

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

Bid Receiving/Réception des soumissions

Procurement Hub | Centre  
d'approvisionnement  
Fisheries and Oceans Canada | Pêches et  
Océans Canada  
301 Bishop Drive | 301 promenade Bishop  
Fredericton, NB, E3C 2M6

**Email / Courriel :** [DFO.Tenders-  
Soumissions.MPO@dfo-mpo.gc.ca](mailto:DFO.Tenders-Soumissions.MPO@dfo-mpo.gc.ca)

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : Pêches et Océans Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens et les services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

<b>Title / Titre</b> Aerial photos Lower Cote Nord and Shore of the St. Lawrence		<b>Date</b> August 28, 2023
<b>Solicitation No. / N° de l'invitation</b> 30004592		
<b>Client Reference No. / No. de référence du client(e)</b> 30004592		
<b>Solicitation Closes / L'invitation prend fin</b> <b>At / à :</b> 14 :00 EDT (Eastern Daylight Time) / HAE (Heure Avancée de l'Est) <b>On / le :</b> Septembre 12, 2023		
<b>F.O.B. / F.A.B.</b> Destination	<b>Taxes</b> See herein — Voir ci-inclus	<b>Duty / Droits</b> See herein — Voir ci-inclus
<b>Destination of Goods and Services / Destinations des biens et services</b> See herein — Voir ci-inclus		
<b>Instructions</b> See herein — Voir ci-inclus		
<b>Address Inquiries to : / Adresser toute demande de renseignements à :</b> Louise Martel Contracting Specialist <b>Email / Courriel:</b> <a href="mailto:Louise.Martel@dfo-mpo.gc.ca">Louise.Martel@dfo-mpo.gc.ca</a>		
<b>Delivery Required / Livraison exigée</b> See herein — Voir ci-inclus	<b>Delivery Offered / Livraison proposée</b>	
<b>Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur</b>		
<b>Telephone No. / No. de téléphone</b>	<b>Facsimile No. / No. de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>	<b>Date</b>	



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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

No Security Requirement, **escort required at DFO site(s), except for public zones.**

### **1.2 Statement of Work**

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### **1.3 Procurement Strategy for Indigenous Business**

#### **1.3.1 Conditional Set-Aside under the Federal Government Procurement Strategy for Indigenous Business (PSIB)**

This is an open tender. However, it will be conditionally set-aside under the Government of Canada's Procurement Strategy for Indigenous Business (PSIB) if two or more bids have been received by Indigenous businesses who are certified under the Procurement Strategy for Indigenous Business (PSIB) criteria and who may be listed in the Government of Canada's Indigenous Business Directory (<https://www.sac-isc.gc.ca/eng/1100100033057/1610797769658>).

If your Indigenous business is not yet registered in the Indigenous Business Directory, please do so at the link provided above. If bids from two or more Indigenous businesses are compliant with the terms of the Request for Proposal, the contracting authority will limit the competition to those Indigenous businesses and will not consider bids from any non-Indigenous businesses that may have been submitted.

If the bids from the Indigenous businesses are found to be non-compliant or non-responsive or are withdrawn, such that fewer than two compliant bids from Indigenous businesses remain, bids from all of the non-Indigenous businesses that had submitted bids will then be considered by the contracting authority.

### **1.4 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing or by telephone.

### **1.5 Trade Agreements**

The requirement is subject to the the Canadian Free Trade Agreement (CFTA).



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## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

**As this solicitation is issued by Fisheries and Oceans Canada (DFO), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to DFO or its Minister.**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

### 2.2 Submission of Bids

Bids must be submitted by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to DFO will not be accepted.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Quebec**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory



specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an impartial, independent venue for Canadian bidders to raise complaints regarding the award of certain federal contracts under \$30,300 for goods and \$121,200 for services. If you have concerns regarding the award of a federal contract below these dollar amounts, you may contact OPO by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.



## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that the Bidder submit **all** its **email** bid in separately saved sections as follows and **prior to the bid closing date, time and location**:

**Section I: Technical Bid** (one soft copy in PDF format)

**Section II: Financial Bid** (one soft copy in PDF format)

**Section III: Certifications** (one soft copy in PDF format)

#### **Important Note:**

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP. Emails with links to bid documents will not be accepted.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B"

#### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **3.1.3 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.



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## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical, financial, and evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

Refer to annex "C"

##### 4.1.1.2 Point Rated Technical Criteria

Refer to annex "C"

#### 4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26) , Evaluation of Price-Bid

SACC Manual Clause [A0220T](#) (2013-04-25):

The maximum funding available for the Contract resulting from the bid solicitation is \$300,000.00 (Applicable Taxes extra). Bids valued in excess of this amount will be considered non-responsive. This disclosure does not commit Canada to pay the maximum funding available.

### 4.2 Basis of Selection

#### 4.2.1 Highest Combined Rating of Technical Merit and Price within Budget- A0027T (2022-12-01)

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation; and
  - b. meet all mandatory criteria; and
  - c. obtain the required minimum of **20 points** per flight for each of the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of **30 points** per flight per point rated criteria.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60% for the technical merit and 40% for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained divided by the maximum number of points available multiplied by the ratio of 60 %.



5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40 %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price The eligible bid with the highest combined score for technical merit and the award for Option 2 if the price is below the maximum funding will be recommended for contract award. If Option 2 does not meet the maximum funding requirement, the eligible bid with the highest combined score for technical merit and the award for Option 1 if the price is below the maximum funding will then be recommended for contract award.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 60/40 ratio of technical merit and price, respectively. The total available points equal 135 and the lowest evaluated price is \$45,000 (45).

<b>Basis of Selection - Highest Combined Rating Technical Merit (60%) and Price (40%)</b>				
		<b>Bidder 1</b>	<b>Bidder 2</b>	<b>Bidder 3</b>
<b>Overall Technical Score</b>		115/135	89/135	92/135
<b>Bid Evaluated Price</b>		\$55,000.00	\$50,000.00	\$45,000.00
<b>Calculations</b>	<b>Technical Merit Score</b>	$115/135 \times 60 = 51.11$	$89/135 \times 60 = 39.56$	$92/135 \times 60 = 40.89$
	<b>Pricing Score</b>	$45/55 \times 40 = 32.73$	$45/50 \times 40 = 36.00$	$45/45 \times 40 = 40.00$
<b>Combined Rating</b>		83.84	75.56	80.89
<b>Overall Rating</b>		<b>1st</b>	<b>3rd</b>	<b>2nd</b>





## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### 5.1.2 Additional Certifications Required with the Bid

##### 5.1.2.1 Conditional Set-aside for Indigenous Business

If requested by the Contracting Authority, the Bidder must provide the following certification for each owner who is Indigenous:

1. I am an owner of \_\_\_\_\_ (*insert name of business*), and an Indigenous person, as defined in [Annex 9.4](#) of the *Supply Manual* entitled "Requirements for the Set-aside Program for Indigenous Business".
2. I certify that the above statement is true and consent to its verification upon request by Indigenous Services Canada.

\_\_\_\_\_  
Printed name of owner

\_\_\_\_\_  
Signature of owner

\_\_\_\_\_  
Date

### 5.2 Certifications Precedent to Contract Award and Additional Information



The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

**5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

**5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

**5.2.3 Additional Certifications Precedent to Contract Award**

**5.2.3.1 Status and Availability of Resources**

SACC Manual clause [A3005T](#) (2010-08-16) Status and Availability of Resources

**5.2.3.2 Education and Experience**

SACC Manual clause [A3010T](#) (2010-08-16) Education and Experience

**5.2.3.3 List of Names for Integrity Verification Form**

Bidders must complete the List of Names for Integrity Verification form found in Attachment 1 to Part 5.

**5.2.3.4 Contractor's Representative**

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Facsimile: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**5.2.3.5 Supplementary Contractor Information**

Pursuant to paragraph 221 (1)(d) of the Income Tax Act, payments made by departments and agencies under applicable services contracts (including contracts involving a mix of goods and services) must be



reported on a T4-A supplementary slip.

To enable the Department of Fisheries and Oceans to comply with this requirement, the Contractor hereby agrees to provide the following information which it certifies to be correct, complete, and fully discloses the identification of this Contractor:

- a) The legal name of the entity or individual, as applicable (the name associated with the Social Insurance Number (SIN) or Business Number (BN), as well as the address and the postal code:

\_\_\_\_\_

- b) The status of the contractor (individual, unincorporated business, corporation or partnership:

\_\_\_\_\_

- c) For individuals and unincorporated businesses, the contractor's SIN and, if applicable, the BN, or if applicable, the Goods and Services Tax (GST)/Harmonized Sales Tax (HST) number:

\_\_\_\_\_

- d) For corporations, the BN, or if this is not available, the GST/HST number. If there is no BN or GST/HST number, the T2 Corporation Tax number must be shown:

\_\_\_\_\_

#### 5.2.4 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

#### Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or



- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

#### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

#### **The following certification signed by the contractor or an authorized officer:**

"I certify that I have examined the information provided above and that it is correct and complete"

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name of Signatory



## ATTACHMENT 1 TO PART 5 LIST OF NAMES FOR INTEGRITY VERIFICATION FORM

### Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names with their bid or offer. The required list differs depending on the bidder or offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

List of names for [integrity verification form](#)



## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 No Security Requirement, escort required at DFO site(s), except for public zones.

### 6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### 6.3 Standard Clauses and Conditions

**As this contract is issued by Fisheries and Oceans Canada (DFO), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to DFO or its Minister.**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

6.3.1.1 2010B (2022-12001), General Conditions - Professional Services (Medium Complexity) apply to and form part of the Contract.

