

TASK Based Professional Services (TSPS) Requirement

Please note that the TSPS NPP MUST be published simultaneously with the issuance of the invitation to suppliers.

This requirement is for: **Natural Resources Canada**

This requirement is open only to those **Supply Arrangement Holders under E60ZT-18TSPS** who qualified under Tier 1 for the following category: **2.6 Change Management Consultant-Senior**

The following SA Holders have been invited to submit a proposal.

1. Accenture Inc.
2. Altis Human Resources (Ottawa) Inc.
3. Altis Human Resources (Ottawa) Inc., Excel Human Resources Inc., and Altis Human Resources Inc., in Joint Venture
4. ARTEMP PERSONNEL SERVICES INC
5. Dalian Enterprises and Coradix Technology Consulting, in Joint Venture
6. Dare Human Resources Corporation
7. Excel Human Resources Inc.
8. Fujitsu Consulting (CANADA) Inc./Fujitsu Conseil (Canada) Inc.
9. Malarsoft Technology Corporation
10. NATTIQ INC.
11. OpenFrame Technologies, Inc.
12. Peter Hadwen Consulting Inc
13. Portage Personnel Inc.
14. TAG HR The Associates Group Inc.
15. Veritaaq Technology House Inc.

Description of the Requirement:

Greener Homes Division is seeking the assistance of a bilingual professional Project Manager / Change Management Professional, with the aim to improve NRCan's GHD processes/methodologies/governance in EnerGuide's modernization, assist GHD staff adopt best practices, help support a continuous improvement culture and facilitate change management of large-scale projects. The objectives of this work include:

- Support the implementation of steering committees whose role is to manage programmatic changes; and mechanisms to report to GHD management.
- Lead project management initiatives, to ensure common alignment across all projects coordinated by GHD Technical Services Group, while supporting other units within and outside the Division.
- Coordinate the intake of new projects and support the documentation of current projects for which project management documentation exists.
- Implement tools and techniques to optimize specific activities and inform and/or train internal and external stakeholders.

- Oversee change management processes and support management team and partners towards transition phases.
- Ensure development of projects and applications are reflective of building science applied to low rise housing in Canada and more specifically in line with NBC Part 9 buildings and to the programs and initiatives put forward by NRCan.
- Ensure projects are following Government of Canada and other public sector requirements for security, IT guidelines and other particularities linked with operating in the public sector.

Level of Security Requirement:

Security requirement for Canadian supplier: Public Works and Government Services Canada (PWGSC) file # Common-professional services security requirement check list #19

The following security requirement (SRCL and related clauses provided by the [Contract Security Program](#) apply and form part of the Contract:

1. The contractor/offeror must, at all times during the performance of the contract/standing offer, hold a valid facility security clearance at the level of **secret**, issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC)
2. The contractor/offeror personnel requiring access to **protected/classified** information, assets or sensitive work site(s) must **each** hold a valid personnel security screening at the level of **reliability status or secret** as required, granted or approved by the CSP, PWGSC
3. The contractor/offeror **must not** remove any **protected/classified** information from the identified work site(s), and the contractor/offeror must ensure that its personnel are made aware of and comply with this restriction
4. Subcontracts which contain security requirements are **not** to be awarded without the prior written permission of the CSP, PWGSC
5. The contractor/offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide
 - b. Contract Security Manual (latest edition)

Applicable Trade Agreements:

The requirement is subject to the provisions of the Canada–Korea Free Trade Agreement, Canada–Chile Free Trade Agreement, Canada–Colombia Free Trade Agreement, Canada–Honduras Free Trade Agreement, Canada–Panama Free Trade Agreement, Canada–Peru Free Trade Agreement, Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), Canada–Ukraine Free Trade Agreement, World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

Proposed period of contract:

The proposed period of contract shall be from date of award to August 31, 2024 with (4) Optional periods.

Estimated Level of Effort:

The estimated level of effort of the contract will be for 240 days per year.

File Number: NRCan - 5000073716

Contracting Authority: Julia Pace

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NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a “Qualified SA Holder”, please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA