



RETURN BIDS TO /

**Parks Canada Agency, Bid Receiving Unit
National Contracting Services**

BID FAX : 1-855-983-1808

Bid Email / Courriel de soumission:
soumissionsami-bidsrpc@pc.gc.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

INVITATION TO QUALIFY

Proposal to: Parks Canada Agency

Vendor/Firm Name and Address

Issuing Office :

Parks Canada Agency
National Contracting Services
Calgary, AB

Title-Sujet Stage 1 - Banff East Gate Phase 1, Banff National Park		
Solicitation No. - No. de l'invitation 5P468-23-0081/A		Date: June 06, 2023
Client Ref. No. – No. de réf du client. N/A		
Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le June 20, 2023	Time Zone - Fuseau horaire MDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Inquiries to: - Adresser toute demande de renseignements à : Ken Lacanilao kenneth.lacanilao@pc.gc.ca		
Telephone No. - No de téléphone (587) 832-1894		Fax No. – No de FAX: 1-855-983-1808
Destination of Goods, Services, and Construction: Destinations des biens, services et construction : See Herein		

**TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTÉ PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone: _____	
Email Address – Courriel : _____	
Signature	Date

2 STAGE SELECTION PROCESS

IMPORTANT NOTICE TO BIDDERS

TWO STAGE SELECTION PROCESS

This is the first stage (Stage one) of a two-stage competition: the first stage will evaluate the qualifications of all bidders; second stage (Stage two) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. Upon award of contract in Stage Two the pre-qualification list will expire and will not be used in any other solicitation. The qualification list will expire within 180 days or upon award of a contract in Stage Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

LIST OF PRE-QUALIFIED BIDDERS:

A list of pre-qualified bidders from Stage One will not be released. Contract award notice of the successful bidder of Stage Two will be posted on canadabuys.canada.ca

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is soumissionsami-bidsrpc@pc.gc.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsami-bidsrpc@pc.gc.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-855-983-1808.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

SET-ASIDE UNDER THE PROCUREMENT STRATEGY FOR INDIGENOUS BUSINESS

This procurement is set aside under the federal government's Procurement Strategy for Indigenous Business (PSIB) as detailed in Annex 9.4 of the Supply Manual entitled "Requirements for the Set-Aside Program for Indigenous Business".

In order to be considered, a bidder must certify that it qualifies as an Indigenous business as defined under PSIB and that it will comply with all requirements of PSIB.

If no bidder meets the qualifications as an Indigenous business defined under PSIB and all its requirements, PCA reserves the right to cancel the solicitation and re-issue with an open competitive solicitation process.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

TWO STAGE SELECTION PROCESS

This is a two stage selection process. Bidders responding to this selection process are requested to submit a bid in two stage. Stage One bid covers only the qualifications and experience of the Bidder.

Following the evaluation of the submissions, Bidders will be advised of their qualification result and the status of the tender. Stage Two Bidders will be provided an INVITATION TO TENDER (ITT) for the financial evaluation in relation to the specifications and drawings. Please refer to sample ITT attached (Appendix 2). Please note that the ITT used in Stage 2 of this process will be a Single Envelope ITT with a Low Price Basis of Selection. The attached sample is only being provided for bidders to reference the General Conditions.

BIDDERS' CONFERENCE

A bidders' conference will be held via teleconference on **June 13, 2023**. The conference will begin at **11:00 AM MDT**. The scope of the requirement outlined in the bid solicitation will be reviewed during the conference and questions will be answered. It is recommended that bidders who intend to submit a bid participate.

Bidders are requested to communicate with the Contracting Authority before the conference to confirm participation and obtain the dial-in coordinates. Bidders should provide, in writing, to the Contracting Authority, the name(s) of the person(s) who will be participating and a list of issues they wish to table no later than June 12, 2023, at 12:00 PM MDT.

Any clarifications or changes to the bid solicitation resulting from the bidders' conference will be included as an amendment to the bid solicitation. Bidders who do not participate will not be precluded from submitting a bid.

ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address kenneth.lacanilao@pc.gc.ca. Enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed **ONLY** to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

STAGE 1

Appendix 1 – Stage One Qualification Requirements must be submitted **ONLY** to the PCA Bid Receiving Unit by the date, time and place indicated on page 1 of the Invitation to Qualify. The PCA will not assume responsibility for submissions directed to any other location.

Submissions received by fax and email will be accepted as official and must meet the following requirements:

- a. Must satisfy Appendix 1 - Stage One Qualification Requirements and should include the completed front page of the Request for Qualifications.
- b. Must indicate:
 - Solicitation number
 - Name of Bidder

The first page of all amendment(s) that have been duly signed/initialed verifying proof of receipt or written acknowledgement of receipt of amendments should be submitted with the bid but may be submitted afterwards. If any amendment(s) are not acknowledged as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the documentation within the time frame specified will render the bid non-responsive.