6.3.2.1 Subsection 10 of 2010B (2013-12-01), General Conditions - Professional Services (Medium Complexity) – Invoice submission, is amended as follows:

Delete: 2010B 10 (2013-03-21), Invoice submission

Insert: **Invoice submission**

1. Invoices must be submitted in the Contractor's name to [DFO.invoicing-facturation.MPO@DFO-MPO.gc.ca](mailto:DFO.invoicing-facturation.MPO@DFO-MPO.gc.ca) with a cc to **(to be inserted at Contract award)**. The Contractor must submit invoices for each delivery or shipment; invoices must only apply to the Contract. Each invoice must indicate whether it covers partial or final delivery.
2. Invoices must show:
  - a. Contractor's Name and remittance physical address;
  - b. Contractor's CRA Business Number or Procurement Business Number (PBN);
  - c. Invoice Date;
  - d. Invoice Number;
  - e. Invoice Amount (broken down into item and tax amounts);
  - f. Invoice Currency (if not in Canadian dollars);
  - g. DFO Reference Number (PO Number or other valid reference number);
  - h. DFO Contact Name (DFO employee who initiated the order or to whom the goods were sent. **Note:** Invoice will be return to the Contractor if that information is not provided);



- i. Description of the goods or services supplied (provide details of expenditures (such as item, quantity, unit of issue, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes;
  - j. Deduction for holdback, if applicable;
  - k. The extension of the totals, if applicable; and
  - l. If applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.
4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

## 6.4 Term of Contract

### 6.4.1 Period of the Contract

The period of the Contract is from date of the Contract to October 8<sup>th</sup>, 2023

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Louise Martel  
 Title: Contracting Specialist  
 Department: Fisheries and Oceans Canada  
 Directorate: Materiel and Procurement Services

Address: 301 Bishop Drive Fredericton, NB E3C 2M6

Telephone: 819-962-7325  
 E-mail address: [Louise.Martel@dfo-mpo.gc.ca](mailto:Louise.Martel@dfo-mpo.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority (to be inserted at Contract award)

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_



Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**6.5.3 Contractor's Representative (to be inserted at Contract award)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**6.6 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

**6.7 Payment**

**6.7.1 Basis of Payment**

The Contractor will be paid for the Work performed, in accordance with the Basis of payment in Annex "B", to a limitation of expenditure of \$\_\_\_\_\_ (to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.

**6.7.2 Limitation of Expenditure**

1. Canada's total liability to the Contractor under the Contract must not exceed \$ \_\_\_\_\_ (to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75% committed, or
  - b. four months before the contract expiry date, or





- c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.7.3 Methods of Payment

#### 6.7.3.1 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12), single payment

### 6.7.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- i. Acquisition Card;
- ii. Direct Deposit (Domestic and International)

### 6.8 Invoicing Instructions

**6.8.1** The Contractor must submit invoices in accordance with subsection 7.2.1 entitled “Invoice Submission” above. Invoices cannot be submitted until all work identified in the invoice is completed.

**6.8.2** Payments will be made provided that the invoice(s) are emailed to DFO Accounts Payable at [DFO.invoicing-facturation.MPO@DFO-MPO.gc.ca](mailto:DFO.invoicing-facturation.MPO@DFO-MPO.gc.ca) with a cc to: **(to be inserted at contract award)** and provides the required information as stated in subsection 6.8.1 above.

### 6.9 Certifications and Additional Information

#### 6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### 6.9.2 SACC Manual Clauses

SACC Manual clause [A3000C](#) (2022-05-12) Aboriginal Business Certification

SACC Manual clause [A3015C](#) (2014-06-26) Certification - Contract

### 6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Quebec**.

### 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.



- (a) the Articles of Agreement;
- (b) the general conditions [2010B](#) (2022-12-01) professional services (medium complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Evaluation criteria;
- (f) the Contractor's bid dated \_\_\_\_\_ (to be inserted at contract award)

#### 6.12 Insurance - [G1005C](#) (2016-01-28)

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

#### 6.13 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".
- (e) The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, *either Party* may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).
- (f) The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an impartial, independent venue for Canadian bidders to raise complaints regarding the administration of certain federal contracts, regardless of dollar value. If you have concerns regarding the administration of a federal contract, you may contact OPO by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

#### 6.14 Environmental Considerations

As part of Canada's policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired, Contractors should:

- a) Paper consumption:



- Provide and transmit draft reports, final reports in electronic format. Should printed material be required, double sided printing in black and white format is the default unless otherwise specified by the Project Authority.
- Printed material is requested on minimum recycled content of 30% and/or certified as originating from a sustainably managed forest.
- Recycle unneeded printed documents (in accordance with Security requirements).

b) Travel requirements:

- The Contractor is encouraged to use video and/or teleconferencing where possible to cut down unnecessary travel.
- Use of Properties with Environmental Ratings: Contractors to the Government of Canada may access the PWGSC Accommodation directory, which includes Eco-Rated properties. When searching for accommodation, Contractors can go to the following link and search for properties with Environmental Ratings, identified by Green Keys or Green Leafs that will honour the pricing for Contractors.
- Use public transportation or another method of green transportation as much as possible.



**ANNEX “A ”  
STATEMENT OF WORK**

Acquisition of aerial photos  
Lower North Shore and Middle Estuary, North and South Shore of the St. Lawrence - 2023

**1 - Description of tasks**

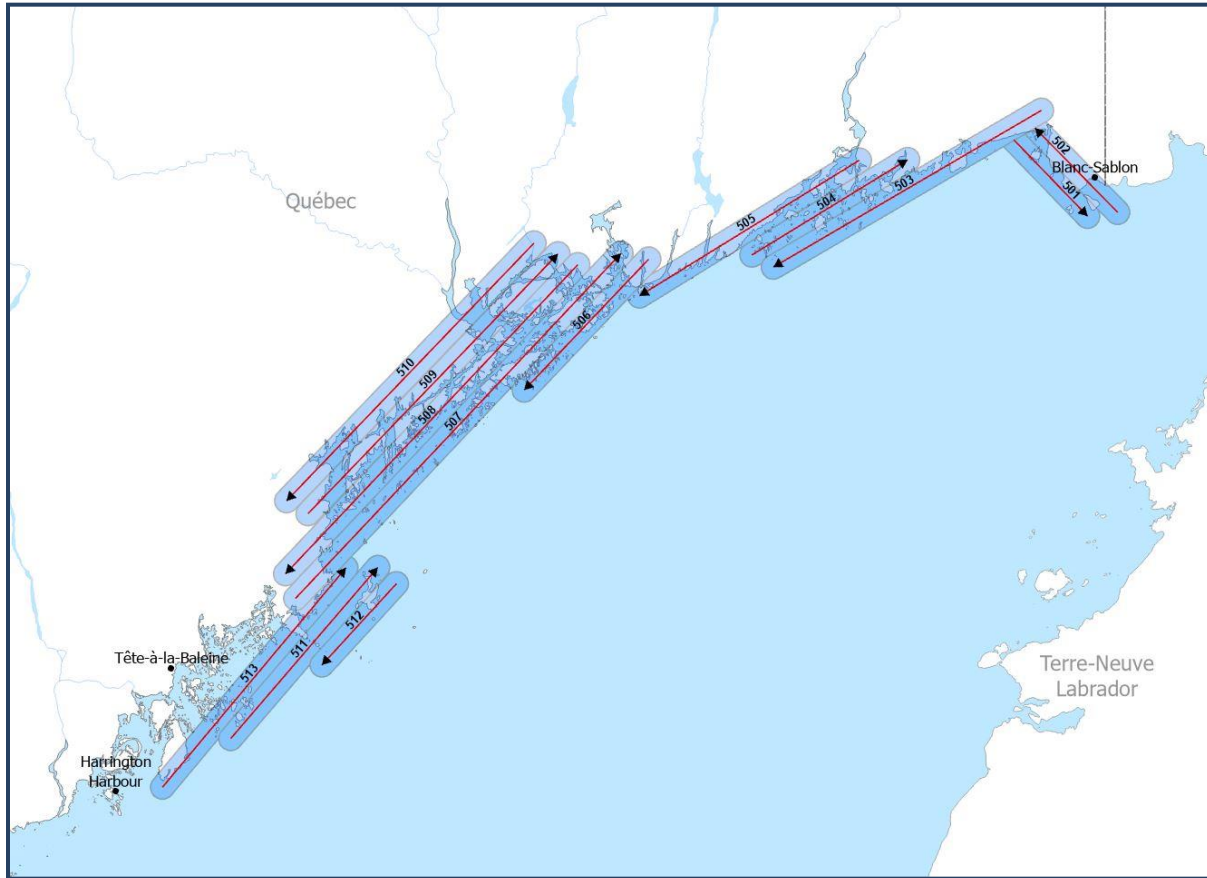
The contract consists of acquiring a series of aerial photographs on the Lower North Shore and on the north and south shores of the Middle Estuary of the St. Lawrence River in the province of Quebec. The acquisition will be made following previously identified flight lines. The photos acquired will feed the bank of images of the coast of Quebec obtained since 2015 by DFO. They will be used to identify and describe eelgrass beds and increase knowledge of the coastal zone, an important ecosystem for many species in the St. Lawrence. These flights must be made between July 15 and October 8, 2023 to match the eelgrass growing season. This document contains all the information necessary to understand the requirements related to the contract.

**1.1 Flight number 500: Blanc-Sablon to Tête-à-la-Baleine**

13 flight lines (501 to 513) totaling approximately 565.9 km from Blanc-Sablon to Tête-à-la-Baleine. The order of the 13 flight lines was selected to monitor the evolution of low tide levels. (Table 1 and Figure 1).

**Table 1:** Order of flight lines with start and end coordinates as well as the length of each flight line (measured using UTM Zone 21 projection).

