

Solicitation 5000073444
Q&A Set#2
July 7, 2023

Question 4: We would like to be sure we provide the correct answer to your Annex B – Basis of Payment.

Do you want us to fill section 1.1 Deliverable Schedule only or do we have to fill section 1.3 Total estimated cost also?

- If so, is section 1.3 Total estimated cost only for the Travel and Living Expenses or for both sections 1.1 and 1.3?
- Do you expect the Total estimated cost for Travel and Living Expenses for one year or for three years?

Answer 4:

- The pricing schedule needs to be filled out- see **ATTACHMENT 1 TO PART 3 – PRICING SCHEDULE**
- Per the BOP, travel cost is estimated to cost no more than \$7000/trip. Only one trip per year but multiple sessions can be delivered per trip. As per Attachment 1 to Part 3, Bidders are encouraged to build their “on-site” traveling costs into the firm rates of the deliverables.

Question 5: Again, just to be sure we understood your requirements, please see fictional scenario below:

- First session, we might have 8 participants
- Second session, we might have 12 participants
- There might be a third session with 10 participants

If there is a third session, should the price be included in the price we gave in the Deliverable Schedule (for two sessions) or would it be an additional price per session?

Answer 5: A third session must not be included in the fixed price quote for the deliverable section but is assumed to cost no more than the per session fixed price quoted in Attachment 1 to Part 3, where bidders are encouraged to incorporate “on-site” travel costs. Delivery of a third session in one trip would be very rare, but not impossible.