

## **ANNEX B**

### **BASIS OF PAYMENT**

#### **Financial bid submission requirements**

- (a) Bidders must submit their financial bid in accordance with this basis of payment.
- (b) The bid must be presented in Canadian dollars, excluding applicable taxes, FOB destination, Canadian customs duties and excise taxes.
- (c) Total price calculation of the combined assessed bid:
- a. For assessment purposes, the assessed bid price will be the combined total of tables A to F for each site presented.
- (d) Bidders may submit firm prices for one or both sites. However, bidders must submit firm prices for all items listed in the location(s) for which they are submitting prices. The sites are as follows:

Site 1: Dufferin Terrace  
Site 2: Governors' Promenade

The Agency reserves the right not to award a contract, to award the various sites to more than one service provider and to combine, separate or exclude one or more sites, or award one (1) contract per site.

If the same supplier has the lowest total assessed bids for both sites, the Agency reserves the right to award only one contract to the service provider.

Prices will be considered as follows:

- Lowest total assessed bid price for the Dufferin Terrace sector
- Lowest total assessed bid price for the Governors' Promenade sector

The contract options under consideration are:

- One (1) contract awarded for the Dufferin Terrace only (one (1) contract for one (1) location only);
- One (1) contract awarded for the Governors' Promenade only (one (1) contract for one (1) location only);
- One (1) contract awarded to one (1) contractor for the Dufferin Terrace and one (1) contract awarded to another (1) contractor for the Governors' Promenade (two (2) contracts for two (2) separate locations);
- One (1) contract awarded to one (1) contractor for the two (2) locations;
- Two (2) contracts awarded to one (1) contractor for the two (2) individual locations.

Service providers may bid, according to their interests, as follows:

- One (1) price for one location only (complete either tables for Dufferin Terrace or tables for Governors' Promenade),
- One (1) price for each location (complete both tables for Dufferin Terrace and tables for Governors' Promenade),

**Dufferin Terrace**

**A. Contract period – Year 1 – From November 1, 2023 to October 31, 2024**

**A1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

Item number	Description	Firm price
A.1	Snow removal and sanding services – Dufferin Terrace (Services required from November 1, 2023 to April 15, 2024)	\$ _____
(A)		\$ _____

**B. Contract period – Year 2 – From November 1, 2024 to October 31, 2025**

**B1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

Item number	Description	Firm price
B.1	Snow removal and sanding services – Dufferin Terrace (Services required from November 1 <sup>st</sup> , 2024 to April 15, 2025)	\$ _____
(B)		\$ _____

**C. Contract period – Year 3 – From November 1, 2025 to October 31, 2026**

**C1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>C.1</b>	Snow removal and sanding services – Dufferin Terrace (Services required from November 1 <sup>st</sup> , 2025 to April 15, 2026)	\$ _____
<b>(C)</b>		\$ _____

**D. First option period – From November 1, 2026 to October 31, 2027**

**D1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>D.1</b>	Snow removal and sanding services – Dufferin Terrace (Optional services from November 1 <sup>st</sup> , 2026 to April 15, 2027)	\$ _____
<b>(D)</b>		\$ _____

**E. Second option period – From November 1, 2027 to October 31, 2028**

**E1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>E.1</b>	Snow removal and sanding services – Dufferin Terrace (Optional services from November 1 <sup>st</sup> , 2027 to April 15, 2028)	\$ _____
<b>(E)</b>		\$ _____

**F. Third option period – From November 1, 2028 to April 15, 2029**

**F1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>F.1</b>	Snow removal and sanding services – Dufferin Terrace (Optional services from November 1 <sup>st</sup> , 2028 to April 15, 2029)	\$ _____
<b>(F)</b>		\$ _____

**G. Total assessed bid price**

<b>Item</b>	<b>Description</b>	<b>Bid price</b>
(A)	<b>Contract period – Year 1 – From November 1, 2023 to October 31, 2024</b> (Services required from November 1 <sup>st</sup> , 2023 to April 15, 2024) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(B)	<b>Contract period – Year 2 – From November 1, 2024 to October 31, 2025</b> (Services required from November 1 <sup>st</sup> , 2024 to April 15, 2025) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(C)	<b>Contract period – Year 3 – From November 1, 2025 to October 31, 2026</b> (Services required from November 1 <sup>st</sup> , 2025 to April 15, 2026) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(D)	<b>First option period – From November 1, 2026 to October 31, 2027</b> (Optional services from November 1 <sup>st</sup> , 2026 to April 15, 2027) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(E)	<b>Second option period – From November 1, 2027 to October 31, 2028</b> (Optional services from November 1 <sup>st</sup> , 2027 to April 15, 2028) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(F)	<b>Third option period – From November 1, 2028 to April 15, 2029</b> (Optional services from November 1 <sup>st</sup> , 2028 to April 15, 2029) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(G)	<b>TOTAL ASSESSED BID PRICE</b> Sum of bid prices	\$

