



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

## SOLICITATION AMENDMENT / MODIFICATION DE L'INVITATION

### RETURN BIDS TO / RETOURNER LES SOUMISSIONS À:

Attn : Thomas Kardaras  
Department of National Defence  
Director Services Contracting (D Svcs C 3)  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Email: Thomas.Kardaras@forces.gc.ca

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes

<b>Title / Titre</b> Phlebotomy Chairs	
<b>Solicitation No. / N° de l'invitation</b> W6369-23-A071	<b>Amendment No. / N° de la modification</b> 001
<b>Date of Amendment / Date de la modification</b> 28-July-2023	
<b>Address Enquiries to / Adresser toutes questions à:</b>  Attn : Thomas Kardaras Department of National Defence Director Services Contracting (D Svcs C 3) 101 Colonel By Drive Ottawa, Ontario K1A 0K2 Email: Thomas.Kardaras@forces.gc.ca	
<b>Telephone No. / N° de téléphone</b>	<b>FAX No. / N° de fax</b>
<b>Destination</b>  Central Medical Equipment Depot (CMED) 105 Montgomery Road, Building BB104A Canadian Forces Base Petawawa Petawawa, ON K8K 2X3	

**Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

<b>Solicitation Closes / L'invitation prend fin:</b>  At / à:  02:00 PM Eastern Daylight Time (EDT)  On / le:  10-August-2023
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<b>Delivery Required / Livraison exigée</b>	<b>Delivery Offered / Livraison proposée</b>
<b>Vendor Name and Address / Raison sociale et adresse du fournisseur</b>  	
<b>Name and title of person authorized to sign on behalf of vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)</b>  Name – Nom _____ Title – Titre _____  Signature _____ Date _____	



**AMENDMENT 001 TO SOLICITATION NUMBER W6369-23-A071 IS RAISED TO:**

1. Modify Annex B – Basis of Payment
2. Modify PART 2 BIDDERS INSTRUCTIONS, Section 2.1 Standard Instructions, Clauses and Conditions to include updated Standard Instructions.

**SOLICITATION NUMBER W6369-23-A071 IS HEREBY AMENDED AS FOLLOWS:**

- 1 **Delete** Annex B-Basis of payment, and **Replace** with:

**ANNEX B – BASIS OF PAYMENT**

1. **Contract Period (from date of Contract Award to 31 March 2026)**

**1.1 Initial Requirement**

Item	Description	Quantity	Manufacturer Part Number	All Inclusive Firm Unit Price (CAD\$ and excluding taxes)
1	Reclining phlebotomy chairs, including their operating and technical service manuals	11		\$ [To be detailed in the resulting contract]

**1.2 Option**

Item	Description	Quantity Maximum 42 units	Manufacturer Part Number	All Inclusive Firm Unit Price (CAD\$ and excluding taxes)
1	Reclining phlebotomy chairs, including their operating and technical service manuals	Maximum 42		\$ (To be detailed in the resulting contract) for pricing between Contract award– March 31 2024)
2	Reclining phlebotomy chairs, including their operating and technical service manuals	Maximum 42		\$ (To be detailed in the resulting contract) for pricing between 01 April 2024– March 31 2025)
3	Reclining phlebotomy chairs, including their operating and technical service manuals	Maximum 42		\$ (To be detailed in the resulting contract) for pricing between 10 April 2025– March 31 2026)

- 2 **Delete** PART 2 – BIDDER INSTRUCTIONS, Section 2.1 in it’s entirety, and **Replace** with:

**2.1 Standard Instructions, Clauses and Conditions**

- A. All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual



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(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

- B. Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.
- C. The 2003 (2022-03-29), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modification(s):

- (i) Section 02, Procurement Business Number, is deleted in its entirety;
- (ii) Section 05, Submission of bids, subsection 2, paragraph d., is deleted in its entirety and replaced with the following:
  - 1. send its bid only to the Department of National Defence location specified on page 1 of the bid solicitation or to the address specified in the bid solicitation.
- (iii) Section 05, Submission of bids, subsection 2, paragraph e., is deleted in its entirety and replaced with the following:
  - 1. ensure that the Bidder's name, return address, the bid solicitation number, and bid solicitation closing date and time are clearly visible on the bid; and
- (v) Section 05, Submission of bids, subsection 3, is deleted in its entirety;
- (vi) Section 05, Submission of bids, subsection 4, is amended as follows:

Delete: 60 days  
Insert: 120 days
- (vii) Section 06, Late bids, is deleted in its entirety;
- (viii) Section 07, Delayed bids, is deleted in its entirety and replaced with the following:

07 Delayed bids

  - 1. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.
- (ix) Section 08, Transmission by facsimile, is deleted in its entirety; and
- (x) Section 20, Further information, is deleted in its entirety.

D. Technical Difficulties of Bid Transmission

Despite anything to the contrary in (05), (06) or (07) of the Standard Instructions, where a Bidder has commenced transmission of its bid through CanadaBuys (SAP Ariba) in advance of the bid solicitation closing date and time, but due to technical difficulties, Canada was unable to receive or decode the entirety of the Bid by the deadline, Canada may nonetheless accept the entirety of the



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Bid received after the bid solicitation closing date and time, provided that the Bidder can demonstrate the following:

- (i) The bidder contacted Canada in advance of the bid solicitation closing date and time to attempt to resolve its technical difficulties; OR
- (ii) The electronic properties of the Bid documentation clearly indicate that all components of the Bid were prepared in advance of the bid solicitation closing date and time.

#### E. Completeness of the Bid

After the closing date and time of this bid solicitation, Canada will examine the Bid to determine completeness. The review for completeness will be limited to identifying whether any information submitted as part of the bid can be accessed, opened, and/or decoded. This review does not constitute an evaluation of the content, will not assess whether the Bid meets any standard or is responsive to all solicitation requirements, but will be solely limited to assessing completeness. Canada will provide the Bidder with the opportunity to submit information found to be missing or incomplete in this review within two business days of notice.

Specifically, the bid will be reviewed and deemed to be complete when the following elements have been submitted by the bidder:

1. That certifications and securities required at bid closing are included.
2. That bids are properly signed, that the bidder is properly identified.
3. Acceptance of the terms and conditions of the bid solicitation and resulting contract.
4. That all documents created prior to bid closing but due to technical difficulties Canada was unable to receive them, have been properly submitted and received by Canada.
5. All certifications, declarations and proofs created prior to bid closing but due to technical difficulties Canada was unable to receive them, have been properly submitted and received by Canada.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**