. This lab, currently being developed, will consist of a simulated space environment (medium-level fidelity) to be used for initial prototype assessment in a space-like environment. Although primarily oriented towards simulation of medical operations in space, the Health Beyond Innovation Lab can be expanded to facilitate the demonstration and assessment of basic terrestrial use cases. In the scope of the contract, the contractor will leverage the lab's equipment and will offer suggestions to add to the current lab design.

As an extension to the Health Beyond Innovation Lab, the contractor will additionally leverage existing medical simulation infrastructure in the Greater Montreal region. Access to terrestrial-focused facilities will maximize the demonstration and assessment capabilities of the CSA. This simulation infrastructure must provide an immersive experience to the technology developers, simulating a realistic clinical environment. Simulating unreliable/slow internet connection should be an option in this facility. The infrastructure must additionally include live streaming capabilities, allowing demonstration activities to be viewed via Microsoft Teams by a virtual audience. Finally, the simulation infrastructure must comfortably accommodate an in-person audience of 15 people, who can observe without affecting the assessment or demonstration procedures.

5.2. Health care technologies to be evaluated and demonstrated

The contractor will be asked to support the assessment and/or demonstration of the technologies stemming from many different Health Beyond activities. These activities include, but are not limited to, the following:

1) Deep Space Healthcare Challenge

The Canadian Space Agency (CSA) challenged innovators to develop novel diagnostic and detection solutions to support frontline health workers in detecting and diagnosing medical conditions in remote communities now, and eventually crews on long-duration space missions. In Stage 3 of the Challenge, the **5 finalists will ultimately demonstrate** their prototype to the jury members in the contractor's medical simulation facility in the Greater Montreal region, in the November of 2023. A short description of the five winning technologies are provided below:

- **SieVRt Cardiac**

A low cost, portable, mixed reality enabled point of care ultrasound platform for diagnosis and monitoring of cardiovascular disease.

- **NEURVESTA**

A wearable device enabling remote detection and correction of balance and mobility disruptions caused by aging, injuries, disease, and exposure to microgravity environments.

- **EZResus**

A mobile application whose mission is to save lives by supporting teams in the field during the first hour of resuscitation.

- **AI-powered Solution for Dermatology for Primary Care Practices in Remote Communities**

An autonomous AI-driven software and an imaging device attachable to a smartphone for remote monitoring and diagnosis of skin conditions under the remote supervision of a specialized dermatologist.

- **Autonomous and Tele-operable Medical Robot for Ultra Rapid Screening, Diagnosis and Treatment of Early Cancers and Other Needlescopic Interventions**

A fully autonomous medical robotic system for point-of-care screening, diagnosis and treatment of early cancers that can be operated remotely, or with no human interaction if required.

Please note that a detailed descriptions of end-to-end use cases will be provided for each of the finalists' technologies. For further information on the Challenge, please visit the following website: <https://impact.canada.ca/en/challenges/deep-space-healthcare-challenge>

The demonstration of these technologies must be completed in 2 days:

- Day1: The 5 finalists will rehearse their respective demonstration scenarios, previously developed with the contractor, at the medical simulation facility in the Greater Montreal region.
- Day 2: The finalists will perform their demonstration. The jury members of the Deep Space Healthcare Challenge will attend the 5 demonstrations, either in person, or via the live streaming capability of the simulation facility. The Connected Care Medical Modules (C2M2)

A C2M2 is a scalable integrated system of state-of-the-art medical technologies contained in a deployable unit. Five Canadian companies were selected to build prototypes of the C2M2. After delivery on CSA premises, planned in June 2023, Health Beyond will **assess and demonstrate** these prototypes, directly on CSA premises, in the summer and fall of 2023. Since the technologies contained in a unit are interrelated and that each C2M2 must be appreciated in its entirety, all demonstration and assessment activities will take place directly in the units, without the need to move individual technologies to a simulation lab.

Please note that a detailed descriptions of end-to-end use cases will be provided for each of the five C2M2s. For more information on the C2M2, please visit the webpage below: <https://www.asc-csa.gc.ca/eng/funding-programs/health-beyond-canadian-flagship-c2m2.asp>

3) The Remote Healthcare Program

The CSA and NRC-IRAP are co-funding the Remote Healthcare Program to develop medical technologies that have the potential to improve healthcare delivery in remote communities. A brief description of the 8 funded projects is provided below:

- Microneedle dermal patch for rapid measurement of multiple protein biomarkers in blood.
- Virtual hospital for maintenance of medical competency in remote and underserved areas.
- Affordable, intelligent, wearable vital signs monitor for remote communities.
- Portable, lightweight and rugged dual energy X-ray detector with integrated onboard artificial intelligence (AI) diagnostics.
- Urine albumin to creatinine ratio (ACR) test for patients in remote communities or isolated areas.
- Collaborative, distributed, multi-user healthcare training for remote environments using virtual reality.
- Rapid point-of-care saliva-based diagnostic test for insulin
- Autonomous artificial intelligence (AI) driven cognitive screening tests and virtual reality (VR) rehabilitation in remote setting

These technologies will be used for the planning of the remote demonstration and assessment activities (see section 5.5).