**Notes:**

- (a) Undefined costs will not be authorized under the contract, unless changes are made to the requirements associated with the performance of the work and a contract amendment is approved by the contracting authority.
- (b) Additional payment conditions will not apply to this contract.
- (c) Customs duties are included and applicable taxes are extra.

**Governors' Promenade**

**A. Contract period – Year 1 – From November 1, 2023 to October 31, 2024**

**A1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

Item number	Description	Firm price
A.1	Snow removal and sanding services – Governors' Promenade (Services required from November 1, 2023 to April 15, 2024)	\$ _____
(A)		\$ _____

**B. Contract period – Year 2 – From November 1, 2024 to October 31, 2025**

**B1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

Item number	Description	Firm price
B.1	Snow removal and sanding services – Governors' Promenade (Services required from November 1, 2024 to April 15, 2025)	\$ _____
(B)		\$ _____

**C. Contract period – Year 3 – From November 1, 2025 to October 31, 2026**

**C1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>C.1</b>	Snow removal and sanding services – Governors' Promenade (Services required from November 1, 2025 to April 15, 2026)	\$ _____
<b>(C)</b>		\$ _____

**D. First option period – From November 1, 2026 to October 31, 2027**

**D1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>D.1</b>	Snow removal and sanding services – Governors' Promenade (Optional services from November 1, 2026 to April 15, 2027)	\$ _____
<b>(D)</b>		\$ _____

**E. Second option period – From November 1, 2027 to October 31, 2028**

**E1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>E.1</b>	Snow removal and sanding services – Governors' Promenade (Optional services from November 1 <sup>st</sup> , 2027 to April 15, 2028)	\$ _____
<b>(E)</b>		\$ _____

**F. Third option period – From November 1, 2028 to April 15, 2029**

**F1. Firm price**

Provided the Contractor satisfactorily fulfils all of its obligations under the Contract, the Contractor will be paid the firm price specified below in Canadian dollars for all costs, including, but not limited to, all professional, technical and administrative fees and charges necessary to meet the requirements of *Schedule A – Statement of Work*, as defined.

<b>Item number</b>	<b>Description</b>	<b>Firm price</b>
<b>F.1</b>	Snow removal and sanding services – Governors' Promenade (Optional services from November 1 <sup>st</sup> , 2028 to April 15, 2029)	\$ _____
<b>(F)</b>		\$ _____



**G. Total assessed bid price**

<b>Item</b>	<b>Description</b>	<b>Bid price</b>
(A)	<b>Contract period – Year 1 – From November 1, 2023 to October 31, 2024</b> (Services required from November 1, 2023 to April 15, 2024) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(B)	<b>Contract period – Year 2 – From November 1, 2024 to October 31, 2025</b> (Services required from November 1, 2024 to April 15, 2025) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(C)	<b>Contract period – Year 3 – From November 1, 2025 to October 31, 2026</b> (Services required from November 1, 2025 to April 15, 2026) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(D)	<b>First option period – From November 1, 2026 to October 31, 2027</b> (Optional services from November 1, 2026 to April 15, 2027) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(E)	<b>Second option period – November 1, 2027 to October 31, 2028</b> (Optional services from November 1, 2027 to April 15, 2028) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(F)	<b>Third option period – November 1, 2028 to April 15, 2029</b> (Optional services from November 1, 2028 to April 15, 2029) <b>SUBTOTAL OF ASSESSED BID</b>	\$
(G)	<b>TOTAL ASSESSED BID PRICE</b> Sum of bid prices	\$

**Notes:**

- (d) Undefined costs will not be authorized under the contract, unless changes are made to the requirements associated with the performance of the work and a contract amendment is approved by the contracting authority.
- (e) Additional payment conditions will not apply to this contract.
- (f) Customs duties are included and applicable taxes are extra.