



RETURN BID TO/ RETOURNER LES SOUMISSIONS À :

CBSA / ASFC
CBSA-ASFC_Solicitations-Demandes_de_soumissions@cbsa-asfc.gc.ca
Attn : Glenn Tucker

**Request for Proposal
Demande de proposition**

Proposal to: Canada Border Services Agency (CBSA)
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence des services frontaliers du Canada (ASFC)

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments — Commentaires :

**THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT
— LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE
EN MATIÈRE DE SÉCURITÉ**

Issuing Office – Bureau de distribution

CBSA / ASFC
355 Ch. North River Road, 17th Floor – 17^{ième} étage
Ottawa ON K1A 0L8

Title — Sujet: CBSA – Toronto Immigration Holding Centre (TIHC)	
Solicitation No. — N° de l'invitation 1000452599	Date: 2023/06/16

Solicitation Closes — L'invitation prend fin At /à: 2:00 pm (hours/heures) On/le: 2023/07/14	Time Zone — Fuseau horaire <input checked="" type="checkbox"/> EST (Eastern Standard Time)/ HNE (heure normale de l'Est) <input type="checkbox"/> EDT (Eastern Daylight Saving Time)/ HAE (heure avancée de l'Est)
--	---

F.O.B. — F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other — Autre: <input checked="" type="checkbox"/>

Address Enquiries to — Adresser toutes questions à: All communications related to this solicitation must be sent to: EMAIL: CBSA-ASFC_Solicitations-Demandes_de_soumissions@cbsa-asfc.gc.ca Attn: Michael Caoagas
--

Telephone No. – No de téléphone: 289-450-2575	FAX No. – No de télécopieur : N/A
--	--------------------------------------

Destination - of Goods and or Services: Destination – des biens et ou services : Canada Border Services Agency (CBSA) — Agence des services frontaliers du Canada (ASFC)

Instructions: See Herein — Voir aux présentes

Delivery Required — Livraison exigée See herein — voir aux présentes	Delivery Offered — Livraison proposée
---	---------------------------------------

Vendor/Firm Name and Address — Raison sociale et adresse du fournisseur/de l'entrepreneur:
--

Telephone No. – No de téléphone:	FAX No. – No de télécopieur :
----------------------------------	-------------------------------

Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) — Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This solicitation and resulting contract are issued against the Supply Arrangement (SA) series E60HN-200ACS and all terms and conditions of the SA apply.

1. Security Requirement

2.

Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid organization security clearance as indicated in "Resulting Contract Clauses";
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in "Resulting Contract Clauses";
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

3. Requirement

This solicitation and resulting contract are issued against the Supply Arrangement (SA) series E60HN-200ACS and all terms and conditions of the SA apply.

Vendor is requested to submit a bid for all items and/or services listed at Annex "A" – Statement of Work attached.

4. Standard Instructions, Clauses and Conditions

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions ([2003](#)) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors.

5. Submission of Bids

Bids must be submitted to the Contracting Authority identified at Article 5.1 of - Resulting Contract Clauses, by July 14, 2023 at 14:00pm EST.

6. Inquiries - Bid Solicitation

All Inquiries must be submitted to the Contracting Authority identified at Article 5.1 of Resulting Contract no later than five (5) calendar days before the bid closing date. Inquiries received after that time may not be answered.

7. Evaluation Procedures

6.1 Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at CBSA – TIHC 385 Rexdale Blvd, Etobicoke, ON M9W 1R9 on June 30, 2023. The site visit will begin at 13:00 pm EST, in the front lobby of the TIHC.

Bidders must communicate with the Contracting Authority no later than June 29, 2023 at 14:00 pm EST to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

6.2 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation. Suppliers may only bid products and services from Annex "B".

6.3 Financial Evaluation - Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, DDP Delivered Duty Paid (destination), Incoterms 2000, including Canadian customs duties and excise taxes. The Goods and Services tax and/or Harmonized Sales Tax are excluded if applicable.



6.4 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

8. Resulting Contract Clauses

Please refer to - Resulting Contract Clauses of the Supply Arrangement E60HN-200ACS.