Please note that prototypes mentioned above are developed outside the scope of this SOW.

5.3 Project management tasks

1. Plan and control project cost, schedule, scope; identify and manage risks and issues
2. Provide monthly summary progress report covering:
 - a. Description of work completed (or in progress) for the month
 - b. Planned activities for next month
 - c. Budget forecast (by milestones) and schedule update
 - d. Anticipated issues and perceived risks
3. Plan and hold weekly tag-up telecom with CSA project and technical authority (15-30 minutes).

5.4. Technical tasks

5.4.1 Health Beyond Innovation Lab

1. Review Health Beyond Innovation Lab design and current CSA simulation infrastructure and equipment.
2. Provide recommendations and requirements for additional equipment and capabilities for the Health Beyond Innovation Lab (procurement is outside the scope of this contract: procurement will be done by CSA) to facilitate the demonstration and assessment of basic terrestrial use cases.

5.4.2 Deep Space Healthcare Challenge Demonstration

1. Develop, in close collaboration with the Deep Space Healthcare Finalists, a clinical use-case for demonstration purposes. Iterate with comments from CSA.
2. Draft **a demonstration plan** for the Deep Spaces Healthcare technologies at an existing medical simulation infrastructure in the Greater Montreal region. Iterate with comments from CSA.
 - a. The contractor must have the right to operate an existing medical simulation infrastructure in the Greater Montreal region.
 - b. Requirements for the external medical simulation infrastructure is provided at Section 5.6.
3. Support the demonstration as per the plans

The **Deep Space Healthcare Challenge demonstration plan** must include the following elements:

1. A step-by-step description of the clinical scenario(s) demonstrated by each DSHC finalist.
2. The needs of each DSHC finalist for their respective demonstration process, including:

- a. The required physical space
 - b. The required IT equipment and services (e.g. audiovisual equipment)
 - c. The required clinical environment and medical simulation equipment (e.g. patient simulator, medical supplies, etc.)
 - d. The required human resources
3. A list of the provided infrastructure, equipment and human resources responding the demonstration needs, including:
 - a. The provided medical simulation room(s)
 - b. The provided IT equipment and services
 - c. The provided medical simulation equipment
 - d. The staff made available
 4. The overall demonstration plan schedule, including:
 - a. The demonstration order
 - b. The location of the demonstrations (i.e. room number)
 - c. The preparation periods
 - d. The demonstration periods

5.4.3 Connected Care Medical Module Assessment and Demonstration

1. Develop, in close collaboration with the C2M2 developers, clinical use-cases for assessment and demonstration purposes. Iterate with comments from CSA.
2. Draft a series of **assessment** and **demonstration plans** for the C2M2 prototypes on CSA premises, leveraging the simulation equipment included in the Health Beyond Innovation Lab as needed.
3. Perform the assessment and support the demonstration as per the plans
4. Compile and present assessment results to CSA and C2M2 developers.

The **Connected Care Medical Module demonstration plan** must include the following elements:

1. A step-by-step description of the clinical scenario(s) demonstrated by each C2M2 innovator.
2. The needs of each C2M2 innovator for their respective demonstration process, including:
 - a. The required medical simulation equipment (e.g. patient simulator, medical supplies, etc.)
 - b. The required human resources
3. The overall demonstration plan schedule, including:
 - a. The demonstration order
 - b. The preparation periods
 - c. The demonstration periods

The **Connected Care Medical Module assessment plan and results** must include the following elements:

1. The documentation and results of heuristic assessment (e.g. utility, efficiency, acceptability, satisfaction, etc.) for each C2M2, including:

- a. The criteria
 - b. The main observations
 - c. The issues and severity
 - d. A list of recommendation for improvement
2. The documentation and results of user interview assessment (e.g. utility, efficiency, acceptability, satisfaction, etc.) for each C2M2, including:
 - a. The interview questions
 - b. The interview feedback
 - c. A list of generalized user profiles through personas (e.g. description of needs, frustration, behaviors, etc.)