COMPLETION OF SUBMISSION

The Bidder shall base the submission on the applicable documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing or by telephone.

APPENDIX 1 – STAGE ONE QUALIFICATION REQUIREMENTS

DESCRIPTION:

Parks Canada requires a qualified contractor to construct a new utility building and associated underground utility installation to support a future utility upgrade to the East Gate Operations buildings. The new building will have all new electrical service and distribution equipment. Phase 1 of construction will include a new raw water line, sanitary line with tie-in to existing manhole, installation of new electrical service and associated underground conduit installation to both maintain existing services and prepare for future phases of construction. Existing buildings on-site will remain in place with temporary connections required during construction activities and prior to Phase 2 work.

Phase 1 scope of work:

Phase 1 of the East Gate Utility Upgrade Project includes the following items:

- Construction of a new 22m² utilities building in close proximity to the existing pumphouse/utilities building
- Construction of a new pole-mounted 400 amp electrical service. This is an upgrade over the site's current 200 amp service and will provide future room to upgrade the electrical site services
 - 3rd party involvement with Fortis is required to install a new pole and pole-mounted transformer outside the fence. Existing pole will be removed.
- The utilities building will house new site power distribution and metering, CDP, and local circuit-board panels. Provisions for temporary power hook-ups to maintain site services will be required.
- An existing raw water well located near the old staff accommodation will be utilized as the site's new potable water source for the East Gate. A new raw water line will connect this well to the new pumphouse building, along with a communications and electrical conduit in the same trench.
 - The alignment for this route is largely free of trees and vegetation however a minor vegetation removal exercise may be required to allow for a wider footprint to accommodate the depth of trench.
- Installation of new sanitary main from new pumphouse building to existing septic tank manhole.
- Potable water-treatment facilities within the new utilities building will be installed by Parks Canada Agency trades staff and are outside the scope of this project. These facilities are anticipated to be installed between Phases 1 and 2.
- Re-instatement of any utilities servicing old utilities building if relocation is required to complete Phase 1 scope.
- Decommissioning of Lane 1 and Lane 3 wells.
- Restoration of affected areas

Phase 1 of the project is not expected to result in any major disruption to the existing services of the Banff East Gate. This project will be delivered so that the switch-over from the old utilities building to the new utilities building will take place in Phase 2 (not included in this contract). The overall delivery intent of Phase 1 is to complete as much of the broader project scope as possible without disruption to the existing services, in order to reduce the risk of longer service outages while the main utility trench and building tie-ins are completed.

At the completion of Phase 1, the utilities will be in the following state:

- **Architectural:** A new 22m² utilities building will be constructed and commissioned on a new footprint. It will have shallow strip footing foundation and will be constructed using timber framing.
- **Electrical:** A new 400 amp service will be installed and commissioned in the new pumphouse along with a CDP and metering devices. A temporary 200 amp feed will be run to the existing pumphouse to supply Buildings 1-4 and kiosks 5-8 with power. The electrical service to existing pumphouse will be decommissioned once the new service has been installed. Conduits will be installed adjacent to all shallow and deep utility lines to provide power and communications connections. Electrical scope includes installation of various manholes, pullboxes and junction boxes.
- **Potable Water:** The existing raw water well, water treatment system and distribution system will remain in service during construction. A new insulated raw water line will be run from an existing well to the new utilities building (approx. 70 m), along with a new pump and will terminate in the pumphouse building. New Treated water lines to be installed and will terminate outside of the new pumphouse building
 - 2 existing wells require decommissioning.
- **Sanitary:** A gravity sanitary line and new man-hole(s) connecting the new pumphouse and existing septic field manhole will be installed.

- **Natural Gas:** The existing natural gas line will be capped and the existing pumphouse and Garage 10 will be retrofitted with resistive electric heaters.
- **Communications:** The existing Telus communications pedestal will be intercepted and relocated outside of the construction area (By Telus). Numerous 4" conduits and a pullbox will be installed to provide provisions for future connections to gatehouse buildings.

Bidder Instructions: The Bidder is requested to respond to the Stage One Evaluation Criteria using the tables below.

BASIS OF SELECTION:

A submission must comply with the mandatory requirements to be declared responsive in Stage One.

MANDATORY REQUIREMENTS:

At Stage One bid closing time, the Bidder must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

All Mandatory requirements should be completed and submitted prior to closing with sufficient detail to demonstrate compliance. Failure to demonstrate compliance with all mandatory requirements via the original submission, may result in the submission being deemed non-responsive. At any time in the evaluation stage should PCA officials identify any minor irregularities or omissions the Contract Authority may inform the proponent of a time frame within which to provide a clarification or missing information. Failure to comply with the request of the Contracting Authority within the time frame provided will render the submission non-responsive.