9. Certifications and Additional Information

8.1 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

8.2 SACC Manual Clauses

SACC Reference	Section	Date
A3005T	Status and Availability of Resources	2010-08-16

Resulting Contract Clauses

1. Security Requirement

The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

Security Clauses

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:

Security requirement for Canadian supplier: Public Works and Government Services Canada (PWGSC) file # Common-professional services security requirement check list #9

1. The contractor/offeror must, at all times during the performance of the contract/standing offer, hold a valid designated organization screening (DOS) with approved document safeguarding at the level of protected B, issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC)
2. The contractor/offeror personnel requiring access to protected information, assets or work site(s) must each hold a valid reliability status, granted or approved by the CSP, PWGSC
3. The contractor must not utilize its Information Technology systems to electronically process, produce or store protected information until the CSP, PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed up to the level of protected B
4. Subcontracts which contain security requirements are not to be awarded without the prior written permission of the CSP, PWGSC
5. The contractor/offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex
 - b. Contract Security Manual (latest edition)

2. Requirement

Please refer to Annex A – Statement of work

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.



3.1 General Conditions

General Conditions [2010A](#) (2022-01-28) - Goods (Medium Complexity) apply to and form part of any Contract.

3.2 Supplemental General Conditions

2010A 32 (2021-11-04) Anti-forced labour requirements

1. The Contractor represents and warrants that the Work is not mined, manufactured or produced wholly or in part by forced labour. Regardless of who acts as an importer, the Contractor must not during the performance of the Contract, directly or indirectly, deliver Work to Canada or import Work into Canada the importation of which is prohibited pursuant to ss. 136(1) of the *Customs Tariff Act* and tariff item No. 9897.00.00 of the [Customs Tariff – Schedule](#) (as amended from time to time), because it is mined, manufactured or produced wholly or in part by forced labour.
2. If a tariff classification determination is made under the *Customs Act* that the importation of the Work, or any part of the Work, is prohibited, the Contractor must immediately inform the Contracting Authority in writing. Canada may terminate the Contract for default in accordance with section 2010A 23 - Default by the Contractor if the Work or any part of the Work is classified under tariff item no. 9897.00.00 of the [Customs Tariff – Schedule](#) as mined, manufactured or produced wholly or in part by forced labour. If the Contractor is aware that the Work, or any part of the Work, is being or has been investigated regarding whether it is prohibited from entry pursuant to tariff item No. 9897.00.00, the Contractor must immediately inform the Contracting Authority in writing of that investigation.
3. Canada may terminate the Contract for default in accordance with section 2010A 23 - Default by the Contractor if it has reasonable grounds to believe the Work was mined, manufactured or produced in whole or in part by forced labour or linked to human trafficking. Reasonable grounds for making such a determination may include:
 - a. Findings or Withhold Release Orders issued by the United States Customs and Border Protection, under the US [Trade Facilitation and Trade Enforcement Act](#) (TFTEA) of 2015; or
 - b. Credible evidence from a reliable source, including but not limited to non-governmental organizations.
4. Canada may terminate the Contract for default in accordance with section 2010A 23 - Default by the Contractor if the Contractor has, in the past three years, been convicted of any of the following offences under the [Criminal Code](#) or the [Immigration and Refugee Protection Act](#):

Criminal Code

 - i. section 279.01 (Trafficking in persons);
 - ii. section 279.011 (Trafficking of a person under the age of eighteen years);
 - iii. subsection 279.02(1) (Material benefit - trafficking);
 - iv. subsection 279.02(2) (Material benefit - trafficking of person under 18 years);
 - v. subsection 279.03(1) (Withholding or destroying documents - trafficking);
 - vi. subsection 279.03(2) (Withholding or destroying documents - trafficking of person under 18 years); or

Immigration and Refugee Protection Act



- vii. section 118 (Trafficking in persons).
- 5. Canada may terminate the Contract for default in accordance with section 2010A 23 - Default by the Contractor if the Contractor has, in the past three years, been convicted of an offence in a jurisdiction other than Canada that, in Canada's opinion, is similar to any of the offences identified in paragraphs 4(i) to (vii).
- 6. For purposes of determining whether a foreign offence is similar to a listed offence, PWGSC will take into account the following factors:
 - i. in the case of a conviction, whether the court acted within its jurisdiction;
 - ii. whether the supplier was afforded the right to appear during the court's proceedings or to submit to the court's jurisdiction;
 - iii. whether the court's decision was obtained by fraud; or
 - iv. whether the supplier was entitled to present to the court every defence that the supplier would have been entitled to present had the proceeding been tried in Canada.
- 7. Where Canada intends to terminate the Contract under this section, Canada will inform the Contractor and provide the Contractor an opportunity to make written representations before making a final decision. Written representations must be submitted within 30 days from receiving a notice of concern unless Canada establishes a different deadline.

