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**Part 1            GENERAL**

**1.1               Related Sections**

- .1       Section 01 78 00 – Closeout Submittals.

**1.2               Description**

- .1       Administrative procedures preceding inspection and acceptance of Work by *Departmental Representative*.

**1.3               Inspection and Declaration**

- .1       Contractor's Inspection: Coordinate and perform, in concert with subcontractors, an inspection and check of all Work. Identify and correct deficiencies, defects, repairs and perform outstanding items as required to complete work in conformance with Contract Documents.
  - .1       Notify *Departmental Representative* in writing when deficiencies from Contractor's inspection have been rectified and that Work is deemed to be complete and ready for *Departmental Representative's* inspection of the completed work.
- .2       *Departmental Representative's* Inspection: Accompany *Departmental Representative* during all substantial and final inspections of the Work.
  - .1       Address defects, faults and outstanding items of work identified by such inspections.
  - .2       Advise *Departmental Representative* when all deficiencies identified have been rectified.
- .3       Note that *Departmental Representative* will not issue a Certificate of Substantial Performance of the work until such time that Contractor performs following work and turns over the specified documents:
  - .1       The documents required as per Section 01 78 00 closeout submittals.
- .4       Correct all discrepancies before *Departmental Representative* will issue the Certificate of Completion.

**END OF SECTION**

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