M1: Achievements of Bidder and identified Key Sub contractors on Projects in Construction of New Utility Building Including Associated Underground Utility Installation

Select a **minimum** of three (3) and a **maximum** of six (6) reference projects undertaken by the Bidder within the last 10 years for each **mandatory** requirement. A response to each **mandatory requirement** is required. Only the first six (6) projects listed for each, in sequence, will receive consideration and any others will not receive consideration.

The evidence provided by the bidder may be verified. PCA reserves the right to verify information for completeness and accuracy and to confirm reference satisfaction with services provided.

Bidders are requested to indicate (Yes/No) in the right column below, however simply stating Yes is not sufficient. The Bidder must provide substantiation as outlined in the mandatory requirements.

#	Mandatory Requirements	Met (Yes/No)
M1	<p>By the closing date of this pre-qualification, the Bidder must have substantially completed <u>a minimum of three (3) projects in civil earthworks, underground utilities, and building construction</u> in the last <u>ten (10)</u> years.</p> <p>The component of the project completed by the bidder related to construction of new utility building including associated underground utility installation must have been at least \$250,000 in value (excluding taxes)</p> <p>The projects preferably but need not necessarily have been in the public sector (i.e. work completed for a federal, provincial/territorial or municipal government client).</p> <ul style="list-style-type: none"> • For at least two (2) of these project examples, the Bidder must have been the Prime Contractor and not have been retained to complete the work under sub-contract. • For at least two (2) of these projects, the Bidder should demonstrate experience constructing a building structure with strip footing concrete foundations. • For at least two (2) of these projects, the Bidder should demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons. • For at least two (2) of these projects, the Bidder must demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation. • For at least two (2) of these projects, the Bidder must demonstrate experience in civil earthworks including excavation in close proximity to live utilities as well as placement, compaction, and importation of fill. • The Bidder must be a Fortis approved contractor or utilize a Fortis approved electrical subcontractor. Proof or substantiation shall be included in this proposal. • The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. A resume of the proposed Master Electrician who will be responsible for Electrical permitting shall be included in the proposal. • The Bidder must be eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to award. <p>The bidder must provide a client reference (name of client, name of client representative and their position, contact information) for each project. The client references will be used for fact verification only.</p> <p>Note: The Bidder must provide substantiation of above Mandatory Requirement using Project Tables below (use extra pages if necessary).</p>	

PROJECT 1:	Met (Yes/No)
Project Title:	

Project Location:		
Client (Owner or General Contractor if sub-contract):		
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):	
Was this project substantially completed in the past 10 years? ____ Yes or ____ No		
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No		
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No		
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No		
Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? ____ Yes or ____ No		
Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? ____ Yes or ____ No		
Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? ____ Yes or ____ No Please provide proof or substantiation		
The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? ____ Yes or ____ No		
Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? ____ Yes or ____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? ____ Yes or ____ No		
Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable.		

Name:	
Email:	
Phone #:	
Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)	
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)	

PROJECT 2:	Met (Yes/No)
Project Title:	
Project Location:	
Client (Owner or General Contractor if sub-contract):	
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):
Was this project substantially completed in the past 10 years? ____ Yes or ____ No	
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No	
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No	
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No	

<p>Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? _____ Yes or _____ No</p>	
<p>Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? _____ Yes or _____ No</p>	
<p>Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? _____ Yes or _____ No Please provide proof or substantiation</p>	
<p>The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? _____ Yes or _____ No</p>	
<p>Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? _____ Yes or _____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? _____ Yes or _____ No</p>	
<p>Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable. Name: Email: Phone #:</p>	
<p>Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)</p>	

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)	
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PROJECT 3:	Met (Yes/No)
Project Title:	
Project Location:	
Client (Owner or General Contractor if sub-contract):	
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):
Was this project substantially completed in the past 10 years? ____ Yes or ____ No	
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No	
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No	
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No	
Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? ____ Yes or ____ No	
Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? ____ Yes or ____ No	

<p>Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? ____ Yes or ____ No Please provide proof or substantiation</p>	
<p>The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? ____ Yes or ____ No</p>	
<p>Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? ____ Yes or ____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? ____ Yes or ____ No</p>	
<p>Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable.</p> <p>Name: Email: Phone #:</p>	
<p>Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)</p>	

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)	
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PROJECT 4:	Met (Yes/No)
Project Title:	
Project Location:	
Client (Owner or General Contractor if sub-contract):	
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):
Was this project substantially completed in the past 10 years? ____ Yes or ____ No	
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No	
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No	
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No	
Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? ____ Yes or ____ No	
Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? ____ Yes or ____ No	