4014 (2022-06-20) Suspension of the work

- 1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to 180 days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these 180 days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section(s) "Default by the Contractor 2010A 23 (2014-09-25) or "Termination for convenience" 2010A 24 (2020-05-28) of general conditions 2010A.
- 2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit.
- 3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract.

4013 (2022-06-20) Compliance with on-site measures, standing orders, policies, and rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

A3015C (2014-06-26) Certifications – Contract

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

3.3 SACC Manual Clauses

SACC Reference	Section	Date
B1501C	Electrical Equipment	2018-06-21
B7500C	Excess Goods	2006-06-16

4. Term of Contract

All the deliverables must be received on or before July 31, 2023.

5. Authorities

5.1 Client Contracting Authority

The Contracting Authority for the Contract is:

Name: Michael Caoagas

Address: 1980 Matheson Blvd East Mississauga, ON L4W 5R7

Telephone : (289) 795-2540

E-mail address: Michael.Caoagas@cbsa-asfc.gc.ca



The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is **(TO BE INSERTED AT CONTRACT AWARD)**:

Name: _____

Address: _____

Telephone : _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative (TO BE INSERTED AT CONTRACT AWARD)

Name: _____

Address: _____

Telephone : _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$_____ **(TO BE INSERTED AT CONTRACT AWARD)**. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.3 Single Payment or Multiple Payments

SACC Manual clause H1000C (2008-05-12) Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument:

- a. Direct Deposit (Domestic and International)

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.



<p>Email: vendors-fournisseurs@cbsa-asfc.gc.ca * Invoice must reference Contract# TBD & have only one (1) invoice per PDF file.</p>		<p>Mailing: NIRU/NFTC, 105 McGill St. #260-01, Montreal, QC H2Y 2E7 * Invoice must reference Contract# TBD</p>
---	--	---

8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

9. Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the General Conditions 2010A (2022-01-28) - Goods (Medium Complexity);
- (c) the Supplemental General Conditions identified under Section 3.2 – Contract
- (d) Annex A, Statement of Work;
- (e) Annex B, Mandatory Technical Criteria;
- (f) Annex C, Basis of Payment;
- (g) Annex D, Security Requirement Checklist
- (h) Annex E, Card Reader Design
- (i) Annex F, Door Schedule
- (j) the Contractor's bid dated TBD.

10. Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid -DDP- (CBSA – TIHC 385 Rexdale Blvd, Etobicoke, ON M9W 1R9) Incoterms 2000 for shipments from a commercial contractor.



ANNEX A – STATEMENT OF WORK (SOW)

Phase 4 – TIHC Access Card system

1.0 Scope:

New card readers are required for the new addition of the Toronto Immigration Holding Centre (IHC). This includes the provision of all labour, equipment, materials, and supervision to install, program, adjust, document, testing and training for the total system as required herein and on any drawings provided. Annex A lists the doors where new card access readers will be placed.

2.0 Background:

The TIHC is a detention facility that CBSA uses to house detainees. This location has undergone several phases along the years so that it is functional to accommodate men/women/families, etc. that are detained. This final phase of construction will serve as just Canada Border Services Agency (CBSA) administrative space. The TIHC already has a robust Closed Circuit Television (CCTV) and access card system in the current facility and we require that the current system allow for the acquisition and installation of the additional card readers.

The sensitive nature of the work performed requires reliable controlled access and alarmed monitoring which will work in concert with other existing systems. It is imperative that the access system is operational at all times for these controlled areas.

