

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Veterans Affairs Canada
Procurement & Contracting –
Attn: Sine MacAdam
sine.macadam@veterans.gc.ca

**AMENDMENT - REQUEST FOR
PROPOSAL**

**MODIFICATION - DEMANDE DE
PROPOSITION**

Proposal To: Veterans Affairs Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux: Anciens Combattants
Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

Instructions: See Herein

Instructions : Voir aux présentes

Comments - Commentaires

This requirement contains a security requirement

**Vendor/Firm Name and address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office – Bureau de distribution

Veterans Affairs Canada
Procurement & Contracting
Charlottetown, PEI
Canada

Title – Sujet ACCESSIBILITY ASSESSMENT – CANADA'S OVERSEAS MEMORIALS, FRANCE AND BELGIUM	
Solicitation No. – N° de l'invitation 3000760918	Date 2023-08-16
AMENDMENT 002	
GETS Reference No. – N° de reference de SEAG -	
File No. – N° de dossier 1000507727	CCC No. / N° CCC - FMS No. / N° VME
Solicitation Closes – L'invitation prend fin at – à 14 :00 PM on – le 2023-08-29	Time Zone Fuseau horaire Eastern Daylight Time EDT
F.O.B. - F.A.B. <i>Plant-Usine:</i> <input type="checkbox"/> <i>Destination:</i> <input type="checkbox"/> <i>Other-Autre:</i> <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Sine MacAdam	Buyer Id – Id de l'acheteur msmacada
Telephone No. – N° de téléphone : (902) 626-5288	FAX No. – N° de FAX N/A
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein	

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison proposée
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment

Title: Accessibility Assessment – Canada's Overseas Memorials, France And Belgium

Solicitation Amendment 002

1. The solicitation is hereby amended to provide the following questions and answers:

Question 5

Would you please advise if there has been firm, or individuals engaged by Veterans Affairs performing similar duties as noted in the SOW of the RFP over the past 24 months?

Answer 5:

Veterans Affairs Canada's International Operations Directorate is responsible for Canada's overseas memorials and this is the first engagement for a Contractor to provide the duties outlined in the SOW of the RFP.

Question 6

Is there an expected budget for this project besides the 20,000 Travel and Living expense indicated in the RFP or is the expectation for the applicant to provide the cost estimation?

Answer 6

Bidders must submit their financial bid in accordance with Annex B Basis of Payment. The Bidder is to determine their financial bid to complete the requirement outlined in Annex A Statement of Work.

Question 7

The RFP references broad aspects of accessibility (for example, sensory and neurodiversity) however the example standards only reference the built environment. Can you confirm whether the accessibility assessments should include standards or other components beyond the accessibility of the built environment (for example, accessible customer service, accessible websites, and digital presence, etc.)?

Answer 7

Accessible websites and digital presence are the responsibility of another area within Veterans Affairs Canada and, as such, are not required in this assessment. The successful Contractor is expected to begin the assessment from the point at which a visitor arrives on site and from the perspective of an employee on site.

Question 8

The mandatory and point-rated criteria listed in the RFP (pages 28-30) relate to the organization and project lead, but we are allowed to include a maximum of 5 supporting resources. Please confirm our understanding that the only the project lead and organization are being evaluated for mandatory and point-rated criteria and the supporting resources are not.

Answer 8

The organization and the project lead are being evaluated for mandatory and point-rated criteria.

Question 9

If possible, can you share what the budget is for this project?

Answer 9

The Bidder is to determine their financial bid to complete the requirement outlined in Annex A Statement of Work.

Question 10

Table 3: Deliverables Timeline under section 2.5. *Timeframe and Deliverables* states that research and site visits are to begin during the Summer of 2023. However, given the timeline of the proposal it seems likely that this window will be missed upon project award. Is it possible to revise the project timeline and allow for an extension of the deliverables timeline to account for the time missed from the summer of 2023?

Answer 10

Although the timeline might be compressed for some activities, the table is an estimated timeline with a firm delivery for February 29 and March 29/31. The project deliverable remains a limitation in that it must occur before 31 March 2024. It is anticipated that visits could occur in the late October/early November timeframe.

All other terms and conditions remain unchanged.
Inquiries are to be directed to:

Name: Sine MacAdam
Telephone No.: 902 626 5288
E-Mail Address: sine.macadam@veterans.gc.ca