Flight line number	Longitude Start	Latitude Start	Longitude End	Latitude End	Length (km)
501	-057.32601729	51.48254838	-057.14968862	51.36909291	17,6
502	-057.07800982	51.37492157	-057.27515906	51.49992702	19,5
503	-057.25981828	51.52605479	-057.89946258	51.29343121	51,5
504	-057.95060273	51.31144207	-057.57913683	51.45300399	30,3
505	-057.69420710	51.45218157	-058.21884270	51.25060090	42,9
506	-058.19677580	51.30534931	-058.49394207	51.11012014	30,0
507	-059.03958977	50.79785538	-058.26300519	51.31387622	79,1
508	-058.36617474	51.29691706	-059.06363890	50.83472630	70,9
509	-059.01004574	50.92504563	-058.41351521	51.31309356	60,1
510	-058.47044145	51.32920481	-059.06094693	50.94434668	59,5
511	-059.19453186	50.58635871	-058.84334311	50.84439330	37,9
512	-058.79890071	50.81992047	-058.97671333	50.69745522	18,5
513	-059.35735831	50.51285588	-058.91925699	50.84396588	48,1
<b>Total</b>					<b>566 km</b>



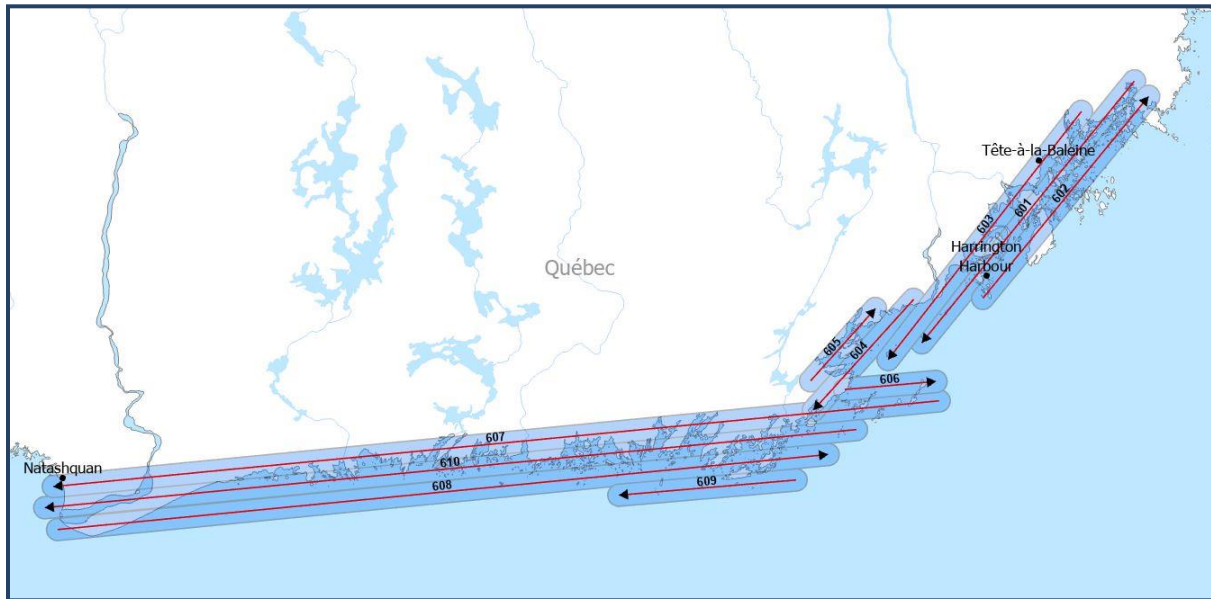
**Figure 1:** Flight lines and flight direction of the lines from Blanc-Sablon (departure of line 501) to Tête-à-la-Baleine (end of line 513).

**1.2 - Flight number 600: Tête-à-la-Baleine to Natashquan**

10 flight routes (601 to 610) totaling approximately 705.5 km from Tête-à-la-Baleine to Natashquan. The order of the 10 flight lines was selected to monitor the evolution of low tide levels. (Table 2 and Figure 2).

**Table 2:** Order of flight lines with start and end coordinates as well as the length of each flight line (measured using UTM Zone 21 projection).

Flight line number	Longitude Start	Latitude Start	Longitude End	Latitude End	Length (km)
601	-059.09299317	50.81985711	-059.63153298	50.39860847	60,40
602	-059.47707819	50.47036844	-059.05708523	50.79514872	46,77
603	-059.22730129	50.77102771	-059.71700017	50.37140091	56,39
604	-059.65227968	50.46862726	-059.90622596	50.28942553	26,90
605	-059.91335864	50.33697935	-059.74920242	50.45383682	17,47
606	-059.82702830	50.32291732	-059.59576126	50.33592995	16,53
607	-059.58779994	50.30457121	-061.83233078	50.16547236	160,96
608	-061.82145104	50.09552861	-059.86911825	50.21756682	140,25
609	-059.95029023	50.17609130	-060.39923971	50.15143069	32,20
610	-059.79719063	50.25794925	-061.85388838	50.13107075	147,61
			<b>Total</b>		<b>705,5</b>



**Figure 2:** Flight lines and flight direction of flight lines for Flight 600 - Tête-à-la-Baleine to Natashquan

**1.3 - Flight number 800: Sainte-Anne-Des-Monts to Rivière-Du-Loup**

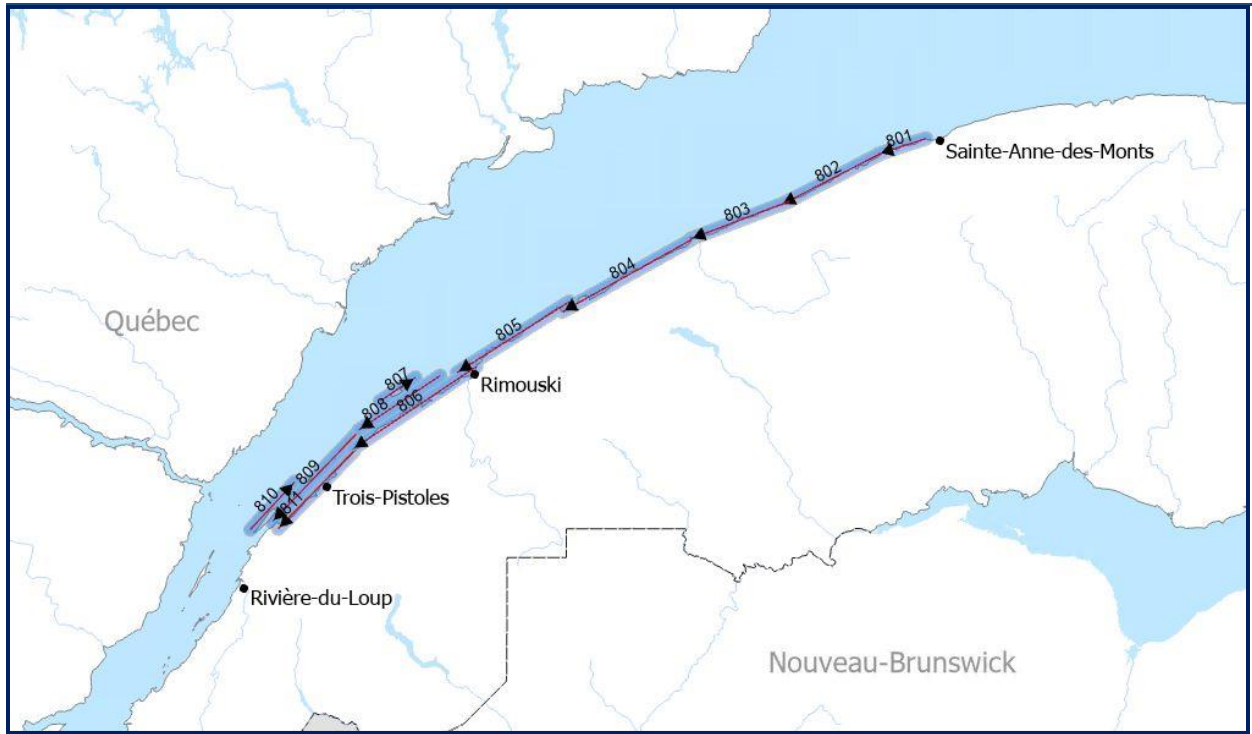
This flight consists of 11 flight lines (801 to 811) totaling approximately 366 km from Sainte-Anne-Des-Monts to Rivière-Du-Loup. The order of the 11 flight lines was selected to monitor the evolution of low tide levels. (Table 3 and Figure 3).

**Table 3:** Order of flight lines with start and end coordinates as well as the length of each flight line (measured using UTM Zone 19 projection).

Flight line number	Longitude Start	Latitude Start	Longitude End	Latitude End	Length (km)
801	-066.54851406	49.12910878	066.75601345	49.08489023	16
802	-066.73807392	49.08905147	067.18440023	48.93847696	37
803	-067.14465298	48.94973795	067.57914181	48.84105391	34
804	-067.57655124	48.83822669	068.14051899	48.63129186	47
805	-068.10967734	48.66018209	068.60151514	48.45498782	43
806	-068.51606762	48.47288160	069.05886017	48.23269545	48



807	-068.93902727	48.37193342	068.7833138 2	48.44083675	14
808	-068.67516557	48.44620475	069.0326928 2	48.28799865	32
809	-069.04348896	48.27632788	069.4110832 9	48.02048578	39
810	-069.50645837	47.99814417	069.3124294 4	48.13709211	21
811	-069.05402829	48.22589477	069.3846231 8	48.00054142	35
<b>Total</b>					<b>366</b>



**Figure 3:** Flight lines and flight direction of the lines from Saint-Anne-des-Mont (departure of line 801) to Rivière-du-Loup (end of line 811).