3.0 Reference Documents:

Annex A – Table of Locations Requiring New Access Card Readers

This document lists new card readers to be installed. The table also specifies where there will be an electric strike (ES) and/or Maglock (ML)

Map for the new design of the construction for the doors requiring work have been provided – Annex A

4.0 Requirements:

The service shall include :

- 300 Access key cards
- 25 Dual proxy readers as indicated on the map in Annex A – 6 of which require to be Mag Lock
- Ensure that the system is capable of managing additional capacity for future growth. (Minimum 20 additional readers)
- Access provided will be either by Electric strike or Maglock – require 16 Electric Strikes and 6 Maglocks and there will be 19 Door Contacts
- All cables, wiring, electrical as required for this project
- Provide and install the power supply and necessary battery for the operation of the access card system
- Provide and install any new additional hardware required for the system
- Provide cables trays and conduit as required to run wiring through the ceiling and walls to accommodate and bring cabling/wiring through

The Contractor shall provide all labour, equipment, materials, repairs and supervision to install, program, adjust, document, and test the total system as required herein and on the drawings along with onsite training for the new system.

System Software Requirements:

- Software shall support individual operators with definable operator password levels.
- All history shall be initially stored on server terminal. System shall have ability to view history on the associated client terminal or print history to system printer. All history reports shall allow user to select any data, time, event type, device, output, input, operator, location, and name, to be included or excluded from report. Report shall be definable by a range of dates and times with ability to have a daily start and stop time over a given date range.

Access Levels:

- System shall allow for access to be restricted to any area by reader and by time. Access levels shall determine when and where a card is authorized. Access levels shall be flexible in nature so that any desired restrictions of time or readers may be met. Within the fire alarm control panel, provide required relays, control wiring, to automatically release the mag-lock devices on the doors when fire alarm is activated.
- The Contractor must conform to the manufacturer's instructions as to correct installation and wiring of all equipment.
- The access control system shall be fully programmed to meet the security operational requirements of the Owner. Various access levels and alarm scenarios shall be demonstrated. The Contractor shall ensure full system integration and shall be responsible for the elimination of problems should it become evident and take whatever corrective measures that are needed to rectify the problem at no additional cost to the Owner.
- On completion of the installation of the system, tests shall be carried out in the presence of the owner's designee to show that these specifications have been met both physically and functionally. All defects shall be rectified before final acceptance of the system. Thoroughly instruct the users in the proper operation of the system.
- After completion of the above final inspection, make arrangement with Owner's Designee and manufactures of equipment to have a final functional acceptance test, giving ample notice to all parties concerned to be present.

*Contractor will provide separate pricing for possible additional doors with Unican locks to be included in the card access installation including parts, labour and electrical installation costs. Contractor will also provide separate pricing for door hardware.



5.0 Tasks:

Additional tasks:

- Site visits to TIHC will be required by the Contractor, mandatory 1 site visit
- Building floor plan will need to be provided to the Contractor by CBSA
- Meeting with CBSA project manager will be required.

6.0 Deliverables, Acceptance Criteria and Delivery Schedule:

The Contractor will provide all labour, equipment, materials, and supervision to install, program, adjust, document, testing and training of CBSA staff on the new system.

All equipment must meet compatibility requirements

Security to certify, recommend and approve readers for the new access card system.

All work, including planning, installation and testing, must be completed by July 31, 2023.

7.0 Constraints:

All work to be scheduled during CBSA day shift hours, Monday through Friday 08:00 AM and 4:00 PM.

Weekend and after hours work may be required as well, with advance notice of 48 hours or more.

Contractors must have valid CBSA Reliability security clearance. Clearance may be obtained after the contract award date.

The new equipment must conform with the Genetec System.

Contractors and their employees must respect existing Covid-19 protocols.

8.0 Support Provided by Canada:

CBSA will make arrangements for site visits as required to access locations where replacements are needed.

Protected B information, such as detailed site plans, that is shared with the contractor will be provided in hard copy form or is transmitted securely via encryption (encrypted email, encrypted compressed archive or encrypted USB stick with password provided via an alternate method).



