



QUESTIONS & ANSWERS 004

This document is issued to answer questions from bidders regarding Innovation, Science and Economic Development Canada RFSO # ISED208357. ALL TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.

Question No. 6:

For MT3, the Crown states that C.V.s must include “Descriptions of specific experience representative of the areas of interest to Innovation, Science and Economic Development Canada (see Section 14.1 for list of areas of interest)”; however, section 14.1 does not exist in the RFSO. Can the Crown please confirm which section of the RFSO is to be referred to?

Answer No. 6:

The section that should be referred to is RT1.

Question No. 7:

For RT1, an additional 14 points can be awarded to Bidders that demonstrate experience in more than three areas relevant to ISED, which implies a maximum score of 29 points. However, the RFP notes the maximum points available are 25. Can the Crown please kindly confirm the scoring methodology for RT1?

Answer No. 7:

A minimum passing score will be awarded to bidders who have completed evaluations in at least three (3) areas relevant to ISED. Two (2) additional points will be given for each additional area of relevance in which the Bidder demonstrates evaluation experience (up to a maximum of 25 points).

Question No. 8:

For RT2, it notes that Bidders will receive an additional 2 points for each additional methodology demonstrated. However, RT2 also notes that up to 4 points will be awarded for demonstrating experience in both qualitative and quantitative methodologies. Can the Crown please kindly confirm how RT2 will be scored? Can the Crown also confirm that the maximum points available (40) is accurate based on how additional points will be awarded?

Answer No. 8:

Bidders will be awarded a minimum passing score (24) for demonstrating the use of at least 4 of the methodologies noted in RT2 (6 points each). Bidders will receive an additional 2 points for each additional methodology (up to 6 methodologies) that the bidder demonstrates experience in using to a maximum of



Request for Standing Offer : ISED208357

36 points. Up to 4 points will be awarded for demonstrating experience in using a mix of qualitative and quantitative methodologies. This brings the maximum number of points available to 40.

Question No. 9:

Regarding RT4, our technical reports are not available to the public and are considered confidential working papers that would be proprietary to the clients we developed them for. Would the Crown consider amending the requirement to request Bidders to submit a technical report template instead?

Answer No. 9:

The information included in the technical reports would be required in order to meet the requirements of RT4. It is recommended that client approval be sought in order to share the required technical reports.

Question No. 10:

Regarding RT5, will the Crown accept redacted final reports of logic models/performance measures/data strategies/evaluation frameworks where the information is not publicly available?

Answer No. 10:

As indicated in the previous response, full technical reports are required.

Question No. 11:

For RT7, can the Crown please confirm how Bidder responses will be scored?

Answer No. 11:

A maximum of 10 points will be awarded based on the extent the report meets the criteria identified in RT7. A key area of focus will be the criteria's identified for findings, conclusions and recommendations.

Question No. 12:

For the Point-Rated Requirements, the RFSO indicates that a minimum of 84 points must be earned; however, on page 26, minimum points total to 72. Can the Crown please confirm the minimum points required to qualify on the Point Rated Technical Criteria?

Answer No. 12:

As per the text outlined on page 21, bidders are expected to achieve a minimum score of 60% on each of the individual rated criteria – which combines to 72 points. However, ISED requires a minimum rating of 70% (84 points) on the overall point-rated scoring.

Question No. 13:

Due to the current volume of RFPs, would the Crown kindly consider extending the submission deadline by two weeks?

Answer No. 13:

The extension until October 10, 2023, will be the last extension of the RFSO.

Question 14:

Do you require the box on the lower right side of the cover page to be filled out and this to be the cover page for our response?

Answer 14:

Yes, a signed cover letter should be included as part of your submission.