Please note that the assessed C2M2 components include but are not limited to:

- a. The integrated platform interface
- b. The physical layout
- c. The individual core components
- d. The overall workflow

5.5. Remote demonstration and assessment site planning tasks

Provide expert advice in the planning of the remote demonstration and assessment activities:

1. Define objectives and needs, requirements, assumptions, constraints, and concept of operations. Tasks include, but not limited to:
 - a. Reviewing the initial objectives of demonstration and assessment in a remote setting. Through an environmental scan and discussions with stakeholders, the CSA narrowed down the initial objectives to the assessment of the utility, efficiency, acceptability and user satisfaction. The contractor shall review the objectives and provide recommendations on the basis on their expertise and previous experience.
 - b. The contractor shall develop 8 preliminary clinical scenarios based on the Remote Healthcare Program medical technologies (can be used for commissioning). The development of preliminary scenarios should be done in close collaboration between the contractor, the technology developers and the Health Beyond team. The preliminary scenarios shall include the use-case as well as the processes to assess a given technology, the timeline, the people involved, the utilization of equipment, etc.
 - c. Keeping in mind the objectives and preliminary scenarios, the contractor shall provide an initial version of the infrastructure requirements for remote medical technology demonstration and assessment. The contractor shall identify the minimal working areas, number of workstations along with their description and define overall environmental requirements. The contractor shall also identify the IT infrastructure and supporting technologies that will be required for demonstrating and assessing medical technologies.
 - d. The contractor shall identify the human resources that will be needed for conducting the assessments. Needed expertise shall be identified, and roles and responsibilities described. A time allocation estimate shall also be provided for a typical campaign.

2. Provide costing and scheduling the activities
3. Identify viable options

5.6. Functional characteristics and requirements for the external healthcare assessment and demonstration facilities

This section describes general functional characteristics that the external healthcare assessment facility provided by the contractor **must** or **should** include, where:

- a. “Must” indicates it is a mandatory requirement that will be verified; and
- b. “Should” indicates it is a goal and highly desired by CSA. It is not mandatory for this version but may be required in future versions as it is part of the greater vision. These are to be treated on a ‘best efforts’ basis, and descriptions of plans/visions are subject to verification as mandatory requirements are.

5.6.1. General Requirements

MANDATORY-FNC-01: The facility must be located in the Greater Montreal area¹.

MANDATORY-FNC-02: The facility must include a simulation lab, to allow high-fidelity simulation of a clinical environment and provide an immersive experience for demonstration and assessment purposes.

MANDATORY-FNC-03: The facility must be adaptable to simulate medically isolated communities of Canada. The simulation lab must be configurable to only contain equipment that is representative of a remote clinical setting

MANDATORY-FNC-04: The facility must have live streaming capabilities, allowing demonstration activities to be viewed via Microsoft Teams by a remote audience.

MANDATORY-FNC-05: The facility must have recording capabilities (audio and video) for promotional or instructional material

MANDATORY-FNC-06: The simulation lab must comfortably accommodate an in-person audience of 15 people, who can observe without affecting the assessment or demonstration procedures.

MANDATORY-FNC-07: The simulation lab must have the capacity to accommodate a projector or a large screen to which innovators can cast slide decks and/or videos; **OR** the facility must have a debriefing room where this equipment is readily available, within close proximity to the demonstration space.

¹ [C01_PMAD_CMM-5secteurs_2011-12.pdf](#)

MANDATORY-FNC-08: The simulation lab must remain available for two full days in November 2023 for the demonstration of the Deep Space Healthcare Challenge prototypes. The lab must be equipped to demonstrate the five finalist prototypes, presented in section 5.2.

MANDATORY-FNC-09: The simulation lab must remain available for the contractor and CSA members to visit and review the demonstration plan, prior to the two-day final demonstration of the Deep Space Healthcare Challenge.

TARGET-FNC-10: The simulation lab should be capable of simulating unreliable internet connection, without impacting the live streaming capabilities of the facility (see MANDATORY-FNC-04)

TARGET-FNC-11: The simulation lab should remain available for ad-hoc demonstration and assessment activities, during the span of the contract.

5.7. Deliverables and schedule

This section contains a list of the deliverables, developed as a result of the activities described in section 5.3, 5.4 and 5.5.

Table 1: Deliverables and due dates

ID	Due Date	Deliverable	Type
	CA + 1 weeks	Kick-off meeting presentation*	Virtual Presentation

D1	End of each month + 3 days.	Monthly summary report	Progress report
D2	No later than CA + 4 weeks	HB Innovation Lab review and recommendations	Technical Document/Report
D3	September 1, 2023	Final demonstration plan for C2M2 - CSA Premises	Technical Document/Report
D4	September 1, 2023	Final assessment plan for C2M2 - CSA Premises	Technical Document/Report
D5	October 31, 2023	Final Demonstration plan for the DSHC – External simulation facility	Technical Document/Report
D6	December 1, 2023	Updated Demonstration Plan for DSHC (post-demonstration)	Technical Document/Report
D7	December 15, 2023	Assessment and demonstration results for C2M2	Technical Document/Report
D8	January 15, 2024	Remote demonstration site / requirements	Technical Document/Report
D9	January 15, 2024	Remote demonstration site / input to project planning	Technical Document/Report

*Kick-off meeting presentation: the contractor must prepare a virtual PowerPoint presentation covering the elements of the proposal.