ANNEX B MANDATORY TECHNICAL CRITERIA

The bid must meet all the mandatory technical criteria specified below and within the Statement of Work. The Bidder must provide the necessary documentation to support compliance with this requirement. Mandatory requirements are evaluated on a simple pass or fail basis. Failure by a Bidder to meet any one of the mandatory requirements will render the Bidder's proposal non-responsive and will not be given further consideration. The treatment of mandatory requirements in any procurement process is absolute. Each criterion should be addressed separately and the criterion not addressed will be considered as "Not Met"

Item#	Mandatory Criteria
The contractor must provide all goods and services to perform the full scope of work as detailed in Appendix 1.E Statement of Work.	
M1.	Provide and install new Access Control Operating System. This must be compatible with existing systems noted in the Statement of Work.
M2.	Provide and install operating software, compatible with systems named above.
M3.	Provide and install new operating hardware
M4.	Provide and install (25) new swipe card readers as indicated in the design
M5.	Provide (300) new credit card type access cards
M6.	Provide and install at least (1) back up battery 12v/24v
M7.	Provide and install at least (1) power supply 12v/24v
M8.	Provide a minimum of two (2) year OEM warranty or Industry Standard Equivalent
M9.	Must provide, at minimum, one on-site training session to designated employees (3-10) in the use and administration of the management software
M10.	Contractors must have valid CBSA Reliability security clearance
M11.	Provide door hardware where required as noted in the Statement of Work
M12.	Ensure the new system is capable of managing additional capacity for future growth. (Minimum 20 additional readers)



ANNEX C BASIS OF PAYMENT

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified below. Pricing must be all-inclusive in Canadian (CDN) funds. Customs duties are included and applicable taxes are extra.

Prices must include all costs, including freight and off-loading charges, FOB destination, associated with providing the services in accordance with the Statement of Work in Annex A. Applicable taxes are extra and are to be shown as a separate item on any resulting invoice.

PRICING SCHEDULE

Firm Pricing – Canadian (CDN) Funds

Item	Description	Qty	Unit of Issue	Firm Price
1.0	Swipe Card Readers	25	Each	
2.0	Credit Card Type Programmable Access Cards	100	Each	
3.0	Delivery	1	Each	
4.0	Installation	1	Each	
5.0	Provide cost for additional credit card type programmable access cards (minimum 50)	50	Each	
6.0	Provide cost for additional swipe card readers	1	Each	
7.0	Provide cost for one on-site training session in the use and administration of the management software, including all manuals and training materials.	1	Each	
8.0	Provide unit cost for replacement of door hardware (All hardware must have key override)	1	Each	
9.0	Unit pricing for new conduit, if required	1	Each	
10.0	Provide unit cost for additional request to exit and buzzer	1	Each	



Annex D

SECURITY REQUIREMENT CHECKLIST

COMMON-PS-SRCL#9



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

SECURITY REQUIREMENTS CHECK LIST (SRCL) / LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

Form containing 7 parts: PART A - CONTRACT INFORMATION, 1. Originating Government Department, 3. a) Subcontract Number, 3. b) Name and Address of Subcontractor, 4. Brief Description of Work, 5. a) Will the supplier require access to Controlled Goods?, 5. b) Will the supplier require access to unclassified military technical data, 6. Indicate the type of access required, 6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information, 6. b) Will the supplier and its employees require access to restricted access areas, 6. c) Is this a commercial courier or delivery requirement, 7. a) Indicate the type of information that the supplier will be required to access, 7. b) Release restrictions, 7. c) Level of information.



COMMON-PS-SRCL#9



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? No Yes
 Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? Non Oui
 If Yes, indicate the level of sensitivity:
 Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets? No Yes
 Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
 Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET-- SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:

Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work? No Yes
 Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? Non Oui

If Yes, will unscreened personnel be escorted? No Yes
 Dans l'affirmative, le personnel en question sera-t-il escorté? Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? No Yes
 Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets? No Yes
 Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? No Yes
 Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? No Yes
 Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? No Yes
 Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? Non Oui

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité UNCLASSIFIED
--





COMMON-PS-SRCL#9



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL			COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL	
Information / Assets / Renseignements / Biens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Media / Support TI	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Link / Lien électronique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED? / La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".**
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED? / La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).**
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