**OPTIONAL**

**1.4 - Flight number 100: Middle Estuary, North and South Shore**

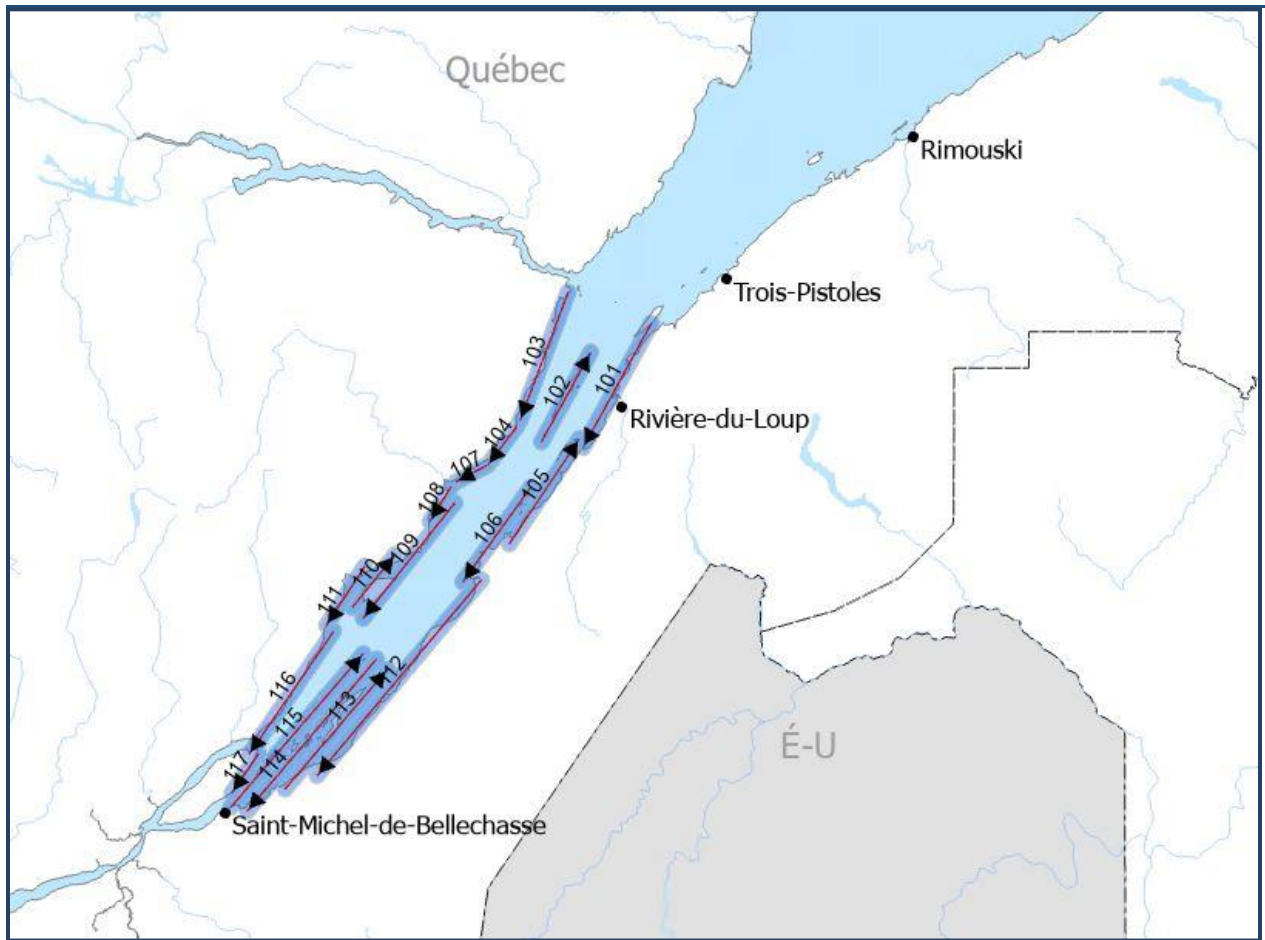


This flight consists of 17 flight lines (101 to 117) totaling approximately 536 km from the Middle Estuary, North and South Shore to the eastern tip of Île d'Orléans. The order of the 17 flight lines was selected to monitor the evolution of low tide levels. (Table 4 and Figure 4).

**Table 4:** Order of flight lines with start and end coordinates as well as the length of each flight line (measured using UTM Zone 19 projection).

Flight line number	Longitude Start	Latitude Start	Longitude End	Latitude End	Length (km)
101	-069.43136541	48.02018372	069.66807047	47.73120267	37
102	-069.81288865	47.74427083	069.64180499	47.95294244	26
103	-069.72025347	48.09146485	069.88698977	47.79421085	35
104	-069.89577526	47.78263691	069.99913399	47.68995256	13
105	-069.92454976	47.50610085	069.68047374	47.75204546	33
106	-069.84955862	47.63847727	070.08553994	47.41708118	30
107	-070.00281100	47.68951169	070.10935459	47.65078252	9
108	-070.12537265	47.64025495	070.19939153	47.55848352	11
109	-070.11248936	47.60265267	070.43105863	47.33161335	39
110	-070.46884673	47.35735332	070.31890724	47.48114291	18
111	-070.42545107	47.45384940	070.55784075	47.31542657	18
112	-070.02027976	47.42232337	070.59099852	46.96096093	67
113	-070.70229742	46.92922479	070.34579106	47.21231795	42
114	-070.38424141	47.23629352	070.83309930	46.87701675	53
115	-070.88995642	46.88644223	070.43044815	47.24890213	53
116	-070.53311641	47.30120016	070.82659763	47.01143548	39
117	-070.79235480	47.01358749	070.88647690	46.92032637	13
<b>Total</b>					<b>536</b>





**Figure 4:** Flight lines and flight direction of the lines of the river and middle estuary, north and south shore to the tip of Île d'Orléans (departure of line 101 and end at line 117).

## 2– Contract requirements

### 2.1 – Clarifications

- Aerial photographs must have a ground resolution of 30 cm, +/- 10% (pixel field value) and be sharp.
- The flight lines must be completed in the prescribed order (from 501 to 513, from 601 to 610, etc.) according to the order of Tables 1 to 4.
- The equipment used must cover a ground corridor approximately 4 km wide or more along the flight line (Figure 1 to 4).
- Two successive photos should have an overlap percentage of 60% to 80% in order to optimize the clarity of the available images in case of gale and specular flicker on the surface of the water.
- A flight should only be undertaken if it can be carried out as a whole (all flight lines) taking into account the environmental conditions (specified below).
- The taking of photos must be synchronized as close as possible to the lowest tide; If the previous and following high tides are less than 1.8m, the flight window stretches 3 hours before and after the low tide time. If the previous and next high tides are more than 1.8m and less than 3.6m, the flight window will be 2 hours before and after the time of low tide. On the other hand, if the previous and next high tides are 3.6 and more, the flight window will be 1.5 hours before and after the time of low tide.



- The taking of photos must be synchronized with the period of the day when the angle of elevation of the sun is greater than 25° in order to minimize shadows on the ground.
- Photo times for flights must respect the flight ranges identified on the favorable days of Annex 3. This includes information on the times of elevation of the sun above 25°, the times and levels of low tides for the sites located at the ends of the flights (Appendix 3).

## 2.2 - Environmental conditions to be met:

- **Solar angle: minimum required of 25°**

In order to avoid elongated shadows created by elements near the coastline, a minimum elevation of the sun on the horizon must be equal to or greater than 25°. If weather and tidal conditions warrant it, a tolerance of 2° will be accepted (equal to or greater than 23°). This tolerance implies being able to extend the flight period by about 10 minutes (50 km at 300 km/h). Acceptable situations are, for example, an early morning or late afternoon low tide hour which, if the 25° limit were maintained, would prevent the full completion of the scheduled flight during the day.

- **Tides**

The photo should be synchronized as much as possible with the lowest tide in order to identify as accurately as possible the areas of intertidal and subtidal vegetation, such as eelgrass beds and kelp beds, in the covered area. Particular attention should be paid to the duration of the flight, so that it is completed within the acceptable water level limits (<2m of water) and avoid arriving at the point of arrival in a period of high tide (+2m of water).

- **Wind speed:**

With some exceptions, it must be less than 20 km/h (10.8 knots).

- EXCEPTION: When it comes from offshore (this origin varies depending on the location on the coast), the wind speed must be less than 13 km/h (7.02 knots), in order to avoid too much specular reflection due to the waves.
- Site to consult: <https://www.windyty.com/>

- **Wave height:**

The wave **height** forecast for the St. Lawrence must be 1 meter or less for the sector according to the following site:

- Site to consult: <https://www.windyty.com/>

If the wave height forecast for the St. Lawrence is not available at the previous site, it must be 1 meter or less for the area consulted according to the following sites: [Marine Forecasts and Warnings for Canada - Environment Canada \(meteo.gc.ca\)](#)

- **The cloudiness and fog conditions under the aircraft must be zero.**

## 3. Technical specifications

### 3.1 - General specifications

Obtaining the aerial photograph must be done in accordance with the requirements of the photograph, the products to be delivered, and the start and completion dates. The photographs will be used primarily to



determine the extent of eelgrass. The usefulness and value of these images therefore depend on compliance with the specified conditions.

### 3.2 - Requirements for aerial photography

- **Camera to use:** Multi-spectral digital camera of UltraCam Xp type or of equivalent or better technical quality.
- Photos must be captured vertically below the flight lines provided, **georeferenced and orthorectified**.
- Ground accuracy does not require ground control points.
- The resolution must be 30 cm per pixel and the flight altitude must be constant during a flight. UltraCam Xp achieves a swath of at least 4 km at this resolution.
- **Spectral bands** : true color (RGB) and infrared (IR)
- **Overlap** : Two successive photos must have an overlap percentage of 60% to 80% to ensure a minimum loss of information related to specular reflections in some photos.
- Side cladding does not have to be considered for this project.

### 3.3 - DFO Obligations

DFO is providing bidders for **flight number 500**:

- A file containing the 13 flight lines to be covered for the mission in the form of electronic files in GIS formats (**LignesVol\_500\_BCN\_TeteBaleine-BlancSablon.shp: 1 Shapefile** – composed of 7 interdependent files) (voir Figure 1).
- A file comprising the 13 4 km wide ground corridors along the flight lines as electronic files in GIS formats (**LignesVol\_500\_BCN\_TeteBaleine-BlancSablon\_4km.shp: 1 Shapefile** composed of 7 interdependent files) (see Figure 1).
- An Excel file (**Annexe\_Vol\_500\_600\_2023\_BCN\_Calendrier Soleil-Marée.xlsx**) including the possible flight ranges for flights (from Blanc-Sablon to Tête-à-la-Baleine) from July 15 to October 8, 2023 (see Appendix 3).