<p>Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? ____ Yes or ____ No Please provide proof or substantiation</p>	
<p>The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? ____ Yes or ____ No</p>	
<p>Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? ____ Yes or ____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? ____ Yes or ____ No</p>	
<p>Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable.</p> <p>Name: Email: Phone #:</p>	
<p>Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)</p>	

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)	
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PROJECT 5:	Met (Yes/No)
Project Title:	
Project Location:	
Client (Owner or General Contractor if sub-contract):	
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):
Was this project substantially completed in the past 10 years? ____ Yes or ____ No	
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No	
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No	
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No	
Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? ____ Yes or ____ No	
Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? ____ Yes or ____ No	

<p>Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? ____ Yes or ____ No Please provide proof or substantiation</p>	
<p>The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? ____ Yes or ____ No</p>	
<p>Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? ____ Yes or ____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? ____ Yes or ____ No</p>	
<p>Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable.</p> <p>Name: Email: Phone #:</p>	
<p>Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)</p>	

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)	
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PROJECT 6:	Met (Yes/No)
Project Title:	
Project Location:	
Client (Owner or General Contractor if sub-contract):	
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):
Was this project substantially completed in the past 10 years? ____ Yes or ____ No	
Was the Bidder the Prime Contractor on this project? ____ Yes or ____ No	
Did this project demonstrate experience constructing a building structure with strip footing concrete foundations? ____ Yes or ____ No	
Did this project demonstrate experience working with and coordinating the work of, multidisciplinary teams of tradespersons? ____ Yes or ____ No	
Did this project demonstrate experience in the placement of buried utilities, such as waterlines, sanitary lines, electrical conduit, man-hole installation? ____ Yes or ____ No	
Did this project demonstrate experience in civil earthworks including excavation work in close proximity to live utilities as well as placement, compaction and importation of fill? ____ Yes or ____ No	

<p>Is the Bidder a Fortis approved contractor or is the Bidder utilizing a Fortis approved electrical subcontractor? ____ Yes or ____ No Please provide proof or substantiation</p>	
<p>The Bidder must employ the services of a Master Electrician who will be responsible for obtaining permits. Is a resume of the proposed Master Electrician included in this proposal? ____ Yes or ____ No</p>	
<p>Is the Bidder eligible as an Indigenous supplier and registered in the Government of Canada's Indigenous Business Directory (IBD) prior to contract award? ____ Yes or ____ No Is Appendix 3 - Set Aside Program for Indigenous Business form filled out? ____ Yes or ____ No</p>	
<p>Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable.</p> <p>Name: Email: Phone #:</p>	
<p>Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)</p>	

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Amd. No. - N° de la modif.
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Contracting Authority - Autorité contractante
Ken Lacanilao

Client Ref. No. - N° de réf. du client
N/A

File Name - Nom du dossier
Stage 1 - Banff East Gate Phase 1, Banff National Park

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, photos, etc.)

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Client Ref. No. - N° de réf. du client
N/A

File Name - Nom du dossier
Stage 1 - Banff East Gate Phase 1, Banff National Park

APPENDIX 2 – EXAMPLE INVITATION TO TENDER (ITT)

(ATTACHED SEPARATELY)

APPENDIX 3 SET-ASIDE PROGRAM FOR INDIGENOUS BUSINESS

1. SET-ASIDE FOR INDIGENOUS BUSINESS

1. This procurement is set aside under the federal government Procurement Strategy for Indigenous Business, For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, see [Annex 9.4](#), Supply Manual.
2. The Bidder:
 - i. certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
 - ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
 - iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
3. The Bidder must check the applicable box below:
 - . The Bidder is an Indigenous business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.
OR
 - i. The Bidder is either a joint venture consisting of two or more Indigenous businesses or a joint venture between an Indigenous business and a non- Indigenous business.
4. The Bidder must check the applicable box below:
 - . The Indigenous business has fewer than six full-time employees.
OR
 - i. The Indigenous business has six or more full-time employees.
5. The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.
6. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

2. OWNER/EMPLOYEE CERTIFICATION - SET-ASIDE FOR INDIGENOUS BUSINESS

If requested by the Contracting Authority, the Contractor must provide the following certification for each owner and employee who is Indigenous:

I am _____ (insert "an owner" and/or "a full-time employee") of _____ (insert name of business), and an Indigenous person, as defined in [Annex 9.4](#) of the *Supply Manual* entitled "Requirements for the Set-aside Program for Indigenous Business".

I certify that the above statement is true and consent to its verification upon request by Canada.

Printed name of owner and/or employee

Signature

Date