COMMON-PS-SRCL#9



Government of Canada / Gouvernement du Canada

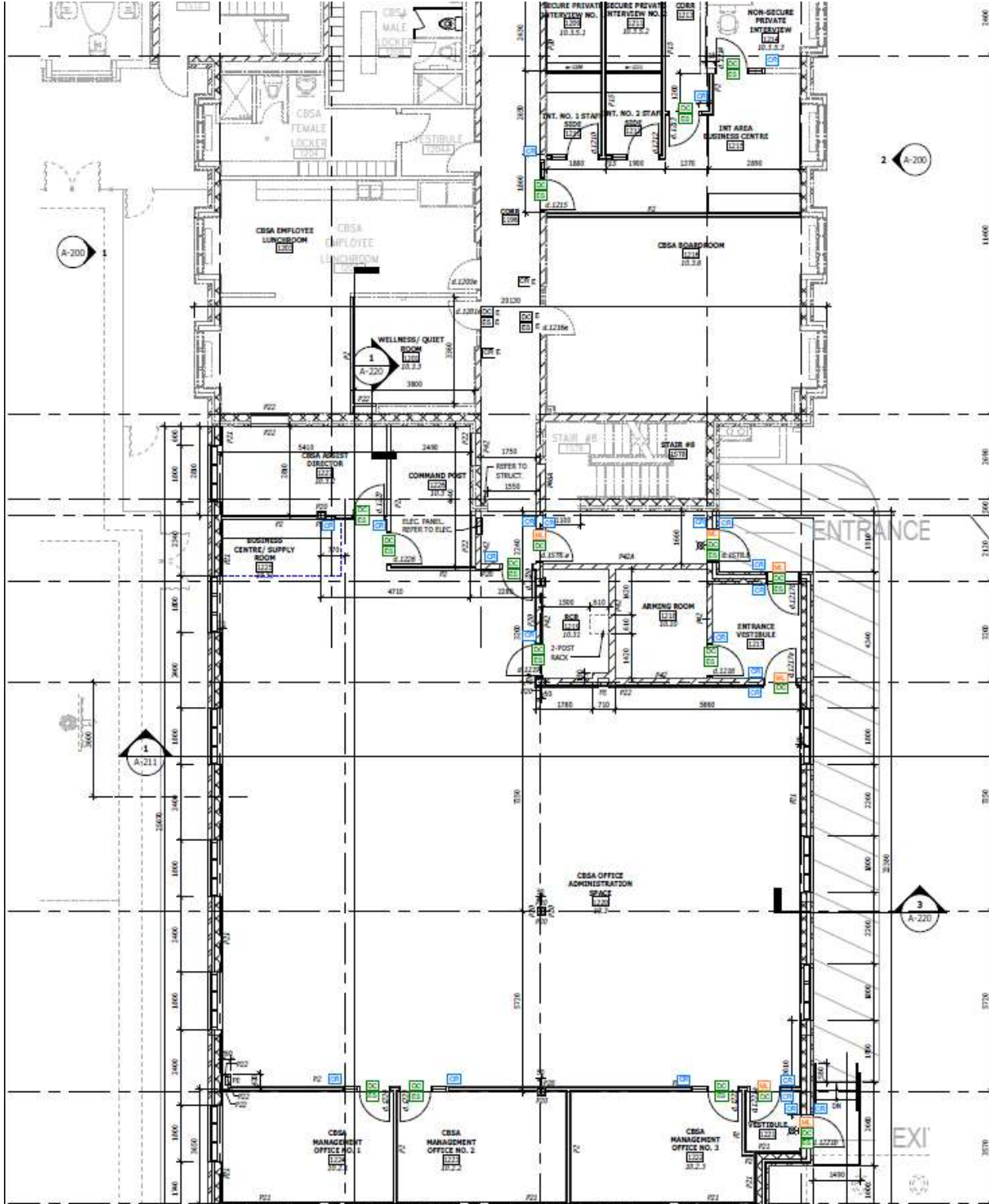
Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