DFO provides bidders for **flight number 600**:

- A file including the 10 flight lines to be covered for the mission in the form of electronic files in GIS formats (**LignesVol\_600\_BCN\_Natashquan-TeteBaleine.shp: 1 Shapefile** – composed of 7 interdependent files) (see Figure 2).
- A file comprising the 10 4 km wide ground corridors along the flight lines as electronic files in GIS formats (**LignesVol\_600\_BCN\_Natashquan-TeteBaleine\_4km.shp: 1 Shapefile** – composed of 7 interdependent files) (see Figure 2).
- An Excel file (**Annexe\_Vol\_500\_600\_2023\_BCN\_Calendrier Sun-Tide**) including the possible flight ranges for the flight, from July 15 to October 8, 2023 (see Appendix 3).

DFO is providing bidders for **flight number 800**:

- A file containing the **11 flight lines** to be covered for the mission in the form of electronic files in GIS formats (**LinesFlight\_Estuaire\_800\_SainteAnneDesMonts - RiviereDuLoup.shp: 1 Shapefile** - composed of 7 interdependent files) (see Figure 3).
  - A file comprising the **11 4 km** wide ground corridors along the flight lines in the form of electronic files in GIS formats (**LinesFlight\_Estuaire\_800\_SainteAnneDesMonts – RiviereDuLoup\_4Km.shp: 1 Shapefile** composed of 7 interdependent files) (see Figure 3).
1. An Excel file (**Annexe\_Vol\_800-100\_2023\_Estuaire\_Moyen\_RiveNordSud\_Calendrier Sun-Tide**) including the possible flight ranges for the flight from July 15 to October 8, 2023 (see Appendix 3).



## **OPTIONAL:**

DFO provides bidders for **flight number 100**:

- A file containing the **17 flight lines** to be covered for the mission in the form of electronic files in GIS formats (**LignesVol\_Estuaire\_100\_RiveNord-South.shp: 1 Shapefile** – composed of 7 interdependent files) (see Figure 4).
- A file comprising the **17 4 km wide ground** corridors along the flight lines as electronic files in GIS formats (**LignesVol\_Estuaire\_100\_RiveNordSud\_4Km.shp: 1 Shapefile** composed of 7 interdependent files) (see Figure 4).
- An Excel file (**Annexe\_Vol\_800-100\_2023\_Estuaire\_Moyen\_RiveNordSud\_Calendrier Sun-Tide**) including the possible flight ranges for the flight from July 15 to October 8, 2023 (see Appendix 3).

### **3.4 - Deliverables for flights:**

**For each flight taken:**

A) A flight report (electronic format) including:

- The specifications of the camera used to carry out the flight;
- the date, start and end times of the different flight lines carried out;
- the number of each flight line and the number of photos of that flight line as well as the flight altitude.

B) A copy of the raw (unorthorectified) photos and a Flight Index (Shapefile format) of these photos, including as attributes the Photo ID, flight line, date, time, camera model, and various information from the GPS/IMU system such as the centroid coordinates of each photo, the reference systems used, camera orientation settings (Omega, Phi, Kappa), etc.

C) The digital (multi-band) files of the various photos taken, orthorectified and georeferenced, as well as the methodology used for orthorectification.

**If a flight is not performed:**

D) Considering the possibility that one of the flights cannot be carried out, a schedule must be provided: For each date considered possible according to Annex 3, which the tenderer has mentioned as the date on which its personnel and equipment were available, the **calendar must mention the weather conditions** making it impossible to fly for that date. The weather conditions to consider are as follows:

- Wind speed too high taking into account its direction;
- Presence of fog or cloudiness present below flight altitude;
- Wave height forecast greater than 1 meter.

#### **3.5.1 - Start Date**

Photography should begin as early as possible in the season because eelgrass growth is between September 1 and October 8. Ideally on the first day when the weather conditions will be favorable and within the range of flight hours possible according to Annex 3 depending on the sector considered.

#### **3.5.2 - Completion and Delivery Dates**



The aerial photograph must be completed by October 8, 2023. If the scheduled flights have not been completed by this date, the contractor must stop all work related to the taking of photos and contact the project manager within 24 hours. For each flight, photos and other deliverables must be delivered to DFO for inspection within a maximum of 30 days after capture.

## APPENDIX 1 POSSIBLE FLIGHT RANGES AND DURATIONS

### Note on reviews and estimated flight time:

- The time range does not take into account the approach time of a flight line.
- Possible photo periods lasting more than **3h30**, depending on the flight, are in **bold**

**Note on the weighting of bids:** The number of days whose "Possible Duration" for the flight is equal to or greater than **3h30**, depending on the flight, will be considered favorable and will serve as a technical criterion for the evaluation of bids.

### Photo period possible: from September 1 to October 8, 2023

#### Table:

- |                         |                                                                                                                                                                                  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| • Date                  | Table constructed from September 1 to October 8 inclusively                                                                                                                      |
| • Time_Morning          | Time (GMT-5 with DST - Daylight saving time) rounded to 10 minutes, according to the minimum elevation angle of 25 degrees required                                              |
| • Time_EndOfDay         | Time (GMT-5 with DST - Daylight saving time) rounded to 10 minutes, preceding the minimum elevation angle of 25 degrees required                                                 |
| • Time_LowTide          | Expected low tide time                                                                                                                                                           |
| • Level_LowTide         | Expected low tide level                                                                                                                                                          |
| • Level_HTBefore        | High tide level preceding low tide (usually between 5 and 7 hours before)                                                                                                        |
| • Level_HTAfter         | High tide level following low tide (usually between 5 and 7 hours later)                                                                                                         |
| • Possibility of flight | Evaluation of the possibility of making a flight if weather conditions allows it (Favorable or unfavorable)                                                                      |
| • Min departure time    | Minimum time to start the flight at the departure site                                                                                                                           |
| • Max departure         | Maximum time to start the flight at the departure site                                                                                                                           |
| • Max arrival time      | Maximum time of arrival at the arrival site                                                                                                                                      |
| • Possible duration     | Duration of the possible flight range estimated by DFO (in hours). Ideally, in this range, the flight should be scheduled to be most synchronized with the low tides of the day. |

### Sites used to retrieve information:

**SUN:** : [http://www.sunearthtools.com/dp/tools/pos\\_sun.php?lang=fr#table](http://www.sunearthtools.com/dp/tools/pos_sun.php?lang=fr#table)

Flight 500 - Time in GMT -4 (All year)

Flight 600 - Time in GMT -5 (DST) - (So equivalent to GMT -4)

#### TIDES:

**Blanc-Sablon (#02588):** <https://marees.gc.ca/fr/stations/02588>

Coordinates used for the hours of elevation of the sun : 51.4121624,-57.2018488 in 2023

**Tête-À-La-Baleine (#02554):** <https://marees.gc.ca/fr/stations/02554>

Coordinates used for the hours of elevation of the sun : 50.7025322,-59.3225430 in 2023

**Natashquan (#02510):** <https://marees.gc.ca/fr/stations/02510>

Coordinates used for the hours of elevation of the sun : 50.1839077,-61.8174062 in 2023



Flight 500

Flight 500 - Blanc-Sablon (#02588) / Tête à la baleine (#02554)

566km; Flight duration about 3h30

Evaluated criteria:	Sun: Elevation greater than 25° (GMT-5 with DST - Daylight saving time)		Tides: High tides considered: Previous at the beginning of the flight; Next for end of flight				Results				
	Blanc-Sablon (#02588)	Tête à la baleine (#02554)	Next or previous high tide of:								
			- Less than 1.8m: Delta of 3h								
			- More than 1.8m and less than 3.6m: Delta of 2h								
			- More than 3.6m: Delta of 1.5h								
		Blanc-Sablon (#02588)	Tête à la baleine (#02554)								
Date	Time_Morning	Time_EndOfDay	Time_LowTide	Level_LowTide	Time_LowTide	Level_LowTide	Possibility of flight	Min departure time	Max departure	Max arrival time	Possible duration
01-sept-23	07:50	15:50	16:52	0.1	17:37	0.1	unfavorable	13:52	12:20	15:50	1:58
02-sept-23	08:00	15:50	17:41	0.2	18:25	0.3	unfavorable	14:41	12:20	15:50	1:09
03-sept-23	08:00	15:50	6:12	0.3	6:47	0.3	unfavorable	8:00	5:17	8:47	0:47
04-sept-23	08:00	15:50	6:54	0.3	7:29	0.4	unfavorable	8:00	5:59	9:29	1:29
05-sept-23	08:00	15:40	7:41	0.4	8:14	0.5	unfavorable	8:00	6:44	10:14	2:14
06-sept-23	08:00	15:40	8:33	0.6	9:07	0.6	favorable	8:00	8:37	12:07	4:07
07-sept-23	08:00	15:40	9:36	0.7	10:10	0.7	favorable	8:00	9:40	13:10	5:10
08-sept-23	08:10	15:40	10:53	0.7	11:24	0.8	favorable	8:10	10:54	14:24	6:14
09-sept-23	08:10	15:30	12:15	0.7	12:39	0.7	favorable	9:15	12:00	15:30	6:15
10-sept-23	08:10	15:30	13:21	0.7	13:46	0.7	favorable	10:21	12:00	15:30	5:09
11-sept-23	08:10	15:30	14:10	0.6	14:42	0.6	favorable	11:10	12:00	15:30	4:20