6. OPTION #1: SUPPORT TO IMPLEMENTATION - PHASE 2

Following the work done in the scope of the preliminary demonstration activities, the CSA may wish to further the work by establishing demonstration and assessment hubs, located remotely. It is envisioned that one or several remote sites will be selected via a competitive process. The goal is to leverage existing infrastructure with minimal adjustments. The remote demonstration and assessment site agreement, integration/modification and operations is outside the scope of this contract option.

As part of the option (phase 2), the contractor must support CSA in the engagement of the selected remote site organizations and members of remote communities, to attain this objective in a culturally sensitive manner.

Note: The contractor selected for the preliminary demonstration activities must provide the irrevocable option to deliver the statement of work defined below. The activities may continue for a duration of 14 months, after the option is exercised.

6.1. Project management tasks

1. Plan and control project cost, schedule, scope; identify and manage risks and issues
2. Provide monthly summary progress report covering:
 - a. Description of work completed (or in progress) for the month
 - b. Planned activities for next month
 - c. Budget forecast and schedule update
 - d. Anticipated issues and perceived risks
3. Plan and hold weekly tag-up telecom with CSA project and technical authority (15-30 minutes).

6.2. Technical tasks

1. Provide general technical support to CSA in the implementation and commissioning of the site.

6.3. Remote demonstration and assessment site planning tasks

Provide expert advices by performing the follow:

1. Refining objectives and needs, requirements, assumptions, constraints, and concept of operations.
2. Keeping in mind the objectives and preliminary scenarios, the contractor shall provide a final version of the infrastructure requirements for remote medical technology demonstration and assessment. The contractor shall identify the minimal working areas, number of workstations along with their description and define overall environmental requirements. The contractor shall also identify the IT infrastructure and supporting technologies that will be required for testing and evaluating the medical technologies and solutions.
3. Costing and scheduling the activities

6.4. Deliverables and schedule

This section contains a list of the deliverables, developed as a result of the activities described in section 6.1, 6.2 and 6.3.

Table 1: Deliverables and due dates

ID	Due Date	Deliverable	Type
	Option 1 award + 1 week	Kick-off meeting presentation*	Virtual Presentation
D1	End of month + 3 days.	Monthly summary report	Progress report
D2	June 30, 2024	(Final) Remote demonstration site / requirements	Technical Document/Report
D3	May 30, 2025	Input to commissioning plan	Technical Document/Report

*Kick-off meeting presentation: the contractor must prepare a virtual PowerPoint presentation covering the elements of the proposal.

7. OPTION #2: SUPPORT TO UTILIZATION - PHASE 3

Following the work done in the scope of phase 1 and phase 2, the CSA may wish to further the work by the utilization of the remote demonstration and assessment hubs. The remote demonstration and assessment site operations and maintenance is outside the scope of this contract option.

CSA is responsible to plan the utilization of the remote site, selection of technologies to be evaluated, including potential international collaboration. Planning of the utilization is done during the previous year (N-1) of the utilization period (year N).

As part of the option (phase 3), the contractor must plan and perform the work of assessment and demonstration of selected technologies. The technologies are not known at this time.

Note: The contractor selected for the preliminary demonstration activities must provide the irrevocable option to deliver the statement of work defined below.

7.1. Project management tasks

1. Plan and control project cost, schedule, scope; identify and manage risks and issues
2. Provide monthly summary progress report covering:
 - a. Description of work completed (or in progress) for the month
 - b. Planned activities for next month
 - c. Budget forecast and schedule update
 - d. Anticipated issues and perceived risks
3. Plan and hold monthly (or as required) tag-up telecom with CSA project and technical authority (15-30 minutes).

7.2. Technical tasks

1. Draft assessment and demonstration plan for the Healthcare technologies selected by CSA. Iterate with comments from CSA.
2. Perform the assessment and demonstration as per the plans.

7.3. Deliverables and schedule

This section contains a list of the deliverables, developed as a result of the activities described in section 7.1, 7.2 and 7.3.

Table 1: Deliverables and due dates

ID	Due Date	Deliverable	Type
	Option 2 award + 1 week	Kick-off meeting presentation*	Virtual Presentation

D1	End of month + 3 days.	Monthly summary report	Progress report
D2 (a, b, c, d, etc.)	No later than January 30, 2026	Assessment and demonstration plan. Assume 2 per year.	Technical Document/Report
D3 (a, b, c, d, etc.)	No later than October 1, 2026	Assessment and demonstration results. Assume 2 per year.	Technical Document/Report

*Kick-off meeting presentation: the contractor must prepare a virtual PowerPoint presentation covering the elements of the proposal.