PART D - AUTHORIZATION / PARTIE D - AUTORISATION			
13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées) Minley Lloyd		Title - Titre Manager, IEOD	
Signature LLOYD MINLEY		Digitally signed by LLOYD MINLEY Date: 2023.05.09 13:44:31 -04'00'	
Telephone No. - N° de téléphone 647-504-4608	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel minley.lloyd@cbsa-asfc.gc.ca	Date
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées)		Title - Titre	
Signature		Signature	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes? <input type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui			
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées) Michael Caoagas		Title - Titre Procurement Officer	
Signature CAOAGAS MICHAEL		Digitally signed by CAOAGAS MICHAEL DN: cn=Michael CAOAGAS, o=CBSA/ASFC, email=CAOAGAS.MICHAEL@CBSA/ASFC.GC.CA, c=CA Reason: I am the author of the document Created: 2023.05.10 11:35:00 File: 2023-05-10 11:35:00 File: 2023-05-10 11:35:00	
Telephone No. - N° de téléphone 289-795-2540	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel michael.caoagas@cbsa-asfc.gc.ca	Date
17. Contracting Security Authority / Autorité contractante en matière de sécurité			
Name (print) - Nom (en lettres moulées) Jacques Saumur		Title - Titre Quality Assurance Officer	
Signature Saumur, Jacques 0		Digitally signed by Saumur, Jacques 0 Date: 2019.10.30 08:16:54 -04'00'	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel jacques.saumur@tpsgc-pwgsc.gc.ca	Date



Annex E

Card Reader Design





Annex F

Door Schedule

CBSA - TORONTO IMMIGRATION HOLDING CENTRE

INTERIOR DC

DOOR NUMBER	ROOM NAME	ROOM NUMBER	Comments	Maglock	electric Strike	Door Contact	Card Reader
d.15T8.a	STAIR #8 (Interior Door)	15T8		Yes	No	Yes	2
d.15T8.b	STAIR #8 (Exterior Door)	15T8		Yes	Yes	Yes	2
d.1220	CORR	1220			Yes	Yes	1
d.1199	ELEVATOR MACHINE ROOM	1199	Door swing to reverse direction		No	No	0
d.1209	SECURE PRIVATE INTERVIEW NO. 1	1209	Passage door Hardware		No	No	0
d.1210	INT. NO. 1 STAFF SIDE	1210	Passage door hardware		No	No	0
d.1211	SECURE PRIVATE INTERVIEW NO. 2	1211	Passage door Hardware		No	No	0
d.1212	INT. NO. 2 STAFF SIDE	1212	Passage door hardware		No	No	0
d.1214	NON-SECURE PRIVATE INTERVIEW	1214	Door type H		Yes	Yes	1
d.1215	INT AREA BUSINESS CENTRE	1215			Yes	Yes	1
d.1217a	ENTRANCE VESTIBULE (Interior Door)	1217		Yes	No	Yes	2
d.1217b	ENTRANCE VESTIBULE (Exterior Door)	1217		Yes	Yes	Yes	2
d.1218	ARMING ROOM	1218	CBSA to provide any door security req.		Yes	Yes	1
d.1219	RCR	1219	The door must be a minimum of 0.9 m (36 in.) wide and 2 m (80 in.) high with no doorsill, hinged to open outward.		Yes	Yes	1
d.1221a	VESTIBULE (Interior Door)	1221	Door type H as per current items in use	Yes	No	Yes	2
d.1221b	VESTIBULE (Exterior Door)	1221		Yes	Yes	Yes	2
d.1222	CBSA MANAGEMENT OFFICE NO. 3	1222	Door Swing to left and side lite is on the right.		Yes	Yes	1
d.1223	CBSA MANAGEMENT OFFICE NO. 2	1223	Door swing to the Right side lite is on the left.		Yes	Yes	1
d.1224	CBSA MANAGEMENT OFFICE NO. 1	1224	Door swing to the Right side lite is on the left.		Yes	Yes	1
d.1226	COMMAND POST	1226	CBSA to confirm door type		Yes	Yes	1
d.1227	CBSA ASSIST DIRECTOR	1227			Yes	Yes	1
d.1213	CORR	1213			Yes	Yes	1
d.1201	Wellness Room	1201	Existing Door		Yes	Yes	1
d.1203	CBSA Employee Lunchroom	1203	Existing Door				
d.1216	CBSA Boardroom	1216	Existing Door		Yes	Yes	1