12-sept-23	08:10	15:30	14:50	0.5	15:27	0.5	favorable	11:50	12:00	15:30	3:40
13-sept-23	08:10	15:20	15:23	0.5	16:03	0.4	unfavorable	12:23	11:50	15:20	2:57
14-sept-23	08:20	15:20	15:54	0.5	16:34	0.4	unfavorable	12:54	11:50	15:20	2:26
15-sept-23	08:20	15:20	16:23	0.5	17:03	0.4	unfavorable	13:23	11:50	15:20	1:57
16-sept-23	08:20	15:20	16:54	0.5	17:33	0.4	unfavorable	13:54	11:50	15:20	1:26
17-sept-23	08:20	15:10	17:27	0.5	18:05	0.5	unfavorable	14:27	11:40	15:10	0:43
18-sept-23	08:30	15:10	18:06	0.6	18:41	0.6	unfavorable	15:06	11:40	15:10	0:04
19-sept-23	08:30	15:10	6:07	0.5	6:45	0.5	unfavorable	8:30	5:15	8:45	0:15
20-sept-23	08:30	15:00	6:39	0.5	7:19	0.6	unfavorable	8:30	5:49	9:19	0:49
21-sept-23	08:30	15:00	7:22	0.6	8:01	0.6	unfavorable	8:30	6:31	10:01	1:31
22-sept-23	08:40	15:00	8:19	0.6	8:56	0.7	unfavorable	8:40	7:26	10:56	2:16
23-sept-23	08:40	15:00	9:31	0.6	10:11	0.7	favorable	8:40	8:41	12:11	3:31
24-sept-23	08:40	14:50	10:55	0.6	11:37	0.7	favorable	8:40	10:07	13:37	4:57
25-sept-23	08:40	14:50	12:16	0.5	12:56	0.6	favorable	9:16	11:20	14:50	5:34
26-sept-23	08:40	14:50	13:23	0.4	14:01	0.5	favorable	10:23	11:20	14:50	4:27
27-sept-23	08:50	14:50	14:17	0.3	14:58	0.3	favorable	11:17	11:20	14:50	3:33
28-sept-23	08:50	14:40	15:06	0.2	15:49	0.2	unfavorable	12:06	11:10	14:40	2:34
29-sept-23	08:50	14:40	15:53	0.2	16:37	0.2	unfavorable	12:53	11:10	14:40	1:47
30-sept-23	08:50	14:30	16:40	0.2	17:24	0.2	unfavorable	14:40	11:00	14:30	N/A
01-oct-23	09:00	14:30	17:28	0.3	18:11	0.3	unfavorable	15:28	11:00	14:30	N/A
02-oct-23	09:00	14:30	18:18	0.4	18:59	0.5	unfavorable	16:18	11:00	14:30	N/A
03-oct-23	09:00	14:20	6:16	0.3	6:54	0.4	unfavorable	9:00	5:24	8:54	N/A
04-oct-23	09:10	14:20	7:02	0.5	7:38	0.5	unfavorable	9:10	6:08	9:38	0:28
05-oct-23	09:10	14:20	7:55	0.6	8:27	0.6	unfavorable	9:10	7:57	11:27	2:17
06-oct-23	09:10	14:10	8:59	0.7	9:26	0.7	unfavorable	9:10	8:56	12:26	3:16
07-oct-23	09:10	14:10	10:18	0.8	10:41	0.8	favorable	9:10	10:11	13:41	4:31
08-oct-23	09:20	14:10	11:43	0.8	12:03	0.8	favorable	9:20	10:40	14:10	4:50





Flight 600

705,5km; Flight duration about 3h30

Flight 600 - Tête à la baleine (#02554) / Natashquan (#02510)

Evaluated criteria:	Sun: Elevation greater than 25° (GMT-5 with DST - Daylight saving time)		Tides: High tides considered: Previous at the beginning of the flight; Next for end of flight				Results				
	Tête-à-la-Baleine (#02554)	Natashquan (#02510)	Next or previous high tide of:								
			- Less than 1.8m: Delta of 3h - More than 1.8m and less than 3.6m: Delta of 2h - More than 3.6m: Delta of 1.5h								
Date	Time_Morning	Time_EndOfDay	Time_LowTide	Level_LowTide	Time_LowTide	Level_LowTide	Possibility of flight	Min departure time	Max departure	Max arrival time	Possible duration
01-sept-23	08:00	16:00	17:37	0.1	6:56	0.3	unfavorable	15:37	6:26	9:56	N/A
02-sept-23	08:00	16:00	6:08	0.3	7:32	0.3	unfavorable	8:00	7:02	10:32	2:32
03-sept-23	08:00	16:00	6:47	0.3	8:07	0.3	unfavorable	8:00	7:37	11:07	3:07
04-sept-23	08:10	16:00	7:29	0.4	8:42	0.3	favorable	8:10	8:12	11:42	3:32
05-sept-23	08:10	15:50	8:14	0.5	9:17	0.4	favorable	8:10	8:47	12:17	4:07
06-sept-23	08:10	15:50	9:07	0.6	9:53	0.5	favorable	8:10	9:23	12:53	4:43
07-sept-23	08:10	15:50	10:10	0.7	10:36	0.5	favorable	8:10	10:06	13:36	5:26
08-sept-23	08:10	15:50	11:24	0.8	11:39	0.6	favorable	8:24	11:09	14:39	6:15
09-sept-23	08:20	15:50	12:39	0.7	13:07	0.6	favorable	9:39	12:20	15:50	6:11
10-sept-23	08:20	15:40	13:46	0.7	14:28	0.5	favorable	10:46	12:10	15:40	4:54



11-sept-23	08:20	15:40	14:42	0.6	15:29	0.4	favorable	11:42	12:10	15:40	3:58
12-sept-23	08:20	15:40	15:27	0.5	16:18	0.4	unfavorable	12:27	12:10	15:40	3:13
13-sept-23	08:20	15:40	16:03	0.4	16:59	0.4	unfavorable	13:03	12:10	15:40	2:37
14-sept-23	08:20	15:30	16:34	0.4	17:37	0.4	unfavorable	13:34	12:00	15:30	1:56
15-sept-23	08:30	15:30	17:03	0.4	18:13	0.4	unfavorable	14:03	12:00	15:30	1:27
16-sept-23	08:30	15:30	17:33	0.4	6:39	0.4	unfavorable	14:33	6:09	9:39	N/A
17-sept-23	08:30	15:20	18:05	0.5	7:01	0.4	unfavorable	16:05	6:31	10:01	N/A
18-sept-23	08:30	15:20	6:15	0.5	7:25	0.4	unfavorable	8:30	6:55	10:25	1:55
19-sept-23	08:30	15:20	6:45	0.5	7:53	0.4	unfavorable	8:30	7:23	10:53	2:23
20-sept-23	08:40	15:20	7:19	0.6	8:26	0.4	unfavorable	8:40	7:56	11:26	2:46
21-sept-23	08:40	15:10	8:01	0.6	9:05	0.4	unfavorable	8:40	8:35	12:05	3:25
22-sept-23	08:40	15:10	8:56	0.7	9:52	0.4	favorable	8:40	9:22	12:52	4:12
23-sept-23	08:40	15:10	10:11	0.7	10:52	0.4	favorable	8:40	10:22	13:52	5:12
24-sept-23	08:50	15:10	11:37	0.7	12:15	0.4	favorable	8:50	11:40	15:10	6:20
25-sept-23	08:50	15:00	12:56	0.6	13:48	0.4	favorable	9:56	11:30	15:00	5:04
26-sept-23	08:50	15:00	14:01	0.5	15:02	0.3	favorable	11:01	11:30	15:00	3:59
27-sept-23	08:50	15:00	14:58	0.3	16:04	0.2	unfavorable	11:58	11:30	15:00	3:02
28-sept-23	08:50	14:50	15:49	0.2	17:00	0.1	unfavorable	13:49	11:20	14:50	1:01
29-sept-23	09:00	14:50	16:37	0.2	17:55	0.1	unfavorable	14:37	11:20	14:50	0:13
30-sept-23	09:00	14:50	17:24	0.2	18:48	0.1	unfavorable	15:24	11:20	14:50	N/A
01-oct-23	09:00	14:40	18:11	0.3	6:47	0.2	unfavorable	16:11	6:17	9:47	N/A
02-oct-23	09:00	14:40	6:13	0.3	7:21	0.2	unfavorable	9:00	6:51	10:21	1:21
03-oct-23	09:10	14:40	6:54	0.4	7:54	0.3	unfavorable	9:10	7:24	10:54	1:44
04-oct-23	09:10	14:30	7:38	0.5	8:27	0.4	unfavorable	9:10	7:57	11:27	2:17
05-oct-23	09:10	14:30	8:27	0.6	9:02	0.5	unfavorable	9:10	8:32	12:02	2:52
06-oct-23	09:20	14:30	9:26	0.7	9:46	0.5	unfavorable	9:20	9:16	12:46	3:26
07-oct-23	09:20	14:20	10:41	0.8	10:54	0.6	favorable	9:20	10:24	13:54	4:34
08-oct-23	09:20	14:20	12:03	0.8	12:30	0.6	favorable	9:20	10:50	14:20	5:00



**Note on reviews and estimated flight time:**

- The time range does not take into account the approach time of a flight line.
- Possible photo periods lasting more than **3h00 ou 3h30**, depending on the flight, are in **bold**

**Note on the weighting of bids:** The number of days whose "Possible Duration" for the flight is equal to or greater than **3h00 ou 3h30**, depending on the flight, will be considered favorable and will serve as a technical criterion for the evaluation of bids.

**Photo period possible: from September 1 to October 8, 2023**

**Table:**

- Date Table constructed from September 1 to October 8 inclusively
- Time\_Morning Time (GMT-5 with DST - Daylight saving time) rounded to 10 minutes, according to the minimum elevation angle of 25 degrees required
- Time\_EndOfDay Time (GMT-5 with DST - Daylight saving time) rounded to 10 minutes, preceding the minimum elevation angle of 25 degrees required
- Time\_LowTide Expected low tide time
- Level\_LowTide Expected low tide level
- Level\_HTBefore High tide level preceding low tide (usually between 5 and 7 hours before)
- Level\_HTAfter High tide level following low tide (usually between 5 and 7 hours later)
- Possibility of flight Evaluation of the possibility of making a flight if weather conditions allows it (Favorable or unfavorable)
- Min departure time Minimum time to start the flight at the departure site
- Max departure Maximum time to start the flight at the departure site
- Max arrival time Maximum time of arrival at the arrival site
- Possible duration Duration of the possible flight range estimated by DFO (in hours). Ideally, in this range, the flight should be scheduled to be most synchronized with the low tides of the day.

**Sites used to retrieve information:**

**SUN :** : [http://www.sunearthtools.com/dp/tools/pos\\_sun.php?lang=fr#table](http://www.sunearthtools.com/dp/tools/pos_sun.php?lang=fr#table)  
Time in GMT -5 with DST - Daylight saving time

**TIDES:**

**Sainte-Anne-des-Monts (#02935) :** <https://marees.gc.ca/fr/stations/02935>  
Coordinates used for the hours of elevation of the sun : 49.1263278,-66.4849502 in 2023

**Rivière-Du-Loup (#03130) :** <https://marees.gc.ca/fr/stations/03130>  
Coordinates used for the hours of elevation of the sun : 47.8358164,-69.5368025 in 2023

**Saint-Michel-de-Bellechasse (station of Berthier-sur-Mer #03200) :** <https://marees.gc.ca/fr/stations/03200>  
Coordinates used for the hours of elevation of the sun : 46.9265054,-70.7312726 in 2023



Flight 800

Flight 800 - Sainte-Anne-des-Monts (#02935) / Rivière-Du-Loup (#03130)

366km; Approximately flight time 3h00

Evaluated criteria:	Sun: Elevation greater than 25° (GMT-5 with DST - Daylight saving time)		Tides: High tides considered: Previous at the beginning of the flight; Next for end of flight				Results				
	Sainte-Anne-des-Monts (#02935)	Rivière-Du-Loup (#03130)	Next or previous high tide of:								
			Sainte-Anne-des-Monts (#02935)		Rivière-Du-Loup (#03130)						
Date	Time_Morning	Time_EndOfDay	Time_LowTide	Level_LowTide	Time_LowTide	Level_LowTide	Possibility of flight	Min departure time	Max departure	Max arrival time	Possible duration
01-sept-23	08:30	16:40	9:49	0.1	10:56	0	favorable	8:30	9:26	12:26	3:56
02-sept-23	08:30	16:40	10:28	0.1	11:36	0.1	favorable	8:30	10:06	13:06	4:36
03-sept-23	08:30	16:30	11:06	0.2	12:17	0.3	favorable	9:06	10:47	13:47	4:41
04-sept-23	08:30	16:30	11:44	0.4	12:57	0.6	favorable	9:44	11:27	14:27	4:43
05-sept-23	08:30	16:30	12:23	0.6	13:39	1	favorable	10:23	12:09	15:09	4:46
06-sept-23	08:30	16:30	13:07	0.8	14:24	1.4	favorable	11:07	12:54	15:54	4:47
07-sept-23	08:40	16:30	13:59	1	15:20	1.8	favorable	11:59	13:30	16:30	4:31
08-sept-23	08:40	16:20	15:11	1.1	16:39	2	favorable	13:11	13:20	16:20	3:09
09-sept-23	08:40	16:20	16:35	1.1	6:34	1.7	non favorable	14:35	5:34	8:34	N/A
10-sept-23	08:40	16:20	6:33	1	7:40	1.6	non favorable	8:40	6:10	9:10	0:30
11-sept-23	08:40	16:20	7:22	0.8	8:26	1.4	non favorable	8:40	6:56	9:56	1:16



12-sept-23	08:40	16:20	7:58	0.7	9:02	1.2	non favorable	8:40	7:32	10:32	1:52
13-sept-23	08:50	16:10	8:28	0.7	9:31	1.1	non favorable	8:50	8:01	11:01	2:11
14-sept-23	08:50	16:10	8:54	0.6	9:58	1	non favorable	8:50	8:28	11:28	2:38
15-sept-23	08:50	16:10	9:19	0.5	10:22	0.9	favorable	8:50	8:52	11:52	3:02
16-sept-23	08:50	16:10	9:44	0.5	10:47	0.8	favorable	8:50	9:17	12:17	3:27
17-sept-23	08:50	16:00	10:09	0.5	11:14	0.8	favorable	8:50	9:44	12:44	3:54
18-sept-23	09:00	16:00	10:35	0.5	11:42	0.8	favorable	9:00	10:12	13:12	4:12
19-sept-23	09:00	16:00	11:04	0.6	12:12	1	favorable	9:04	10:42	13:42	4:38
20-sept-23	09:00	16:00	11:35	0.7	12:44	1.2	favorable	9:35	11:14	14:14	4:39
21-sept-23	09:00	15:50	12:10	0.8	13:21	1.4	favorable	10:10	11:51	14:51	4:41
22-sept-23	09:00	15:50	12:55	0.9	14:09	1.7	favorable	10:55	12:39	15:39	4:44
23-sept-23	09:00	15:50	13:59	1	15:24	1.9	favorable	11:59	12:50	15:50	3:51
24-sept-23	09:10	15:50	15:29	1	17:03	1.8	non favorable	13:29	12:50	15:50	2:21
25-sept-23	09:10	15:40	16:58	0.9	6:40	1.3	non favorable	14:58	5:40	8:40	N/A
26-sept-23	09:10	15:40	6:31	0.7	7:39	1	non favorable	9:10	6:09	9:09	N/A
27-sept-23	09:10	15:40	7:18	0.5	8:25	0.7	non favorable	9:10	6:55	9:55	0:45
28-sept-23	09:20	15:40	7:59	0.3	9:06	0.4	non favorable	9:20	7:36	10:36	1:16
29-sept-23	09:20	15:30	8:38	0.2	9:46	0.2	non favorable	9:20	8:16	11:16	1:56
30-sept-23	09:20	15:30	9:15	0.1	10:24	0.2	non favorable	9:20	8:54	11:54	2:34
01-oct-23	09:20	15:30	9:52	0.2	11:03	0.3	favorable	9:20	9:33	12:33	3:13
02-oct-23	09:20	15:20	10:29	0.3	11:41	0.5	favorable	9:20	10:11	13:11	3:51
03-oct-23	09:30	15:20	11:05	0.5	12:20	0.8	favorable	9:30	10:50	13:50	4:20
04-oct-23	09:30	15:20	11:44	0.7	12:59	1.2	favorable	9:44	11:29	14:29	4:45
05-oct-23	09:30	15:20	12:26	0.9	13:41	1.6	favorable	10:26	12:11	15:11	4:45
06-oct-23	09:30	15:10	13:18	1.1	14:34	1.9	favorable	11:18	12:10	15:10	3:52
07-oct-23	09:40	15:10	14:34	1.2	15:59	2.1	non favorable	12:34	12:10	15:10	2:36
08-oct-23	09:40	15:10	16:09	1.2	17:45	2.1	non favorable	14:09			N/A



Vol 100 – OPTIONAL

536km; Flight duration  
about 3h30

Rivière-du-Loup (#03130) / Saint-Michel-de-Bellechasse (station of Berthier-sur-Mer #03200)

Evaluated criteria:	Sun: Elevation greater than 25° (GMT-5 with DST - Daylight saving time)		Tides: High tides considered: Previous at the beginning of the flight; Next for end of flight				Results				
	Rivière-Du-Loup (#03130)	Saint-Michel-de-Bellechasse (station of Berthier-sur-Mer #03200)	Next or previous high tide of:								
			Rivière-Du-Loup (#03130)		Saint-Michel-de-Bellechasse (station of Berthier-sur-Mer #03200)						
Date	Time_Morning	Time_EndOfDay	Time_LowTide	Level_LowTide	Time_LowTide	Level_LowTide	Possibility of flight	Min departure time	Max departure	Max arrival time	Possible duration
1 sept. 2023	08:40	16:50	10:56	0	14:51	0.3	favorable	09:51	12:26	16:21	6:30
2 sept. 2023	08:40	16:40	11:36	0.1	15:30	0.3	favorable	10:30	13:06	16:40	6:10
3 sept. 2023	08:40	16:40	12:17	0.3	16:06	0.4	favorable	11:06	13:10	16:40	5:34
4 sept. 2023	08:40	16:40	12:57	0.6	16:39	0.5	favorable	11:39	13:10	16:40	5:01
5 sept. 2023	08:40	16:40	13:39	1	17:15	0.6	favorable	12:15	13:10	16:40	4:25
6 sept. 2023	08:40	16:40	14:24	1.4	17:51	0.9	favorable	12:54	13:10	16:40	3:46
7 sept. 2023	08:50	16:30	15:20	1.8	06:57	0.8	non favorable	13:20	04:57	08:27	N/A
8 sept. 2023	08:50	16:30	16:39	2	08:09	0.9	non favorable	14:39	06:09	09:39	N/A
9 sept. 2023	08:50	16:30	6:34	1.7	09:30	0.9	non favorable	08:50	07:30	11:00	2:10
10 sept. 2023	08:50	16:30	7:40	1.6	10:42	0.9	non favorable	08:50	08:42	12:12	3:22
11 sept. 2023	08:50	16:20	8:26	1.4	11:39	0.8	favorable	08:50	09:39	13:09	4:19



12 sept. 2023	08:50	16:20	9:02	1.2	12:27	0.7	favorable	08:50	10:27	13:57	5:07
13 sept. 2023	08:50	16:20	9:31	1.1	13:06	0.6	favorable	08:50	11:01	14:36	5:46
14 sept. 2023	09:00	16:20	9:58	1	13:39	0.6	favorable	09:00	11:28	15:09	6:09
15 sept. 2023	09:00	16:20	10:22	0.9	14:06	0.5	favorable	09:06	11:52	15:36	6:30
16 sept. 2023	09:00	16:10	10:47	0.8	14:36	0.5	favorable	09:36	12:17	16:06	6:30
17 sept. 2023	09:00	16:10	11:14	0.8	15:03	0.5	favorable	10:03	12:40	16:10	6:07
18 sept. 2023	09:00	16:10	11:42	0.8	15:30	0.5	favorable	10:30	12:40	16:10	5:40
19 sept. 2023	09:00	16:10	12:12	1	15:57	0.6	favorable	10:57	12:40	16:10	5:13
20 sept. 2023	09:10	16:00	12:44	1.2	16:27	0.7	favorable	11:27	12:30	16:00	4:33
21 sept. 2023	09:10	16:00	13:21	1.4	17:00	0.8	favorable	12:00	12:30	16:00	4:00
22 sept. 2023	09:10	16:00	14:09	1.7	17:45	1	non favorable	12:45	12:30	16:00	3:15
23 sept. 2023	09:10	16:00	15:24	1.9	07:03	1	non favorable	13:24	05:03	08:33	N/A
24 sept. 2023	09:10	15:50	17:03	1.8	08:27	0.9	non favorable	15:03	06:27	09:57	N/A
25 sept. 2023	09:20	15:50	6:40	1.3	09:51	0.8	non favorable	09:20	07:51	11:21	2:01
26 sept. 2023	09:20	15:50	7:39	1	11:03	0.6	non favorable	09:20	09:03	12:33	3:13
27 sept. 2023	09:20	15:50	8:25	0.7	12:03	0.5	favorable	09:20	09:55	13:33	4:13
28 sept. 2023	09:20	15:40	9:06	0.4	12:54	0.4	favorable	09:20	10:36	14:24	5:04
29 sept. 2023	09:20	15:40	9:46	0.2	13:39	0.4	favorable	09:20	11:16	15:09	5:49
30 sept. 2023	09:30	15:40	10:24	0.2	14:18	0.4	favorable	09:30	11:54	15:40	6:10
1 oct. 2023	09:30	15:40	11:03	0.3	14:54	0.4	favorable	09:54	12:10	15:40	5:46
2 oct. 2023	09:30	15:30	11:41	0.5	15:30	0.4	favorable	10:30	12:00	15:30	5:00
3 oct. 2023	09:30	15:30	12:20	0.8	16:00	0.6	favorable	11:00	12:00	15:30	4:30
4 oct. 2023	09:30	15:30	12:59	1.2	16:33	0.7	favorable	11:33	12:00	15:30	3:57
5 oct. 2023	09:40	15:20	13:41	1.6	17:09	1	non favorable	12:11	11:50	15:20	3:09
6 oct. 2023	09:40	15:20	14:34	1.9	18:00	1.3	non favorable	13:00	11:50	15:20	2:20
7 oct. 2023	09:40	15:20	15:59	2.1	07:33	1	non favorable	13:59	05:33	09:03	N/A
8 oct. 2023	09:40	15:20	6:01	1.8	08:54	1	non favorable	09:40	06:54	10:24	0:44



**APPENDIX "B"**  
**BASIS OF PAYMENT**

DFO asks the contractor to provide a bid for each option detailed below.

**OPTION 1**

For the provision of any service, including costs associated with carrying out the required work, Canada will provide lump sums as follows:

Article	Description	Quantity (A)	Distribution unit	Unit price (B)	Calculated price (A x B)
1	Administrative preparation of the project for flight <b>number 500</b>	1	Each		
2	Flight <b>500</b> : Technical preparation of the flight and taking photos (566 km of flight lines)	1	Each		
3	Flight <b>500</b> : Post-processing costs	1	Each		
4	Administrative preparation of the project for flight <b>number 600</b>	1	Each		
5	Flight <b>600</b> : Technical preparation of the flight and taking photos (706 km of flight lines)	1	Each		
6	Flight <b>600</b> : Post-processing costs	1	Each		
7	Administrative preparation of the project for flight <b>number 800</b>	1	Each		
8	Flight <b>800</b> : Technical preparation of the flight and taking photos (366 km of flight lines)	1	Each		
9	Flight <b>800</b> : Post-processing costs	1	Each		
			Total price (excluding taxes)		

**OPTION 2**

For the provision of any service, including costs associated with carrying out the required work, Canada will provide lump sums as follows:

Article	Description	Quantity (A)	Distribution unit	Unit price (B)	Calculated price (A x B)
1	Administrative preparation of the project for flight <b>number 500</b>	1	Each		
2	Flight <b>500</b> : Technical preparation of the flight and taking photos (566 km of flight lines)	1	Each		
3	Flight <b>500</b> : Post-processing costs	1	Each		
4	Administrative preparation of the project for flight <b>number 600</b>	1	Each		
5	Flight <b>600</b> : Technical preparation of the flight and taking photos (706 km of flight lines)	1	Each		





6	Flight <b>600</b> : Post-processing costs	1	Each		
7	Administrative preparation of the project for flight <b>number 800</b>	1	Each		
8	Flight <b>800</b> : Technical preparation of the flight and taking photos (366 km of flight lines)	1	Each		
9	Flight <b>800</b> : Post-processing costs	1	Each		
10	Administrative preparation of the project for flight <b>number 100</b>	1	Each		
11	Flight <b>100</b> : Technical preparation of the flight and taking photos (536 km of flight lines)	1	Each		
12	Vol <b>100</b> : Post-processing costs	1	Each		
				Total price (excluding taxes)	

**The financial assessment of Option 2 will be prioritized if its value is less than the maximum funding.**

**If Option 2 does not meet the financial evaluation criteria, then Option 1 will be evaluated.**



**ANNEX "C"  
EVALUATION CRITERIA**

**MANDATORY REQUIREMENTS**

Proposals will be evaluated against the mandatory evaluation criteria, as described below. Bidders' proposals must clearly meet all mandatory requirements to proceed to the next stage of evaluation. Proposals that do not meet the mandatory criteria will be excluded from the selection process.

**Bidders should include the following table in their proposal and indicate the page or section number that contains the information to verify that each criterion has been met.**

**The following mandatory criteria will be evaluated:**

N°	Mandatory criteria	Proposal Page N°
O1	<p>The bidder must provide the name of the camera model and that it must meet the following requirements:</p> <p><b>Camera to use:</b> Multi-spectral digital camera of UltraCam Xp type or of equivalent or better technical quality. Photos must be captured vertically below the flight lines provided, georeferenced and orthorectified. Ground accuracy does not require ground control points.</p> <p>The resolution must be 30 cm per pixel and the flight altitude must be constant during a flight. UltraCam Xp achieves a swath of at least 4 km at this resolution. <b>Spectral bands</b> : true color (RGB) and infrared (IR)</p> <p><b>Overlap</b> : Two successive photos must have an overlap percentage of 60% to 80% to ensure a minimum loss of information related to specular reflections in some photos. Side cladding does not have to be considered for this project.</p>	
O2	<p>The Bidder must provide:</p> <p>A calendar of dates considered favorable in which are identified: 1: days when the bidder's equipment or personnel are not available to perform the contract. 2: The days for which they estimate that they can complete the flight if weather conditions permit (see flight duration in Appendices 1 and 2 of the Statement of Work)</p> <p><b>1. tenderers must be able to fly a minimum of 65% of the days of the dates considered <i>Favorable</i> according to Appendix 3. In the event of a delay in bid dates, bidders must be able to fly a minimum of 65% of the remaining <i>Favorable</i> days from the bid closing date.</b></p>	

In their bids, bidders must provide evidence and demonstrate that they meet each mandatory criterion mentioned above.



**Rated technical criteria**

Quotes that meet all criteria will then be evaluated and scored as outlined in the tables below.

Evaluated criteria		Note Minimum/ Maximum Score	Calculation example	Points Points given	Renvoi Quote page N°
<b>C1 Flight 500</b>	Number of available days over the number of favorable days indicated in 'Appendix 3'	20/30	<ul style="list-style-type: none"> <li>• 15** available days /15* favorable days maximum = 30 points</li> <li>• 12** available days 15 *maximum days = 24 points</li> <li>• 10** available days 15 *maximum days = 20 points</li> </ul>		
<b>C2 Flight 600</b>	Number of available days over the number of favorable days indicated in 'Appendix 3'	20/30	<ul style="list-style-type: none"> <li>• 15** available days /15* favorable days maximum = 30 points</li> <li>• 12** available days 15 *maximum days = 24 points</li> <li>• 10** available days 15 *maximum days = 20 points</li> </ul>		
<b>C3 Flight 800</b>	Number of available days over the number of favorable days indicated in 'Appendix 3'	20/30	<ul style="list-style-type: none"> <li>• 15** available days /15* favorable days maximum = 30 points</li> <li>• 12** available days 15 *maximum days = 24 points</li> <li>• 10** available days 15 *maximum days = 20 points</li> </ul>		
<b>Optional</b>					
<b>C4 Flight 100</b>	Number of available days over the number of favorable days indicated in 'Appendix 3'	20/30	<ul style="list-style-type: none"> <li>• 15** available days /15* favorable days maximum = 30 points</li> <li>• 12** available days 15 *maximum days = 24 points</li> <li>• 10** available days 15 *maximum days = 20 points</li> </ul>		
<b>Total : points per flight</b>					

\*Maximum number of days are based on the favorable days of the schedules in Appendix 3 from the closing date of the call for tenders.



**\*\* The number of available flight days is the number of favorable days for which the bidder is available to fly if the weather conditions are adequate.**

**NOTE: Calculations will be made based on the days possible and available on the closing date of the call for tenders and bidders must be able to fly a minimum of 65% of favorable days from this date.**

**The cost will be calculated per flight evaluated, for a maximum total of 30 pts per flight and for a minimum availability of 65% of favorable days per flight to be eligible, i.e . 20/30.**